

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 2	Carri Zeller
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth

COUNCIL ABSENT:

Division 6 Evan Priest

STAFF PRESENT:

Crystal Schaan, Acting Administrator
Vanessa Nasby, Administrative Assistant
Dan Fedirko, Public Works @ 9:05 a.m.

Council has accepted the absence of the C.A.O. and has accepted the Finance Officer being appointed as Acting Administrator for the purpose of this meeting.

CALLED TO ORDER:

9:00 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 OCTOBER 11, 2023 AGENDA ADDITIONS:

2023-10-11-001 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves adding the following to the October 11, 2023 Agenda:

- 13-5 St. Walburg and District Fire Association

Carried

1-1 OCTOBER 11, 2023 AGENDA:

2023-10-11-002 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the October 11, 2023 Agenda to be used as a guideline.

Carried

2-1 SEPTEMBER 27, 2023 MINUTES:

2023-10-11-003 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the September 27, 2023 minutes as presented.

Carried

9:05 a.m. Dan Fedirko entered Council Chambers to discuss Public Works Report.

6-2 AWARD SUPPLY AND INSTALL OF EROSION CONTROL BLANKET, GRID 797:

2023-10-11-004 LARRE: That the R.M. of Frenchman Butte No. 501 Council awards the supply and install of erosion control blanket to Zalken Ventures Inc. for the amount of \$5.60/ m² (approximately 7,630m²) plus applicable taxes.

Carried

9:40 a.m. Dan Fedirko left Council Chambers.


4-1 SEPTEMBER 2023 BANK RECONCILIATION:

2023-10-11-005 LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the September 2023 month end Bank Reconciliation balances as follows:

Chequing Account Operating	\$ 14,094,758.81
St. Walburg Health Account	\$ 2,341.60
Turtleford Health Account	\$ 8,097.86
Online Banking Account	\$ 79,791.46
Term Deposits (0.25%-3.45% Expiring 31-Jan-24 to 31-Jan-28)	\$ 1,157,302.49
Total Cash in Bank as of September 30, 2023	\$ 15,342,292.22
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	\$ 15,342,494.22

Carried


Reeve


AA

4-2 SEPTEMBER 2023 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2023-10-11-006 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the September 30, 2023 month end Statement of Financial Activities – Detailed, which is attached to and forms part of these minutes as Appendix C.

Carried

5-1 PAYROLL- PP2023-21:

2023-10-11-007 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **September 24 – October 7, 2023. Authorization #419 direct deposit dated October 13, 2023, totaling \$49,494.67.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages September 24 – October 7, 2023.**

Carried

5-2 COUNCIL REMUNERATION:

2023-10-11-008 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of September 2023 Council Remuneration for the following amounts less deductions on October 27, 2023:

• Reeve Hougham	\$637.80
• Councillor Larre	\$577.00
• Councillor Zeller	\$250.00
• Councillor Fischer	\$661.40
• Councillor Gory	\$758.50
• Councillor Noeth	\$1,248.70
• Councillor Priest	\$415.60

Carried

9:52 a.m. Councillor Zeller left Council Chambers due to conflict of interest in next Agenda item.

5-3 ACCOUNTS – 102137247 SASKATCHEWAN LTD:

2023-10-11-009 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated October 11, 2023.

Invoice # 239	\$1,703.07
Invoice # 241	\$1,046.30
Invoice #248	\$ 668.85
Totaling \$3,418.22	

Carried

9:55 a.m. Councillor Zeller entered Council Chambers.

5-3 ACCOUNTS – OCTOBER 11, 2023:

2023-10-11-010 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated October 11, 2023.

• 31809 to 31855	Totaling \$2,884,388.87
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Carried

RECESS MEETING:


2023-10-11-011 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess
9:58 a.m. for a 10 minute break.

Carried

RECONVENED MEETING:

10:07 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.


Reeve


AA

6-1 STAFF/COMMITTEE REPORTS:

2023-10-11-012 ZELLER: That the R.M. of Frenchman Butte No. 501 Council acknowledges written reports by Infrastructure Manager, Aaron Neilly, Chief Administrative Officer, Allison Roschker, and written and verbal reports by Public Works Foreman, Dan Fedirko.

Carried

13-1 HAMLET MONTHLY WATER REPORT:

2023-10-11-013 GORY: That the R.M. of Frenchman Butte No. 501 Council acknowledge the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for September 2023 and instructs Administration to place a copy of the report on file for future reference.

Carried

13-3 SUBDIVISION SW ¼ 27-53-22W3 CASH IN LIEU OF DEDICATED LANDS:

2023-10-11-014 LARRE: That the R.M. of Frenchman Butte No. 501 Council accept the amount of \$4,353.51 for Cash In lieu of Dedicated Lands for Parcel A SW ¼ 27-53-22W3 based on 10% of the Fair Market Value of Parcel A established by Saskatchewan Assessment Management Agency and Council deems it to be a fair estimate of the market value of subdivided unserviced property in the RM of Frenchman Butte No. 501.

Carried

13-4 AMENDED BRUSHING/CLEARING COMPENSATION POLICY 300-09:

2023-10-11-015 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the amended 300-09 Brushing/Clearing Compensation Policy and a copy is attached to and forms part of these minutes.

Carried

14-1 CORRESPONDENCE – OCTOBER 11, 2023:

2023-10-11-016 LARRE: That the R.M. of Frenchman Butte No. 501 Council accepts the October 11, 2023 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried

15-1 ADJOURNMENT:

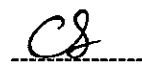
2023-10-11-017 ZELLER: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 12:00 p.m.

Carried


Reeve


Acting Administrator


Reeve


AA



R.M. of Frenchman Butte No. 501

POLICY TITLE		ADOPTED BY RM Council Resolution No. 2018-02-28-013 EFFECTIVE DATE February 28, 2018	POLICY NO. 300-09
Brushing/Clearing Compensation Policy			
ORIGIN/AUTHORITY RM Council	JURISDICTION RM of Frenchman Butte No. 501	Amended: January 9, 2019 October 11, 2023 Rescinded:	Resolution No. 2019-01-09-015 2023-10-11-015 Resolution No.

1. **PURPOSE:**
To establish a policy by which brushing/clearing of developed road allowances is compensated.
2. **DEFINITIONS:**

2.1 **CAO:** Means the Chief Administrative Officer of the Rural Municipality of Frenchman Butte No. 501.

2.2 **Council:** Means Council for the Rural Municipality of Frenchman Butte No. 501.

2.3 **Developed Road Allowance:** Means a road allowance that has been developed to a minimum standard whereby it may be used as an access for agriculture and/or residential; and it must connect to another existing roadway.

2.4 **Landowner:** Means the registered owner.

2.5 **RM:** Means the Rural Municipality of Frenchman Butte No. 501.
- 3.0 **SCOPE**

3.1 Compensation for brushing/clearing of developed road allowances.

3.2 Criteria for approval of brushing/clearing projects.

3.3 Standards for brushing/clearing of developed road allowances.
- 4.0 **POLICY:**

4.1 Council shall establish a budget every year to compensate for brushing/clearing of road allowances.

4.2 It is the policy of the RM to support ratepayers who endeavor to clear brush and other debris from a developed road allowance adjacent to their property. In such cases the following will apply:

a) Ratepayer must obtain permission in writing from the Infrastructure Manager prior to commencement of brushing/clearing project.

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POLICY TITLE

Brushing/Clearing of RM Road Allowance Policy

- b) Infrastructure Manager is authorized to approve brushing/clearing of developed road allowance projects until budget as listed in 4.4 has been allocated.
- c) Where the brushing/clearing of a developed road allowance could be deemed to be minimal in nature, the Infrastructure Manager may request a resolution of council prior to approval of project setting out compensation as listed in 4.2 g).
- d) Brushing/Clearing of developed road allowances must be done to a standard whereby the RM can mow ditches or road allowances whatever the case may be.
- e) Windrow brush, stones and related debris shall be placed upon the Landowner's land adjacent to the developed road allowance with the understanding that final disposal of said debris becomes the responsibility of the Landowner.
- f) Project must be inspected and approved by Public Works Foreman/Infrastructure Manager prior to compensation being paid.
- g) Compensation rate shall be \$1,000 per half mile per side unless brushing/clearing is deemed minimal by council at which time council may determine a lesser amount of compensation to be paid per half mile per side.
- h) Rates will be pro-rated if less than half mile increments.

4.3 Circumstances may also develop whereby the RM is endeavoring to carry out roadway improvements, whereas such brushing and clearing procedures can be mutually beneficial to the Landowner as well as to the RM. In such cases the following will apply:

- a) Windrow brush, stones and related debris shall be placed upon the owner's land, adjacent to the road allowance with the understanding that final disposal of said debris becomes the responsibility of the Landowner.
- b) Written permission must be received from the Landowner prior to RM commencing work.
- c) RM will not be responsible for the replacement of existing or any fence on the property.
- d) Compensation rate shall be \$1,000 per half mile per side.
- e) Rates will be pro-rated if less than half mile increments.

4.4 This budget for this policy shall run from May 1 until April 30.



POLICY TITLE

Brushing/Clearing of RM Road Allowance Policy

4.5 This policy shall be reviewed from time to time and shall continue until such time as this policy is repealed by resolution of Council.

5.0 **SPECIFIC REQUIREMENTS (if applicable)**

5.1 Amounts allocated to brushing projects may not exceed budgeted funds unless additional monies are approved by Council resolution.

6.0 **EXCEPTIONS – (if applicable)**

6.1 A renter of land may qualify for brushing/clearing compensation providing there is written permission from Landowner and letter stating that payment is to be made to the renter.

6.2 Brushing required for sight lines for approach installation and/or servicing agreements do not qualify for brushing/clearing of developed road allowance compensation.

6.3 In the case where an agriculture access is required, brushing of an undeveloped road may qualify subject to resolution of Council.

7.0 **REPEALING:**

All Appendices attached to this policy may be amended from time to time based on operational need.

This policy shall be administered and interpreted by the CAO; however, this policy cannot be amended without Council approval.

This policy replaces all previous policies and resolutions that have been passed by the Council with respect to the application of any and all parts of this policy and the terms and conditions contained herein.

This policy shall come into force and take effect on January 9, 2019 and shall continue in full force and effect until repealed or replaced by subsequent resolution of Council.

JS *CR*