

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 2	Carri Zeller
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Evan Priest

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer
Vanessa Nasby, Administrative Assistant
Dan Fedirko, Public Works @ 11:16 a.m.

DELEGATES:

Shauna Pillek and Shaun Silzer with SaskPower @ 2:04 p.m.

CALLED TO ORDER:

9:02 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 JANUARY 11, 2023 AGENDA ADDITIONS:

2023-01-11-001 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves adding the following to the January 11, 2023 Agenda:

- 12-3 Zoning Bylaw

Carried

1-1 JANUARY 11, 2023 AGENDA:

2023-01-11-002 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the January 11, 2023 Agenda to be used as a guideline.

Carried

2-1 DECEMBER 14, 2022 MINUTES:

2023-01-11-003 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the December 14, 2022 minutes as presented.

Carried

4-1 DECEMBER 2022 BANK RECONCILIATION:

2023-01-11-004 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the December 2022 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 10,950,953.83
St. Walburg Health Account	\$ 2,321.02
Turtleford Health Account	\$ 8,020.46
Online Banking Account	\$ 9,529.54
Term Deposits (0.25%-3.45% Expiring 31-Jan-23 to 31-Jan-25)	\$ 1,699,034.36
Total Cash in Bank as of December 31, 2022	\$ 12,669,859.21
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	\$ 12,670,059.21

Carried

4-2 DECEMBER 2022 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2023-01-11-005 ZELLER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the December 31, 2022 month end Statement of Financial Activities – Detailed, which is attached to and forms part of these minutes as Appendix E.

Carried

5-1 PAYROLL- PP2022-26:

2023-01-11-006 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **December 4, 2022 – December 17, 2022 and Council Remuneration for November 2022 – December 2022. Authorization #398 direct deposit dated December 23, 2022 totaling \$48,326.45.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages December 4, 2022 – December 17, 2022.**

Carried


Reeve


CAO

5-2 PAYROLL- PP2023-01:

2023-01-11-007 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **December 18, 2022 – December 31, 2022. Authorization #399 direct deposit dated January 6, 2023 totaling \$31,385.37**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix B Salaries and Wages December 18, 2022 – December 31, 2022.**

Carried

5-3 ACCOUNTS – DECEMBER 31, 2022:

2023-01-11-008 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated December 31, 2022.

• **31047 to 31063** **Totaling \$55,683.93**

Carried

5-4 ACCOUNTS – JANUARY 11, 2023:

2023-01-11-009 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated January 11, 2023.

• **31064 to 31103** **Totaling \$397,491.32**

Carried

6-4 AWARD OFFICE CLEANING TENDER:

2023-01-11-010 LARRE: That the R.M. of Frenchman Butte No. 501 Council enter into an Office Cleaning Contract with Vanessa Nasby in the amount of \$720.00 per month. This contract will be under the supervision of the Administrator, Allison Roschker.

Carried

6-1 WATER SECURITY AGENCY (WSA) – NOTICE OF INTENT TO ALTER A PERMIT TO OPERATE A WATERWORKS:

2023-01-11-011 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges receipt of Water Security Agency (WSA) Notice of Intent to Alter a Permit to Operate a Waterworks dated December 27, 2022. Intended action of WSA is to renew the current permit and extend the expiry date to January 31, 2028.

Carried

RECESS MEETING:

2023-01-11-012 GORY: That the R.M. of Frenchman Butte No. 501 Council recess
10:53 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

11:16 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

11:16 a.m. Dan Fedirko entered Council Chambers to discuss Public Works Report.
11:45 a.m. Dan Fedirko left Council Chambers.

6-3 NSC MINERALS QUOTE:

2023-01-11-013 PRIEST: That the R.M. of Frenchman Butte No. 501 Council approves the purchase of 120 tonnes of Road Salt for the amount of \$14,828.40 plus applicable taxes and fuel surcharge from NSC Minerals.

Carried

6-1 STAFF/COMMITTEE REPORTS:

2023-01-11-014 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges written and verbal reports presented by Chief Administrative Officer, Allison Roschker, and Public Works Foreman, Dan Fedirko.

Carried

IN-CAMERA:

2023-01-11-015 FISCHER: That the R.M. of Frenchman Butte No. 501 Council moves
11:47 a.m. in-camera to discuss legal issues as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act.*

Carried


Reeve


CAO

OUT-OF-CAMERA:

2023-01-11-016 ZELLER: That the R.M. of Frenchman Butte No. 501 Council rises
12:01 p.m. from the in-camera discussion.
Carried

RECESS MEETING:

2023-01-11-017 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess
12:15 p.m. for a 60 minute break.
Carried

RECONVENED MEETING:

1:08 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.
2:04 p.m. Shauna Pillek and Shaun Silzer with SaskPower entered Council
Chambers.
3:14 p.m. Shauna Pillek and Shaun Silzer left Council Chambers.

RECESS MEETING:

2023-01-11-018 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess
3:16 p.m. for a 10 minute break.
Carried

RECONVENED MEETING:

3:34 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.
3:35 p.m. Councillor Fischer declared a possible conflict of interest due to being
business owner impacted by R.M. Carrier Agreement and left Council
Chambers.

9-1 R.M. CARRIER AGREEMENT:

2023-01-11-019 PRIEST: That the R.M. of Frenchman Butte No. 501 Council approves
the R.M. of Frenchman Butte No. 501 Carrier Agreement as attached
hereto and forming part of these minutes.

Further that Reeve and CAO are authorized to sign agreements for vendors
upon vendor producing proof of signed Carrier Agreement with 501 Utility
Authority Inc.

Carried

3:37 p.m. Councillor Fischer entered Council Chambers.

12-1 BYLAW 2022-08 A BYLAW TO PROVIDE FOR ENTERING INTO AN AGREEMENT TO
ESTABLISH THE ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION:

2023-01-11-020 LARRE: That the R.M. of Frenchman Butte No. 501 Bylaw 2022-08
a Bylaw to Provide for Entering into an Agreement to Establish the St.
Walburg and District Fire and Rescue Association, be read a first time.
Carried

2023-01-11-021 ZELLER: That the R.M. of Frenchman Butte No. 501 Bylaw 2022-08
a Bylaw to Provide for Entering into an Agreement to Establish the St.
Walburg and District Fire and Rescue Association, be read a second time.
Carried

2023-01-11-022 FISCHER: That the R.M. of Frenchman Butte No. 501 Bylaw 2022-08
a Bylaw to Provide for Entering into an Agreement to Establish the St.
Walburg and District Fire and Rescue Association, be given three
readings at this meeting.
Carried Unanimously

2023-01-11-023 NOETH: That the R.M. of Frenchman Butte No. 501 Bylaw 2022-08
a Bylaw to Provide for Entering into an Agreement to Establish the St.
Walburg and District Fire and Rescue Association, be read a third time
and passed.
Carried


Reeve


CAO

13-1 DEPUTY REEVE APPOINTMENT:

2023-01-11-024 GORY: That the R.M. of Frenchman Butte No. 501 Council appoint Owen Fischer as Deputy Reeve of the R.M. of Frenchman Butte No. 501 for the term of January 1, 2023 to December 31, 2023 in accordance with Bylaw 2017-02 Council Procedures Bylaw.

Carried

13-1 FIRE CHIEF APPOINTMENTS:

2023-01-11-025 ZELLER: That the R.M. of Frenchman Butte No. 501 Council makes the following appointments, beginning January 1, 2023 expiring December 31, 2023:

• St. Walburg and District	Keith Craig
• Paradise Hill	Keith Craig
• Turtleford	Brent Edwards

Carried

13-1 BOARD OF REVISION APPOINTMENTS 2023:

2023-01-11-026 PRIEST: That the R.M. of Frenchman Butte No. 501 Council appoints the following of Nor-Sask Board Services to the Board of Revision, for a term commencing January 11, 2023 and expiring December 31, 2023:

- Timothy P. Furlong
- Glen Neuert
- Kirby Fesser
- Sabrina Saccucci

Carried

13-1 SECRETARY TO THE BOARD OF REVISION 2023:

2023-01-11-027 FISCHER: That the R.M. of Frenchman Butte No. 501 Council appoints the following to act as the Secretary to the Board of Revision, January 11, 2023 and expiring December 31, 2023 as per Section 221 (1) (a) of the Municipalities Act, S.S. 2005, C. M-36.1:

- Vanessa Nasby

Carried

13-1 DEVELOPMENT APPEALS BOARD APPOINTMENT 2023:

2023-01-11-028 LARRE: That the R.M. of Frenchman Butte No. 501 Council appoints the following of Western Municipal Consulting Ltd. to the Development Appeals Board, for a term commencing January 26, 2023 and expiring December 31, 2023:

- Timothy P. Furlong
- Glen Neuert
- Kirby Fesser
- Sabrina Saccucci

Carried

6-4 SASKATCHEWAN ASSOCIATION OF WATERSHEDS ANNUAL CONFERENCE:

2023-01-11-029 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorizes Carri Zeller to attend the Saskatchewan Association of Watersheds Annual Conference to be held in Saskatoon on January 31, 2023 and February 1, 2023.

Carried

13-1 SECRETARY TO THE DEVELOPMENT APPEALS BOARD 2023:

2023-01-11-030 NOETH: That the R.M. of Frenchman Butte No. 501 Council appoints Michael Ligtermoet of Nor-Sask Board Services. as Secretary to the Development Appeals Board, commencing January 11, 2023 and expiring December 31, 2023.

Carried


Reeve


CAO

13-2 FIDELITY BOND FROM JANUARY 1, 2023 TO JANUARY 1, 2024:

2023-01-11-031 FISCHER: That the R.M of Frenchman Butte No. 501 Council acknowledges the Chief Administrative Officer's presentation of the Saskatchewan Association of Rural Municipalities' Certificate/Invoice BON23501R for Bond Policy Number SARMBOND2018 in the amount of \$200,000.00, with a policy period from January 1, 2023 to January 1, 2024 as required under Section 113 of *The Municipalities Act*.

For	Against
Reeve	
Division 1	
Division 2	
Division 3	
Division 4	
Division 5	
Division 6	

Carried Unanimously

13-3 C.A.O. TIME OFF:

2023-01-11-032 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the C.A.O. Absence Request 2023-01 and 2023-02.

Carried

4:50 p.m. Councillor Gory left Council Chambers.

13-4 HAMLET MONTHLY WATER REPORT:

2023-01-11-033 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for December 2022 and instructs Administration to place a copy of the report on file for future reference.

Carried

13-5 INVESTMENT TRANSFER:

2023-01-11-034 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorizes the Chief Administrative Officer to transfer from a non-redeemable term deposit to the Tendered Account in the amount of \$572,705.90 plus January interest with Synergy Credit Union.

Carried

EXTEND MEETING:

2023-01-11-035 LARRE: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously

13-6 WRITE OFF BAD DEBTS:

2023-01-11-036 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorizes the bad debts as listed below in the amount of \$652.50 be written off as of December 31, 2022:

• Delleena Stolz & Bonnie Start	Snowploughing	\$52.50
• 557317 BC Ltd.	Overweight Permits	\$300.00
• FL Carriers Ltd.	Overweight Permits	\$100.00
• Cougar Creek Consulting Ltd.	Overweight Permits	\$100.00
• Pats Heavy Hauling	Overweight Permits	\$100.00

Carried

13-6 WRITE OFF TAX ARREARS:

2023-01-11-037 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorizes the CAO to write off Tax Arrears for prior Bow River Energy Ltd. properties in the amount of \$194,073.05 Municipal Taxes and \$29,803.22 in Education Property Tax for a total of \$223,876.27.

Carried

IN-CAMERA:

2023-01-11-038 5:29 p.m. ZELLER: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss legal issues as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried


Reeve


CAO

OUT-OF-CAMERA:

2023-01-11-039 NOETH: That the R.M. of Frenchman Butte No. 501 Council rises
5:39 p.m. from the in-camera discussion.
Carried

13-1 2023 ANNUAL APPOINTMENTS:

2023-01-11-040 ZELLER: That the R.M. of Frenchman Butte No. 501 Council makes the following appointments, beginning January 1, 2023 expiring December 31, 2023:

• EMO Coordinator	Walter Gobert
• Pest Control Officer	Ken Kratchmer
• North Sask River Municipal Health Holdings	Ronald Gory
• Paradise Hill Care Home Board	Gay Noeth Evan Priest
• District 38 Rat Board	Leonard Larre
• West Yellowhead Waste Resource Authority (WYWRA)	Owen Fischer
• Paradise Hill Health Clinic	Owen Fischer Tom S. Hougham
• Lakeland Library Board	Gay Noeth
• North Saskatchewan River Basin Council	Carri Zeller
• St. Walburg & Area Seniors Initiatives Board	Leonard Larre (alternate) Ronald Gory
• Meadow Lake OSB Public Advisory Group	Gay Noeth
• Weed Inspector	Carri Zeller
• North West Mutual Aid Area	Ronald Gory Evan Priest
• St. Walburg & District Fire and Rescue Association	Carri Zeller Ronald Gory
• Northwest Municipalities' Assoc.	Tom S. Hougham CAO
• Ag Health & Safety Network	Tom S Hougham
• 501 Utility Authority Inc.	Owen Fischer Tom S. Hougham Gay Noeth (Alternate)

Carried

14-1 CORRESPONDENCE – DECEMBER 14, 2022:

2023-01-11-041 FISCHER: That the R.M. of Frenchman Butte No. 501 Council accepts the December 14, 2022 correspondence as information to be filed as presented to Council, outlined in Appendix C.
Carried

14-2 CORRESPONDENCE – JANUARY 11, 2023:

2023-01-11-042 LARRE: That the R.M. of Frenchman Butte No. 501 Council accepts the January 11, 2023 correspondence as information to be filed as presented to Council, outlined in Appendix D.
Carried

15-1 ADJOURNMENT:

2023-01-11-043 NOETH: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 5:54 p.m.
Carried


Reeve


Chief Administrative Officer


Reeve


CAO