

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 2	Carri Zeller
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Evan Priest

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer
Vanessa Nasby, Administrative Assistant
Dan Fedirko, Public Works @ 9:45 a.m.
Aaron Neilly, Infrastructure Manager @ 9:45 a.m.

DELEGATES:

Allison Henderson, Ministry of Environment @ 1:07 p.m.
Ken Burnouf, Staff Sergeant @ 11:35 a.m.

GUESTS:

Calvin Morgenstern @ 1:09 p.m.

CALLED TO ORDER:

9:00 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 FEBRUARY 8, 2023 AGENDA ADDITIONS:

2023-02-08-001 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves adding the following to the February 8, 2023 Agenda:

- Delegate: Allison Henderson, Ministry of Environment @ 1:00 p.m.

Carried

1-1 FEBRUARY 8, 2023 AGENDA:

2023-02-08-002 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the February 8, 2023 Agenda to be used as a guideline.

Carried

2-1 JANUARY 25, 2022 MINUTES:

2023-02-08-003 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the January 25, 2023 minutes as presented.

Carried

4-1 JANUARY 2023 BANK RECONCILIATION:

2023-02-08-004 PRIEST: That the R.M. of Frenchman Butte No. 501 Council acknowledges the January 2023 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 10,697,017.53
St. Walburg Health Account	\$ 2,323.29
Turtleford Health Account	\$ 8,028.63
Online Banking Account	\$ 2,504.53
Term Deposits (0.25%-3.45% Expiring 31-Jan-23 to 31-Jan-25)	\$ 1,749,712.61
Total Cash in Bank as of January 31, 2023	\$ 12,459,586.59
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	<u>\$ 12,459,786.59</u>

Carried

5-1 PAYROLL- PP2023-03:

2023-02-08-005 ZELLER: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **January 15, 2023 – January 28, 2023. Authorization #401 direct deposit dated February 3, 2023 totaling \$28,941.75**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages January 15, 2023 – January 28, 2023.**

Carried


Reeve


CAO

5-2 COUNCIL REMUNERATION:

2023-02-08-006 PRIEST: That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of January 2023 Council Remuneration for the following amounts less deductions on February 17, 2023:

• Reeve Hougham	\$1,114.80
• Councillor Larre	\$715.50
• Councillor Zeller	\$1,248.50
• Councillor Fischer	\$1,014.60
• Councillor Gory	\$1,204.00
• Councillor Noeth	\$1,110.90
• Councillor Priest	\$746.80

Carried

5-3 ACCOUNTS – FEBRUARY 8, 2023:

2023-02-08-007 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated February 8, 2023.

• 31162 to 31186	Totaling \$131,194.92
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Carried

9:45 a.m. Dan Fedirko and Aaron Neilly entered Council Chambers to discuss Public Works Report.

6-3 SALARY GRID RECOMMENDATION:

2023-02-08-008 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following wage step increase:

- Daniel Hardes from Crew Supervisor Salary Grid 12, Step 6 to Senior Operator Salary Grid 14, Step 2, effective January 1, 2023.

Carried

6-2 CULVERT PURCHASES:

2023-02-08-009 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorizes the purchase of culverts for projects and inventory in the quoted amount of \$36,529.51.

Carried

6-2 SASKTEL LINE RELOCATION AGREEMENT:

2023-02-08-010 PRIEST: That the RM of Frenchman Butte No. 501 Council authorizes the Reeve to sign the letter from SaskTel in regards to relocating the SaskTel buried cable located at NE-36-53-26W3M & NE-31-53-25W3M to areas outside of the construction boundaries. The R.M. of Frenchman Butte No. 501 agrees to pay 100% of the \$10,400.00 cost plus applicable taxes.

Carried

10:28 a.m. Dan Fedirko and Aaron Neilly left Council Chambers.

RECESS MEETING:

2023-02-08-011 ZELLER: That the R.M. of Frenchman Butte No. 501 Council recess
10:28 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

10:40 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.
11:35 a.m. Ken Burnouf, Staff Sergeant entered Council Chambers to discuss the Enhanced Officer Report.

RECESS MEETING:

2023-02-08-012 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess
12:06 p.m. for a 60 minute break.

Carried


Reeve


CAO

RECONVENED MEETING:

1:00 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.
1:00 p.m. Ken Burnouf left Council Chambers.
1:07 p.m. Allison Henderson, Ministry of Environment joined the Council Meeting via electronic means to discuss the Elk Management.
1:09 p.m. Calvin Morgenstern entered Council Chambers.
2:22 p.m. Allison Henderson disconnected via electronic means and left the Council Meeting.
2:29 p.m. Calvin Morgenstern left Council Chambers.

6-1 STAFF/COMMITTEE REPORTS:

2023-02-08-013 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges written and verbal reports presented by Infrastructure Manager, Aaron Neilly, Chief Administrative Officer, Allison Roschker, and Public Works Foreman, Dan Fedirko.

Carried

12-7 RCMP MONTHLY REPORT:

2023-02-08-014 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the October – December 2022 Enhanced Officer Report as presented by Staff Sergeant Ken Burnouf.

Carried

RECESS MEETING:

2023-02-08-015 ZELLER: That the R.M. of Frenchman Butte No. 501 Council recess
3:32 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

3:44 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

4-2 JANUARY 2023 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2023-02-08-016 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the January 31, 2023 month end Statement of Financial Activities – Detailed, which is attached to and forms part of these minutes as Appendix D.

Carried

6-1 2023 VOLUNTEER APPRECIATION DONATION:

2023-02-08-017 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the donation of \$1,500.00 to be put towards the cost of the meal for the April 22, 2023 Volunteer Appreciation event.

Defeated

13-1 SASKATCHEWAN LOTTERIES TRUST FUND GRANT:

2023-02-08-18 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorizes the CAO to sign and submit the Saskatchewan Lotteries Trust Fund For Sport, Culture and Recreation Community Grant Program for Sport, Culture and Recreation 2024 Application Form using population of 1250 with per capita amount of \$7.95 for total of \$9,937.00.

Carried


Reeve


CAO

13-2 PRESENTATION OF THE LIST OF LANDS IN ARREARS:

2023-02-08-019 LARRE: That R.M. of Frenchman Butte No. 501 Council directs the treasurer/administrator to not include in the *List of Lands in Arrears* any property that the amount of taxes in arrears does not exceed one half of the 2022 year's levy with respect to land.

The Tax Enforcement Act, Section 3(3) The council of a municipality may, by resolution, direct the treasurer not to include in the list land in respect of which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy with respect to that land

Carried

2023-02-08-020 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledge the *List of Lands in Arrears* as presented to the head of Council in accordance with *Section 3 of The Tax Enforcement Act*.

Carried

13-3 HAMLET MONTHLY WATER REPORT:

2023-02-08-021 PRIEST: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for January 2023 and instructs Administration to place a copy of the report on file for future reference.

Carried

13-4 AMENDED RECREATION AND CULTURE GRANT POLICY 700-02:

2023-02-08-022 ZELLER: That the R.M. of Frenchman Butte No. 501 Council approves the amended 700-02 Recreation and Culture Grant Policy a copy is attached to and forms part of these minutes.

Carried

13-4 RECREATION AND CULTURE GRANT FUNDING ALLOCATIONS 2023:

2023-02-08-023 LARRE: That the R.M. of Frenchman Butte No. 501 allocate the 2023 Recreation and Culture Funding as follows:

- Recreation and Culture Historic Signage Grant \$2,500.00
- Recreation and Culture Event Hosting Grant \$8,000.00

Utilities Rebate for arenas, curling rinks, and bowling alleys. Eligible costs include power, gas, phone rebate available up to community maximum, bills to be submitted dated between Jan 1 and Nov 30. Invoices for the year are to be submitted no later than Dec 15 of the current year.

• Paradise Hill	\$24,000.00
• St. Walburg	\$24,000.00
• Turtleford	\$12,000.00
Total Funding	<u>\$ 60,000.00</u>

Carried

13-5 501 UTILITY AUTHORITY INC. LAND LEASE INDENTURE:

2023-02-08-024 PRIEST: That the R.M. of Frenchman Butte No. 501 Council approves the C.A.O. and the Reeve to sign the agreement between the 501 Utility Authority and the R.M. of Frenchman Butte No. 501 for Parcel B, Plan 84B02482 Extension 0.

Carried

12-2 2023 BUDGET:

2023-02-08-025 ZELLER: That the R.M. of Frenchman Butte No. 501 Council adopts the 2023 Cash Budget as presented showing a surplus of \$116,317.00

Carried

EXTEND MEETING:

2023-02-08-026 PRIEST: That the R.M. of Frenchman Butte No. 501 Council extend meeting.

Carried Unanimously


Reeve


CAO

5:40 p.m.

Councillor Fischer left Council Chambers.

12-4 ST. WALBURG AND DISTRICT FIRE AND RESCUE:

2023-02-08-027 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the presentation of the draft dated, January 16, 2023 of the St. Walburg and District Fire and Rescue Association Exhibit A; furthermore, that R.M. of Frenchman Butte No. 501 requests that Carri Zeller takes the following concerns and recommendations to the St. Walburg and District Fire and Rescue Association Working Committee:

1. R.M. of Frenchman Butte No. 501, R.M. of Mervin No. 499, and the Town of St. Walburg be identified as "Founding Members";
2. Any organizations and/or municipalities (other than the founding members) who wish for Fire Protection Services are to be through Agreements respecting Fire Service with the Association;
3. Property and Liability (15.) to be removed;
4. Not in favor of the Section 12 and Section 13 of Schedule B of Exhibit A of Bylaw 2023-01 Constitution.
5. Review and potential revision of "Annual Grant Contribution" Schedule A of Exhibit A

And furthermore, that a response be provided by the Association Administrator to the R.M. of Frenchman Butte No. 501's concerns and recommendations.

Carried

5:47 p.m.

Councillor Priest left Council Chambers.

14-2 CORRESPONDENCE – JANUARY 25, 2023:

2023-02-08-028 LARRE: That the R.M. of Frenchman Butte No. 501 Council accepts the January 25, 2023 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried

14-2 CORRESPONDENCE – FEBRUARY 8, 2023:

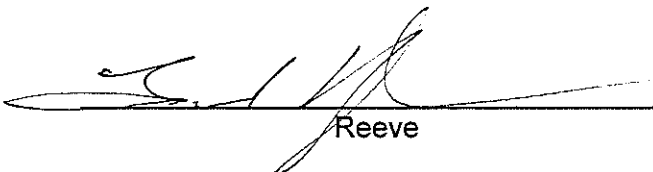
2023-02-08-029 LARRE: That the R.M. of Frenchman Butte No. 501 Council accepts the February 8, 2023 correspondence as information to be filed as presented to Council, outlined in Appendix C.

Carried

15-1 ADJOURNMENT:

2023-02-08-030 GORY: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 5:54 p.m.

Carried


Reeve


Chief Administrative Officer


Reeve


CAO



R.M. of Frenchman Butte No. 501

POLICY TITLE Recreation and Culture Event Hosting Grant Policy		ADOPTED BY RM Council Resolution No. 2018-05-09-054 EFFECTIVE DATE May 9, 2018	POLICY NO. 700-02
ORIGIN/AUTHORITY RM Council	JURISDICTION RM of Frenchman Butte No. 501	Amended: March 31, 2021 February 08, 2023 Rescinded:	Resolution No. 2021-03-31-027 2023-02-08-22 Resolution No.

1. PURPOSE:
To establish application and approval guidelines for Recreation and Culture Funding of Event Hosting
2. DEFINITIONS:

2.1 Events: A planned public occasion such as community celebrations, educational retreats, community fund-raisers (example: Terry Fox Run), sports events and workshops, etc. excluding religious celebrations and school activities

2.2 CAO: Means Chief Administrative Officer.

2.3 Council: Means Council for the Rural Municipality of Frenchman Butte No. 501.
- 3.0 SCOPE:

Events hosted within the municipalities of the RM of Frenchman Butte No. 501, Village of Paradise Hill or the Town of St. Walburg.
- 4.0 POLICY:

It is the policy of the RM that:

4.1 The Council shall review and approve funding allocation for Event Hosting on or before April 30 every year.

4.2 The Council shall review applications and approve according to this Policy until allocated budget has been used up.

4.3 Maximum grant available per event is \$500.00.

4.4 Applicants must be organizations, individuals do not qualify.
- 5.0 SPECIFIC REQUIREMENTS

5.1 Event must be held in the year for which the application was made.



POLICY TITLE

Event Hosting Grant Policy

- 5.2 Event Application Form (Form A) will be received throughout the year however applications must be received before October 31 in the year in which the event is taking place.
- 5.3 Incomplete applications will be rejected.
- 5.4 Event Payment Claim Form (Form B) and supporting documentation must be received on or before December 31 in the year in which the event was hosted.
- 5.5 A quorum of Council is required to approve applications.
- 5.6 Only one approved application per organization per year.
- 5.7 The Council reserves the right to approve or reject any written submissions as they deem appropriate.
- 5.8 Alcohol, food for concession, cash prizes, in-kind contributions and GST are non-eligible expenses.

6.0 EXCEPTIONS

- 6.1 Applications will be accepted in advance for the following year however approval will not be given until council has reviewed and approved funding as noted in 4.1 of this policy.
- 6.2 Subsequent applications by organizations will be accepted if there is funding available after October 31.

7.0 RESPONSIBILITY/INTERPRETATION/REPEALING:

All Appendices attached to this policy may be amended from time to time based on operational need.

This policy shall be administered and interpreted by the CAO; however, this policy cannot be amended without Council approval.

This policy replaces all resolutions that have been passed by the Council of the Rural Municipality of Frenchman Butte No. 501 with respect to the application of any and all parts of this policy and the terms and conditions contained herein.

This policy shall come into force and take effect on May 9, 2018 shall continue in full force and effect until repealed or replaced by subsequent resolution of Council.

He *CR*