

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 2	Carri Zeller
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Evan Priest

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer
Crystal Schaan, Finance Officer
Dan Fedirko, Public Works @ 9:11 a.m.
Aaron Neilly, Infrastructure Manager @ 9:11 a.m.

DELEGATES:

Albert Kretschmer, RM Ratepayer @ 1:00 p.m.

CALLED TO ORDER:

9:09 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 JUNE 14, 2023 AGENDA ADDITIONS:

2023-06-14-001 ZELLER: That the R.M. of Frenchman Butte No. 501 Council approves adding the following to the June 14, 2023 Agenda:

- 13-5 Job Descriptions
- 13-6 Speed Bylaw

Carried

1-1 JUNE 14, 2023 AGENDA:

2023-06-14-002 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the June 14, 2023 Agenda to be used as a guideline.

Carried

9:11 a.m. Aaron Neilly and Dan Fedirko entered Council Chambers to discuss Public Works Report.

11:05 a.m. Aaron Neilly and Dan Fedirko left Council Chambers.

RECESS MEETING:

2023-06-14-003 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess
11:06 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

11:18 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

6-3 HERITAGE SIGNAGE, 2023 FUNDING ALLOCATION:

2023-06-14-004 GORY: That the R.M. of Frenchman Butte No. Council instructs Administration to purchase and install heritage signage for the following site as per 2023 Recreation and Culture Funding allocation subject to landowner's approval:

- Glenbogie School #3022, NE-10-54-23-W3M

Carried

2-1 MAY 24, 2023 MINUTES:

2023-06-14-005 PRIEST: That the R.M. of Frenchman Butte No. 501 Council approves the May 24, 2023 minutes as presented.

Carried


Reeve


CAO

4-1 MAY 2023 BANK RECONCILIATION:

2023-06-14-006	NOETH:	That the R.M. of Frenchman Butte No. 501 Council acknowledges the May 2023 month end Bank Reconciliation balances as follows:	
	Chequing Account Operating	\$	10,483,995.66
	St. Walburg Health Account	\$	2,332.09
	Turtleford Health Account	\$	8,060.35
	Online Banking Account	\$	2.77
	Term Deposits (0.25%-3.45% Expiring 31-Jan-24 to 31-Jan-28)	\$	1,157,302.49
	Total Cash in Bank as of May 31, 2023	\$	11,651,693.36
	Petty Cash	\$	200.00
	Total Cash and Short-Term Investments	\$	11,651,893.36
			Carried

4-2 MAY 2023 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2023-06-14-007	FISCHER:	That the R.M. of Frenchman Butte No. 501 Council acknowledges the May 31, 2023 month end Statement of Financial Activities – Detailed, which is attached to and forms part of these minutes as Appendix C.	
			Carried

5-1 PAYROLL- PP2023-12:

2023-06-14-008	NOETH:	That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period May 21 – June 3, 2023. Authorization #410 direct deposit dated June 9, 2023, totaling \$56,023.22.	
		Further, that a schedule of these payments be annexed to and form part of these minutes as Appendix A Salaries and Wages May 21 – June 3, 2023.	
			Carried

5-2 ACCOUNTS – JUNE 14, 2023:

2023-06-14-009	GORY:	That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated June 14, 2023.	
	•	31463 to 31513	Totaling \$211,717.30
			Carried

5-3 COUNCIL REMUNERATION:


2023-06-14-010	PRIEST:	That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of May 2023 Council Remuneration for the following amounts less deductions on June 23, 2023:	
	•	Reeve Hougham	\$671.20
	•	Councillor Larre	\$577.00
	•	Councillor Zeller	\$373.80
	•	Councillor Fischer	\$641.80
	•	Councillor Gory	\$852.00
	•	Councillor Noeth	\$1,140.10
	•	Councillor Priest	\$100.00
			Carried

RECESS MEETING:

2023-06-14-011	ZELLER:	That the R.M. of Frenchman Butte No. 501 Council recess	
12:17 p.m.		for a 60 minute break.	
			Carried

RECONVENED MEETING:

1:02 p.m.	The Regular Meeting of Council was reconvened by Reeve Hougham.		
1:02 p.m.	Albert Kretschmer, RM Ratepayer entered Council Chambers to discuss TWP 542 undeveloped road allowance.		
1:02 p.m.	Aaron Neilly entered Council Chambers.		
1:27 p.m.	Albert Kretschmer left Council Chambers.		
1:27 p.m.	Aaron Neilly left Council Chambers.		


Reeve


CAO

13-1 TWP 542 UNDEVELOPED ROAD ALLOWANCE:

2023-06-14-012 GORY: That the R.M. of Frenchman Butte No. 501 Council directs Infrastructure Manager to inquire about an approach on the west side of Highway 26 from TWP 542.

Carried

5-2 VOID CHEQUE:

2023-06-14-013 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges voiding cheque #31494 due to error in printing.

Carried

6-1 POINT OF SALE MACHINE:

2023-06-14-014 PRIEST: That the R.M. of Frenchman Butte No. 501 Council directs Administration to contract Moneris for a Point of Sale Machine as per email from June 13, 2023.

Carried

12-4 BYLAW 2023-06 A BYLAW TO PROVIDE FOR THE EXEMPTION FROM TAXATION OF CERTAIN PROPERTY PURSUANT TO SECTIONS 295(1) & 298(5) OF THE MUNICIPALITIES ACT:

2023-06-14-015 FISCHER: That the R.M. of Frenchman Butte No. 501 Bylaw 2023-06 a Bylaw to Provide for the Exemption From Taxation of Certain Property Pursuant to Sections 295(1) & 298(5) of The Municipalities Act, be read a first time.

Carried

2023-06-14-016 NOETH: That the R.M. of Frenchman Butte No. 501 Bylaw 2023-06 a Bylaw to Provide for the Exemption From Taxation of Certain Property Pursuant to Sections 295(1) & 298(5) of The Municipalities Act, be read a second time.

Carried

6-1 IMPACTED SITES FUND APPLICATION:

2023-06-14-017 ZELLER: That the R.M. of Frenchman Butte No. 501 Council directs Administration to apply for the Impacted Sites Fund in regards to Lot 1, Block 7 Plan AW1295 Ext 3 and Lot 6, Block 7 Plan 101696665 Ext 4 located in the Organized Hamlet of Frenchman Butte.

Carried

6-1 STAFF/COMMITTEE REPORTS:

2023-06-14-018 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges written and verbal reports by Infrastructure Manager, Aaron Neilly, Chief Administrative Officer, Allison Roschker, and Public Works Foreman, Dan Fedirko.

Carried

12-5 SASK LOTTERIES SPORT CULTURE & RECREATION FUNDING 2023-2024:

2023-06-14-019 ZELLER: That the R.M. of Frenchman Butte No. 501 Council allocates the 2023-2024 Sask Lotteries Sport Culture and Recreation Funding in the total amount of \$9,487.00 to playground/recreation equipment within the Municipality. Funding for this grant will be released after April 1, 2023.

Carried

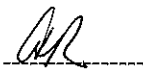
12-6 REMOVE FIRE BAN:

2023-06-14-020 ZELLER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the Chief Administrative Officer removed the "Fire Ban" in accordance with Bylaw No. 2021-07 within the boundaries of the R.M. of Frenchman Butte No. 501 effective 1:00 p.m. June 2, 2023.

Carried

2:00 p.m. Owen Fischer left Council Chambers declaring a Conflict of Interest in the next agenda item.


Reeve


CAO

13-2 CARRIER AGREEMENT:

2023-06-14-021 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the revised Carrier Agreement dated June 14, 2023.

Carried

2:04 p.m. Owen Fischer entered Council Chambers.
3:34 p.m. Ronald Gory left Council Chambers.
3:49 p.m. Ronald Gory entered Council Chambers.

RECESS MEETING:

2023-06-14-022 PRIEST: That the R.M. of Frenchman Butte No. 501 Council recess
3:51 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

4:05 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.
4:30 p.m. Crystal Schaan left Council Chambers.

6-1 LETTER TO PREMIER SCOTT MOE:

2023-06-14-023 FISCHER: That the R.M. of Frenchman Butte No. 501 Council directs the Chief Administrative Officer to write a letter to Premier Scott Moe inviting him to our RM in regards to Highway 21 North and Highway 797 from Highway 3 to Hamlet of Frenchman Butte that was reconstructed in 2020.

Carried

13-3 PARADISE HILL SENIOR HAWKS EVENT HOSTING GRANT:

2023-06-14-024 NOETH: That the R.M. of Frenchman Butte No. 501 Council as per motion 2023-02-08-022 award the event hosting grant to the Paradise Hill Senior Hawks in the amount of \$500.00.

Subject to provision of paid receipts and/or cancelled cheques.

Carried

13-4 HAMLET MONTHLY WATER REPORT:

2023-06-14-025 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for May 2023 and instructs Administration to place a copy of the report on file for future reference.

Carried

13-5 JOB DESCRIPTION:

2023-06-14-026 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the following job descriptions dated June 14, 2023:

- Chief Administrative Officer
- Administrative Assistant
- Office Assistant
- Finance Officer
- Public Works Foreman
- Manager of Infrastructure Services
- Infrastructure Assistant
- Heavy Equipment Operator
- Public Works Crew Supervisor
- Seasonal Maintenance Worker

Carried

4:45 p.m. Councillor Fischer left Council Chambers declaring a conflict of interest in the next agenda item.

12-7 WEST YELLOWHEAD WASTE RESOURCE AUTHORITY:

2023-06-14-027 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorizes the CAO to send a letter to WYWRA to withdraw from membership.

Carried

4:50 p.m. Councilor Fischer entered Council Chambers


Reeve


CAO

14-1 CORRESPONDENCE – JUNE 14, 2023:

2023-06-14-028 LARRE: That the R.M. of Frenchman Butte No. 501 Council accepts the June 14, 2023 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried

15-1 ADJOURNMENT:

2023-06-14-029 PRIEST: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 5:00 p.m.

Carried


Reeve


Chief Administrative Officer


Reeve


CAO