

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 2	Carri Zeller
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Evan Priest

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer  
Vanessa Nasby, Administrative Assistant  
Dan Fedirko, Public Works @ 10:06 a.m.

CALLED TO ORDER:

9:00 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 JANUARY 25, 2023 AGENDA ADDITIONS:

2023-01-25-001 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves adding the following to the January 25, 2023 Agenda:

- 13-13 Bylaw No 2023-01 A Bylaw to Provide for the Establishment of a Sanitation Fee, for the Collection of Garbage from Dwellings and Other Buildings Located within the Organized Hamlet of Frenchman Butte

Carried

1-1 JANUARY 25, 2023 AGENDA:

2023-01-25-002 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the January 25, 2023 Agenda to be used as a guideline.

Carried

2-1 JANUARY 11, 2022 MINUTES:

2023-01-25-003 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the January 11, 2023 minutes as presented.

Carried

5-1 PAYROLL- PP2023-02:

2023-01-25-004 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **January 1, 2023 – January 14, 2023. Authorization #400 direct deposit dated January 6, 2023 totaling \$29,521.12**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix B Salaries and Wages January 1, 2023 – January 14, 2023.**

Carried

5-2 ACCOUNTS – JANUARY 25, 2023:

2023-01-25-005 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated January 25, 2023.

- 31104 to 31161 **Totaling \$114,868.72**

Carried

RECESS MEETING:

2023-01-25-006 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess for a 10 minute break.

Carried

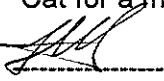
RECONVENED MEETING:

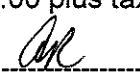
10:06 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.  
10:06 a.m. Dan Fedirko entered Council Chambers to discuss Public Works Report.

13-12 UNDERCARRIAGE FOR D6 CAT:

2023-01-25-007 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the Public Works Foreman to purchase the undercarriage parts for the D6 Cat for a maximum of \$40,000.00 plus tax.

Carried

  
Reeve

  
CAO

11:04 a.m. Dan Fedirko left Council Chambers.

6-1 STAFF/COMMITTEE REPORTS:

2023-01-25-008 ZELLER: That the R.M. of Frenchman Butte No. 501 Council acknowledges written and verbal reports presented by Chief Administrative Officer, Allison Roschker, and Public Works Foreman, Dan Fedirko and the written report from Infrastructure Manager, Aaron Neilly.  
Carried

6-1 ASSET MANAGEMENT AND CLIMATE RESILIENCE:

2023-01-25-009 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves Carri Zeller to attend the Asset Management and Climate Resilience meeting on January 26, 2023 with the Town of St. Walburg.  
Carried

RECESS MEETING:

2023-01-25-010 ZELLER: That the R.M. of Frenchman Butte No. 501 Council recess  
12:01 p.m. for a 60 minute break.  
Carried

RECONVENED MEETING:

1:03 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

6-1 VOID CHEQUES:

2023-01-25-011 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges voiding of the following cheques due to printing errors:  
• 31116 to 31138  
Carried

9-1.1 ROAD MAINTENANCE AGREEMENT 2022-08 – ASL PAVING LTD & ROAD MAINTENANCE LTD.:

2023-01-25-012 PRIEST: That the R.M. of Frenchman Butte No. 501 Council enters into a *Road Maintenance Agreement 2022-08* with ASL Paving Ltd. & Road Maintenance Ltd. for hauling gravel (approximately 32,000 tonnes) from November 15, 2022 to March 14, 2023.  
• Township Road 542 from Range Road 3251 to Range Road 3252;  
• Range Road 3232 from Township Road 542 to Hwy 3  
Carried

9-1.2 ROAD MAINTENANCE AGREEMENT 2022-09 – ASL PAVING LTD & ROAD MAINTENANCE LTD.:

2023-01-25-013 FISCHER: That the R.M. of Frenchman Butte No. 501 Council enters into a *Road Maintenance Agreement 2022-08* with ASL Paving Ltd. & Road Maintenance Ltd. for hauling gravel (approximately 5,000 tonnes) from November 15, 2022 to March 14, 2023.  
• Range Road 3264 from Township Road 532 to Township Road 540 (Grid 797)  
• Township Road 540 (Grid 797) from Range Road 3264 to Hwy 17  
Carried


6-1 RECIND MOTION 2023-01-11-020:

2023-01-25-014 LARRE: That the R.M. of Frenchman Butte No. 501 Council rescinds motion 2023-01-11-020:  
"12-1. BYLAW 2022-08 A BYLAW TO PROVIDE FOR ENTERING INTO AN AGREEMENT TO ESTABLISH THE ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION:  
2023-01-11-020 LARRE: That the R.M. of Frenchman Butte No. 501 Bylaw 2022-08 a Bylaw to Provide for Entering into an Agreement to Establish the St. Walburg and District Fire and Rescue Association, be read a first time.  
Carried"  
Carried

6-1 RECIND MOTION 2023-01-11-021:

2023-01-25-015 ZELLER: That the R.M. of Frenchman Butte No. 501 Council rescinds motion 2023-01-11-021:  
"2023-01-11-021 ZELLER: That the R.M. of Frenchman Butte No. 501 Bylaw 2022-08 a Bylaw to Provide for Entering into an Agreement to Establish the St. Walburg and District Fire and Rescue Association, be read a second time.  
Carried"  
Carried

  
Reeve

  
CAO

6-1 RECIND MOTION 2023-01-11-022:

2023-01-25-016      FISCHER:      That the R.M. of Frenchman Butte No. 501 Council rescinds motion 2023-01-11-022:  
"2023-01-11-022      FISCHER:      That the R.M. of Frenchman Butte No. 501 Bylaw 2022-08 a Bylaw to Provide for Entering into an Agreement to Establish the St. Walburg and District Fire and Rescue Association, be given three readings at this meeting.  
Carried Unanimously"  
Carried

6-1 RECIND MOTION 2023-01-11-023:

2023-01-25-017      NOETH:      That the R.M. of Frenchman Butte No. 501 Council rescinds motion 2023-01-11-023:  
"2023-01-11-023      NOETH:      That the R.M. of Frenchman Butte No. 501 Bylaw 2022-08 a Bylaw to Provide for Entering into an Agreement to Establish the St. Walburg and District Fire and Rescue Association, be read a third time and passed.  
Carried"  
Carried

12-3 TRANSFER TO CAPITAL RESERVES:

2023-01-25-018      PRIEST:      That the R.M. of Frenchman Butte No. 501 Council authorize the following transfers:  
• From GL 310-110-100 To Set up WTP Reserve      \$175,000.00 to GL 310-110-105.  
• From GL 590-110-101 Transfer to Hamlet      \$12,140.69 Reserve to GL 310-110-105 and to GL 310-110-100  
• From GL 490-110-106 Transfer from      \$17,307.65 Paradise Hill Clinic Reserves to 310-110-205.  
• From GL 590-130-100 Transfer to      \$750,000.00 Reserves to 310-100-350  
Carried

2:04 p.m.      Allison Roschker left Council Chambers.

12-6 WRITE OFF TAX ARREARS:

2023-01-25-019      LARRE:      That the R.M. of Frenchman Butte No. 501 Council authorizes the CAO to write off Tax Arrears for prior Bow River Energy Ltd. properties in the amount of \$262,539.03 Municipal Taxes and \$75,831.57 in Education Property Tax for a total of \$338,370.60.  
Carried

13-2 ACTING ADMINISTRATOR APPOINTMENT:

2023-01-25-020      PRIEST:      That the R.M. of Frenchman Butte No. 501 Council appoints Crystal Schaan as Acting Administrator from February 11, 2023 to March 11, 2023 inclusive.  
Carried

2:08 p.m.      Allison Roschker entered Council Chambers.

13-2 ACTING ADMINISTRATOR PAY:

2023-01-25-021      NOETH:      Whereas R.M. of Frenchman Butte No. 501 Human Resources Total Compensation/Recognition Policy 900-01 states, in part:  
  
"In rare and extenuating situations where additional duties/responsibilities or special projects are added to an employee due to emergent or operational needs and the employee is required to perform the full scope of their position plus additional duties as assigned by the CAO; the CAO may notify Council and present a report and recommendation to temporarily adjust the employee's salary or provide for a bonus adjustment to ensure the employee is fairly compensated and recognized for their efforts. Upon Council's formal approval the employee's wages shall be adjusted accordingly for the specified duration or in the amount so approved."  
  
Therefore, the R.M. of Frenchman Butte No. 501 Council authorizes Crystal Schaan salary to be increased by 25% effective February 11, 2023 and until March 11, 2023 inclusive. Wage will revert to Step 6 of Finance Officer Base Pay Salary Grid as of March 11, 2023.  
Carried

  
Reeve

  
CAO

13-13 BYLAW 2023-01 A BYLAW TO PROVIDE FOR THE ESTABLISHMENT OF A SANITATION FEE, FOR THE COLLECTION OF GARBAGE FROM DWELLINGS AND OTHER BUILDINGS LOCATED WITHIN THE ORGANIZED HAMLET OF FRENCHMAN BUTTE:

2023-01-25-022      PRIEST:      That the R.M. of Frenchman Butte No. 501 Bylaw 2023-01 a Bylaw to Provide for the Establishment of a Sanitation Fee, for the Collection of Garbage from Dwellings and other Buildings Located within the Organized Hamlet of Frenchman Butte, be read a first time.

Carried

2023-01-25-023      FISCHER:      That the R.M. of Frenchman Butte No. 501 Bylaw 2023-01 a Bylaw to Provide for the Establishment of a Sanitation Fee, for the Collection of Garbage from Dwellings and other Buildings Located within the Organized Hamlet of Frenchman Butte, be read a second time.

Carried

2023-01-25-024      NOETH:      That the R.M. of Frenchman Butte No. 501 Bylaw 2023-01 a Bylaw to Provide for the Establishment of a Sanitation Fee, for the Collection of Garbage from Dwellings and other Buildings Located within the Organized Hamlet of Frenchman Butte, be given three readings at this meeting.

Carried Unanimously

2023-01-25-025      ZELLER:      That the R.M. of Frenchman Butte No. 501 Bylaw 2023-01 a Bylaw to Provide for the Establishment of a Sanitation Fee, for the Collection of Garbage from Dwellings and other Buildings Located within the Organized Hamlet of Frenchman Butte, be read a third time and passed.

Carried

13-3 BYLAW 2023-02 A BYLAW TO REPEAL BYLAWS:

2023-01-25-026      FISCHER:      That the R.M. of Frenchman Butte No. 501 Bylaw 2023-02 a Bylaw to Repeal Bylaws, be read a first time.

Carried

2023-01-25-027      GORY:      That the R.M. of Frenchman Butte No. 501 Bylaw 2023-02 a Bylaw to Repeal Bylaws, be read a second time.

Carried

2023-01-25-028      ZELLER:      That the R.M. of Frenchman Butte No. 501 Bylaw 2023-02 a Bylaw to Repeal Bylaws, be given three readings at this meeting.

Carried Unanimously

2023-01-25-029      PRIEST:      That the R.M. of Frenchman Butte No. 501 Bylaw 2023-02 a Bylaw to Repeal Bylaws, be read a third time and passed.

Carried

13-4 PEST CONTROL OFFICER – APPOINTMENTS:

2023-01-25-030      LARRE:      That the R.M. of Frenchman Butte No. 501 Council appoints the following as Pest Control Officers for the R.M. of Frenchman Butte No. 501 for the purpose of Clubroot survey:

- Tayo Adegeye, SARM Division 1 Plant Health Officer
- Katey Makohoniuk, SARM Division 2 Plant Health Officer
- Joanne Kwasnicki, SARM Division 3 Plant Health Officer
- Chelsea Neuberger, SARM Division 4 Plant Health Officer
- Betty Johnson, SARM Division 5 Plant Health Officer

Carried

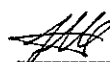
RECESS MEETING:

2023-01-25-031      LARRE:      That the R.M. of Frenchman Butte No. 501 Council recess  
2:20 p.m.      for a 10 minute break.

Carried

RECONVENED MEETING:

2:31 p.m.      The Regular Meeting of Council was reconvened by Reeve Hougham.

  
Reeve

  
CAO

EXTEND MEETING:

2023-01-25-032      ZELLER:      That the R.M. of Frenchman Butte No. 501 Council extend meeting.  
  
Carried Unanimously

5:00 p.m.      Councillor Larre left Council Chambers.

13-8 HAMLET OF FRENCHMAN BUTTE WASTE COLLECTION AGREEMENT:

2023-01-25-033      PRIEST:      That the R.M. of Frenchman Butte No. 501 Council authorizes the C.A.O. to sign the waste collection with E360S for the customer service agreement for the organized Hamlet of Frenchman Butte  
  
Carried

13-8 OH&S MINUTES, JANUARY 12, 2023:

2023-01-25-034      FISCHER:      That the R.M. of Frenchman Butte No. 501 Council acknowledges the January 12, 2023 *Occupational Health & Safety Meeting Minutes* and instructs Administration to place a copy on file for future reference.  
  
Carried

13-9 C.A.O. TIME OFF:

2023-01-25-035      NOETH:      That the R.M. of Frenchman Butte No. 501 Council approves the C.A.O. Absence Request 2023-03.  
  
Carried

5:48 p.m.      Councillor Priest left Council Chambers.

15-1 ADJOURNMENT:

2023-01-25-036      NOETH:      That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 5:54 p.m.  
  
Carried

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Chief Administrative Officer

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
CAO

**RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501**

**BYLAW NO. 2023-01**

**A BYLAW TO PROVIDE FOR THE ESTABLISHMENT OF A SANITATION  
FEE, FOR THE COLLECTION OF GARBAGE FROM DWELLINGS AND  
OTHER BUILDINGS LOCATED WITHIN THE ORGANIZED HAMLET OF  
FRENCHMAN BUTTE**

The Council of the Rural Municipality of Frenchman Butte No. 501 in the Province of Saskatchewan enacts  
as follows:

1. Sanitation services consisting of bi-weekly pick-up of household garbage will be provided to the residents of the Organized Hamlet of Frenchman Butte.
2. A fee of \$110.00 will be assessed each year for each dwelling or other building, including a trailer that will have the benefit of the sanitation services.
3. Any amount assessed, that remains unpaid at the end of the year in which the service was provided, shall be added to the taxes on the property and collected in the same manner as taxes.
4. Bylaw 2018-08 is hereby repealed.
5. This Bylaw comes into effect on January 25, 2023.

Read a third time and adopted  
this 25th day of January, 2023



  
Reeve

  
Chief Administrative Officer

# R.M. OF FRENCHMAN BUTTE NO. 501

## BYLAW NO. 2023-02

### A BYLAW TO REPEAL BYLAWS

The Council of The Rural Municipality of Frenchman Butte No. 501, in the Province of Saskatchewan enacts as follows:

1. The Council of the R.M. of Frenchman Butte No. 501 has repealed the following bylaws:
  - Bylaw #2021-16      A Bylaw to Repeal Bylaws
  - Bylaw #2018-17      A Bylaw to Prevent and Control Clubroot



  
Reeve

  
Chief Administrative Officer

Read a third time and adopted  
this 25<sup>th</sup> day of January, 2023.