

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 2	Carri Zeller
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Evan Priest

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer
Vanessa Nasby, Administrative Assistant
Dan Fedirko, Public Works @ 9:04 a.m.
Aaron Neilly, Infrastructure Manager @ 9:04 a.m.

GUESTS:

Blaire Welter with Prairie Steele @ 1:03 p.m.

CALLED TO ORDER:

9:00 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 AUGUST 14, 2024 AGENDA:

2024-08-14-001 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the August 14, 2024 Agenda to be used as a guideline.

Carried

9:04 a.m. Dan Fedirko and Aaron Neilly entered Council Chambers to discuss Public Works Report.

6-2.1 SCOPE CHANGE NO. 1:

2024-08-14-002 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves Scope Change No. 1 for Project No. 23MU-578600 – New Office Building, at a cost of \$5,500.00 plus applicable taxes, and authorizes the Reeve and CAO to sign the necessary documents.

Carried

6-2.2 GRAVEL CRUSHING:

2024-08-14-003 ZELLER: That the R.M. of Frenchman Butte No. 501 Council grants a verbally requested extension to Elmer Vanberg for the completion of gravel crushing under the Gravel Purchase Agreement to October 15, 2024, with all other terms of the agreement remaining unchanged.

Carried

12-2 MUNICIPAL VEGETATION & WEED MANAGEMENT PLAN 400-04:

2024-08-14-004 ZELLER: That the R.M. of Frenchman Butte No. 501 Council adopts the amended Municipal Vegetation & Weed Management Plan Policy 400-04 and a copy is attached to and forms part of these minutes.

Carried

10:20 a.m. Aaron Neilly and Dan Fedirko left Council Chambers.

RECESS MEETING:

2024-08-14-005 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess
10:21 a.m. for a break.

Carried

RECONVENED MEETING:

10:38 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

2-1 JULY 24, 2024 MINUTES:

2024-08-14-006 PRIEST: That the R.M. of Frenchman Butte No. 501 Council approves the July 24, 2024 minutes as presented.

Carried


Reeve


CAO

4-1 JULY 2024 BANK RECONCILIATION:

2024-08-14-007	NOETH:	That the R.M. of Frenchman Butte No. 501 Council acknowledges the July 2024 month end Bank Reconciliation balances as follows:	
	Chequing Account Operating		\$ 8,274,072.42
	St. Walburg Health Account		\$ 2,366.13
	Turtleford Health Account		\$ 8,199.74
	Online Banking Account		\$ 19,152.64
	Term Deposits (5.2% Expiring 31-Dec-25)		\$ 596,423.93
	Total Cash in Bank as of July 31, 2024		\$ 8,900,214.86
	Petty Cash		\$ 200.00
	Total Cash and Short-Term Investments		\$ 8,900,414.86
			Carried

4-2 JULY 2024 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2024-08-14-008	NOETH:	That the R.M. of Frenchman Butte No. 501 Council acknowledges the July 31, 2024 month end Statement of Financial Activities – Detailed, which is attached to and forms part of these minutes as Appendix A.	
			Carried

5-1 PAYROLL- PP2024-16:

2024-08-14-009	NOETH:	That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period July 14, 2024 – July 27, 2024. Authorization #441 direct deposit dated August 2, 2024, totaling \$52,159.23.	
		Further, that a schedule of these payments be annexed to and form part of these minutes as Appendix B Salaries and Wages July 14, 2024 – July 27, 2024.	
			Carried

5-2 PAYROLL- PP2024-17:

2024-08-14-010	FISCHER:	That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period July 28, 2024 – August 10, 2024 and Council Remuneration for July 2024. Authorization #442 direct deposit dated August 16, 2024, totaling \$55,888.98.	
		Further, that a schedule of these payments be annexed to and form part of these minutes as Appendix C Salaries and Wages July 28, 2024 – August 10, 2024.	
			Carried

5-3 COUNCIL REMUNERATION:


2024-08-14-011	GORY:	That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of July 2024 Council Remuneration for the following amounts less deductions on August 16, 2024:	
		<ul style="list-style-type: none">• Reeve Hougham• Councillor Larre• Councillor Zeller• Councillor Fischer• Councillor Gory• Councillor Noeth• Councillor Priest	<ul style="list-style-type: none">\$1,019.00\$915.70\$749.30\$789.30\$867.50\$653.20\$741.20
			Carried

5-4 ACCOUNTS – AUGUST 14, 2024:

2024-08-14-012	GORY:	That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated August 14, 2024.	
		<ul style="list-style-type: none">• Cheques 32536 to 32597	Totaling \$333,328.46
			Carried



Reeve



CAO

11:30 a.m. Vanessa Nasby left Council Chambers.

IN-CAMERA:

2024-08-14-013

11:31 a.m.

LARRE: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

RECONVENED MEETING:

12:15 p.m.

The Regular Meeting of Council was reconvened by Reeve Hougham.

RECESS MEETING:

2024-08-14-014

12:15 p.m.

PRIEST: That the R.M. of Frenchman Butte No. 501 Council recess for a break.

Carried

RECONVENED MEETING:

1:03 p.m.

The Regular Meeting of Council was reconvened by Reeve Hougham.

1:03 p.m.

Vanessa Nasby entered Council Chambers.

1:03 p.m.

Blair Welter with Prairie Steele and Aaron Neilly entered Council Chambers.

1:30 p.m.

Bair Welter and Aaron Neilly left Council Chambers.

6-1 RURAL CLASS "A":

2024-08-14-015

FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the CAO to apply for the Rural Class "A". The R.M. will pay for the \$700.00 application fee.

Carried

6-1 APPOINTMENTS:

2024-08-14-016

NOETH: That the R.M. of Frenchman Butte No. 501 Council makes the following appointments as the R.M. of Frenchman Butte No. 501 APAS Representatives starting August 14, 2024 and expiring December 31, 2024.

- Carri Zeller
- Evan Priest (alternate)

Carried

6-1 SASKTEL CABLE INSTALLATION:

2024-08-14-017

ZELLER: That the R.M. of Frenchman Butte No. 501 Council approves SaskTel to relocate the cable for service on SW 03-51-22W3 on the condition that vegetation control activity costs will be directed to SaskTel.

Carried

6-3 SALARY GRID RECOMMENDATION:

2024-08-14-018

LARRE: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following wage step increases:

- Stacy Stockman: Salary Grid 9 Step 5 to Salary Grid 9 Step 6, effective August 11, 2024;
- Danny Riguidel: Salary Grid 10 Step 4 to Salary Grid 10 Step 5, effective August 11, 2024;
- Jeff Canfield: Salary Grid 10 Step 3 to Salary Grid 10 Step 4, effective August 11, 2024.

Carried

6-1 STAFF/COMMITTEE REPORTS:

2024-08-14-019

ZELLER: That the R.M. of Frenchman Butte No. 501 Council acknowledges written and verbal reports by Chief Administrative Officer, Allison Roschker, Infrastructure Manager, Aaron Neilly, and Public Works Foreman, Dan Fedirko.

Carried

RECESS MEETING:

2024-08-14-020

1:59 p.m.

ZELLER: That the R.M. of Frenchman Butte No. 501 Council recess for a break.



Reeve



CAO

Carried

13-1 PUBLIC MEETING – BYLAW 2024-14 ROAD CLOSURE NW 23-53-25W3:

2:00 p.m. Reeve Hougham declared the Public Meeting open to discuss Road Closure Bylaw of NW 23-53-25W3.
There were no individuals in attendance expressing concerns regarding the proposed annexation.
No written submissions were received in regards to the proposed road closure.

2:03 p.m. Public Hearing was closed by Reeve Hougham.

RECONVENED MEETING:

2:03 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

13-2 BYLAW 2024-14 A BYLAW TO PROVIDE FOR THE CLOSING AND SELLING OF MUNICIPAL ROAD AT NW 23-53-25W3:

2024-08-14-021 FISCHER: That the R.M. of Frenchman Butte No. 501 Bylaw 2024-14, A Bylaw to Provide for the Closing and Selling of Municipal Road at NW 23-53-25W3, be read a first time.

Carried

2024-08-14-022 NOETH: That the R.M. of Frenchman Butte No. 501 Bylaw 2024-14, A Bylaw to Provide for the Closing and Selling of Municipal Road at NW 23-53-25W3, be read a second time.

Carried

2024-08-14-023 PRIEST: That the R.M. of Frenchman Butte No. 501 Bylaw 2024-14, A Bylaw to Provide for the Closing and Selling of Municipal Road at NW 23-53-25W3, be given three readings at this meeting.

Carried Unanimously

2024-08-14-024 LARRE: That the R.M. of Frenchman Butte No. Bylaw 2024-14, A Bylaw to Provide for the Closing and Selling of Municipal Road at NW 23-53-25W3, be read a third time and passed.

Carried

RECESS MEETING:

2024-08-14-025 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess for a break.

Carried

13-3 PUBLIC MEETING – SUBDIVISION APPLICATION NW 23-53-25W3:

2:15 p.m. Reeve Hougham declared the Public Meeting open to discuss Subdivision Application NW 23-53-25W3.
There were no individuals in attendance expressing concerns regarding the proposed subdivision.
No written submissions were received in regards to the proposed subdivision.

2:17 p.m. Public Hearing was closed by Reeve Hougham.


RECONVENED MEETING:

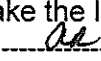
2:17 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

13-4 SUBDIVISION APPLICATION NW 23-53-25W3:

2024-08-14-026 ZELLER: That the R.M. of Frenchman Butte No. 501 Council recommends approval of the Subdivision Application submitted by Loran Moore that proposes the creation of one (1) new Parcel A within the NW 23-52-25 W3M as prepared by Meridian Surveys, File No. SUBD-003188-2024 dated June 26, 2024.

- There currently are no land uses within the vicinity that would be incompatible with the intended use of the proposed site, or any site conditions that make the land unsuitable for intended use


Reeve


CAO

- There are currently no facilities that could be affected by the proposed subdivision.
- No servicing agreement will be required, current approach and developed access road meet municipal requirements.
- Per Clause 183a of the Planning and Development Act, this proposal is exempt from providing Municipal Reserve land.

Carried

RECESS MEETING:

2024-08-14-027

2:29 p.m.

NOETH:

That the R.M. of Frenchman Butte No. 501 Council recess for a break.

Carried

13-5 PUBLIC MEETING – PARCEL TIE REMOVAL SW 11-55-24W3

2:30 p.m.

Reeve Hougham declared the Public Meeting open to discuss the parcel tie removal SW 11-55-24W3M.

There were no individuals in attendance expressing concerns regarding the proposed parcel tie removal.

Written submissions were received in regards to the proposed parcel tie removal.

2:33 p.m.

Public Hearing was closed by Reeve Hougham.

RECONVENED MEETING:

2:33 p.m.

The Regular Meeting of Council was reconvened by Reeve Hougham.

2:33 p.m.

Blair Welter with Prairie Steele and Aaron Neilly entered Council Chambers.

2:44 p.m.

Blair Welter and Aaron Neilly left Council Chambers.

RECESS MEETING:

2024-08-14-028

2:44 p.m.

NOETH:

That the R.M. of Frenchman Butte No. 501 Council recess for a break.

Carried

13-5 PUBLIC MEETING – PARCEL TIE REMOVAL SW 34-52-24W3

2:45 p.m.

Reeve Hougham declared the Public Meeting open to discuss the parcel tie removal SW 34-52-24W3M.

There were no individuals in attendance expressing concerns regarding the proposed parcel tie removal.

Written submissions were received in regards to the proposed parcel tie removal.

2:47 p.m.

Public Hearing was closed by Reeve Hougham.

RECONVENED MEETING:

2:47 p.m.

The Regular Meeting of Council was reconvened by Reeve Hougham.

13-6 PARCEL TIE REMOVAL APPLICATION SW 11-55-24W3:

2024-08-14-029

NOETH:

That the R.M. of Frenchman Butte No. 501 Council recommends approval of the Parcel Tie Removal file SUBD-003251-2024 submitted by Frances Hoffman that proposes the parcel ties to be removed at SW 11-55-24W3.

- Surface parcels 150660031 and 150660053.

Carried

13-6 PARCEL TIE REMOVAL APPLICATION SW 34-52-24W3:


2024-08-14-030


ZELLER:

That the R.M. of Frenchman Butte No. 501 Council recommends approval of the Parcel Tie Removal file SUBD-003263-2024 submitted by Karen Siemens and Cindy Rafuse that proposes the parcel ties to be removed at SW 34-52-24W3.

- Surface parcels 130573098 and 130717649.

Carried


Reeve


CAO

13-14 HAMLET MONTHLY WATER REPORT:

2024-08-14-031 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for July 2024 and instructs Administration to place a copy of the report on file for future reference.

Carried

4:23 p.m. Aaron Neilly entered Council Chambers.

6-2 RIGHT OF ENTRY AGREEMENT – DENNIS & ANGELINE WEINHANDL:

2024-08-14-032 PRIEST: That the R.M. of Frenchman Butte No. 501 Council enters into the *Grant of Right of Entry to Rural Municipality Agreement*, dated August 14, 2024, with Dennis & Angeline Weinhandl for the purpose of storing gravel on the Property Owner's site located at SW 14-53-24W3.

Carried

4:30 p.m. Aaron Neilly left Council Chambers.

6-1 TARGETED SECTOR SUPPORT INITIATIVE:

2024-08-14-033 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorizes the CAO and Reeve to sign the Targeted Sector Support Initiative Cost-Shared Grant Funding Agreement dated August 14, 2024.

Carried

13-12 RECREATION AND CULTURE COMMUNITY CAPITAL GRANT POLICY 700-03:

2024-08-14-034 ZELLER: That the R.M. of Frenchman Butte No. 501 Council approves the amended Recreation and Culture Community Capital Grant Policy 700-03 and a copy is attached to and forms part of these minutes.

Carried

13-13 BOATING SIGNS AT PERCH LAKE:

2024-08-14-035 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves administration to install boating signs at North and South sides of Perch Lake.

Carried

14-1 CORRESPONDENCE – AUGUST 14, 2024:

2024-08-14-036 GORY: That the R.M. of Frenchman Butte No. 501 Council accepts the August 14, 2024 correspondence as information to be filed as presented to Council, outlined in Appendix D.

Carried

15-1 ADJOURNMENT:

2024-08-14-037 GORY: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 4:54 p.m.

Carried



Reeve



Chief Administrative Officer



Reeve



CAO

BYLAW NO. 2024-14

RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501

A BYLAW TO PROVIDE FOR THE CLOSING AND SELLING OF MUNICIPAL ROAD

The Council of the Rural Municipality of Frenchman Butte, in the Province of Saskatchewan, enacts as follows:

1. Subject to the consent of the Minister of Highways, the Municipality, agrees to close and transfer the municipal roads described as:

The surveyed portion of:

Surface Parcel Number: 127802303


As highlighted in yellow on the attached "Schedule A."

(NW 23-53-25W3 Plan AC1678 Ext 1)

on the terms and conditions set out in the agreement marked as Exhibit "A" which is attached to and forms part of this bylaw.

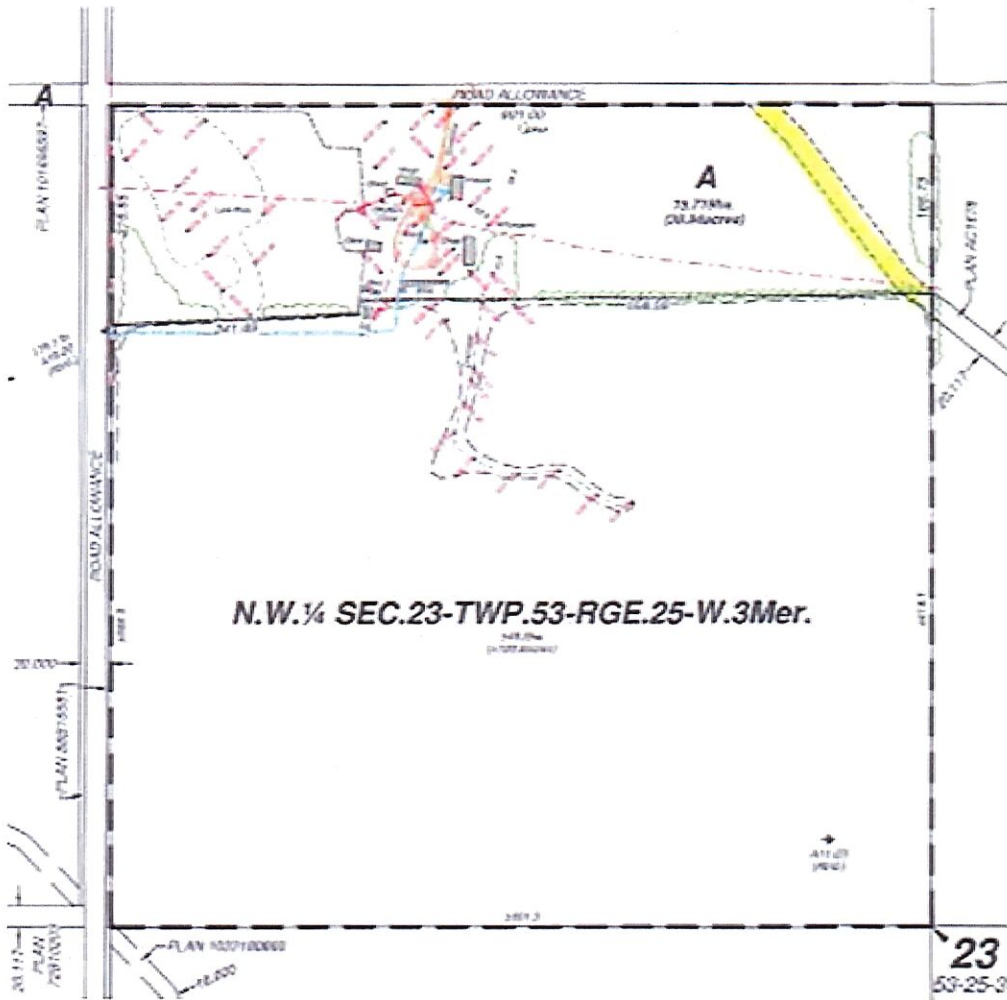
Read a third time and adopted
this 14th day of August 14, 2024.




Reeve


Administrator
Sections 13 & 15 of *The Municipalities Act*

Schedule A



The portion highlighted in yellow will be sold to the owners of NW 23-53-25W3 Ext 1 is highlighted in yellow in the above sketch.

for *or*

POLICY TITLE		ADOPTED BY RM Council Resolution No. 2022-04-27-009 EFFECTIVE DATE April 27, 2022	POLICY NO. 400-04
Municipal Vegetation & Weed Management Plan			
ORIGIN/AUTHORITY RM Council	JURISDICTION RM of Frenchman Butte No. 501	Amended: August 14, 2024 Rescinded:	Resolution No. 2024-08-14-004 Resolution No.

1.0 OBJECTIVE:

The objective of the Vegetation & Weed Management Program for the Rural Municipality of Frenchman Butte No. 501 is to prevent the establishment of new Invasive Alien Plants (IAPs), eradicate small, isolated infestations of prohibited noxious and noxious weeds, contain and control those established noxious weeds that are established in the area, and ensure municipal right of ways are maintained. This is essential for continuation of municipal land use to its fullest extent, whether for crop production, livestock production, recreation, or safety.

2.0 DESCRIPTION OF THE LAND(S) AFFECTED BY THE PLAN:

- 2.1. The areas covered in this plan are those within the *Rural Municipality of Frenchman Butte No. 501*.
- 2.1.1. **Legal land locations included in this plan are:** Townships 50-55 and Ranges 22-27 (west of the 3rd meridian) which include portions north of the North Saskatchewan River.
- 2.2. **General Description of the area:**
- 2.2.1. Included in the area are: the Town of St. Walburg, the hamlet of Frenchman Butte, the Village of Paradise Hill, a Canadian National Rail line, Highways 3, 26 and 21, and south and west boundary of the north Saskatchewan River.
- 2.2.2. The area is a mix of crop land, hay land, forested land, pastureland with some organic farms.
- 2.2.2.1. Different land uses within this area necessitate distinct vegetation and weed management practices. For example, herbicides used for crop production differ from those used in pasture areas.
- 2.2.3. Extra surveillance is required on primary pathways, including traffic corridors and railways, to immediately address weeds that may establish and spread quickly. Monitoring of these areas is the responsibility of the Weed Inspector, but Canadian National and the Ministry of Highways and Infrastructure are responsible for the costs of weed control on their own right of ways.
- 2.2.4. Farmers that are registered as organic producers must not lose their certification because of the off-target movement of herbicide during the spraying of weeds within or near their lands; however, organic producers are responsible for the creation of their own buffer zones to municipal rights-of-way.

3.0 WEED MANAGEMENT HISTORY/BACKGROUND:

The municipality is actively engaged in a comprehensive Common Tansy control program. This initiative utilizes GPS mapping and herbicide application to achieve long-term control of this



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Municipal Vegetation & Weed Management Plan

invasive species. Without effective management, Common Tansy poses a significant threat, as it has the potential to overrun pasturelands within the municipality. In sensitive areas, such as those along the river, manual removal of the weeds may be necessary.

Similarly, the municipality is conducting an extensive program to control scentless chamomile. This operation also relies on GPS mapping and targeted herbicide application to manage the spread of this weed. If left unchecked, scentless chamomile could severely impact both cultivated and pasturelands.

In addition to these efforts, small infestations of leafy spurge and yellow toadflax have been identified within our boundaries. These invasive weeds are being managed with appropriate herbicides to either control or eradicate them.

Emerging concerns have arisen regarding Kochia, particularly near oil well sites. Improper herbicide management of Kochia can result in the development of herbicide-resistant plant communities, which would complicate future control efforts.

4.0 DESCRIPTION OF CURRENT INVASIVE ALIEN PLANT SPECIES IN THE AREA:

4.1. Priority Weed Species:

In this area, weed species are prioritized based on their current presence and potential threat, as follows:

- 4.1.1. Yellow Toadflax:** Currently found in isolated patches, Yellow Toadflax is considered a high-priority weed due to its potential to establish in seeded forage and hay fields, making it difficult to control or eradicate.
- 4.1.2. Baby's Breath:** This weed is prioritized because it exists in isolated patches and spreads seeds similar to a tumbleweed. Baby's Breath reduces native grasses and forage, impacting grazing animals and wildlife.
- 4.1.3. Leafy Spurge:** Leafy Spurge, although currently in isolated patches, poses a significant threat to the productivity of cultivated land in the municipality. Managing this weed will require a long-term commitment.
- 4.1.4. Common Tansy:** Widespread along the North Saskatchewan River, Common Tansy is a high-priority weed due to its ability to reduce pastureland productivity and its potential toxicity to livestock. Long-term management is necessary to control its spread.
- 4.1.5. Scentless Chamomile:** Although isolated, Scentless Chamomile is spreading and poses a risk to the productivity of cultivated land in the municipality. Effective management will require ongoing efforts.
- 4.1.6. Kochia:** Kochia is a high-priority weed because of its potential to develop resistance to herbicides. As a tumbleweed, it can spread rapidly across crop and pasture lands, exacerbating its impact.

Note: According to the principles of Early Detection and Rapid Response (EDRR), the highest priority is given to weeds that are present in smaller numbers, as controlling rarer weeds is a more efficient use of limited resources. Weeds covering larger areas are considered a lower priority. Medium-priority weeds will be addressed once high-priority weeds are under control.

AM AR

POLICY TITLE**Municipal Vegetation & Weed Management Plan****5.0 VEGETATION MANAGEMENT:**

The RM of Frenchman Butte routinely evaluates tree and shrub growth near municipal township and range roads for encroachment and may mulch right of ways to maintain road passage, extend narrow ditches, and allow for road maintenance. These areas may also be selected for herbicide application if applicable.

5.1. Annual Ditch Mowing:

5.1.1. Annual mowing of municipal ditches is a critical component of the Vegetation and Weed Management Plan. This practice serves multiple purposes: it helps control the growth of invasive and noxious weeds by reducing their ability to seed and spread, maintains clear sightlines for traffic safety, and supports the overall health of roadside ecosystems.

5.1.2. Coordination with other vegetation management activities, such as herbicide application and surveillance of primary pathways, ensures that ditch mowing is an integrated part of the municipality's comprehensive approach to weed control. Regular mowing also assists in identifying areas that may require further treatment, allowing for timely intervention.

5.1.3. This practice is essential for maintaining the integrity of municipal rights-of-way and supports the broader goal of preventing the establishment and spread of invasive species within the Rural Municipality of Frenchman Butte No. 501.

6.0 BUDGET:**Proposed budget for 2024 Vegetation & Weed Management Activities:**

COST	BUDGET (\$)
Labour	
Herbicides	
Equipment (purchase or rental)	
Other	
Total Invasive Plant Control Budget	\$25,000

7.0 DESCRIPTION OF PLANNED CONTROL ACTIVITIES:**7.1. Compliance with Schedule A of the Canada-Saskatchewan Agri-Environmental Group Planning (AEGP) Program:**

In accordance with the Canada-Saskatchewan Agri-Environmental Group Planning (AEGP) Program's Schedule A for the current Invasive Plant Control Program (IPCP), the Rural Municipality of Frenchman Butte No. 501's Vegetation and Weed Management Plan ensures that all herbicide applications are performed in strict adherence to the guidelines and restrictions provided therein.

7.1.1. Herbicide Selection: The herbicides used for controlling invasive and noxious weeds, such as Yellow Toadflax, Leafy Spurge, Common Tansy, and Scentless Chamomile, will be selected from the list of approved herbicides in Schedule A. Specific products like Arsenal Powerline, Clearview, Reclaim II, Grazon XC, and Milestone will be applied based on their suitability for the targeted weed species and the land type (industrial sites, range, and





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pasture).

7.1.2. Application Compliance:

7.1.2.1. Application Rates: All herbicides will be applied according to the recommended rates listed in Schedule A to ensure effectiveness and environmental safety.

7.1.2.2. Buffer Zones: Special attention will be given to maintaining appropriate buffer zones near water bodies, sensitive plants, and other environmental features as mandated by the Schedule A guidelines.

7.1.2.3. Surfactant Use: When required, the correct surfactant or adjuvant will be added to the herbicide mixtures in compliance with the specifications in Schedule A.

7.1.3. Documentation and Monitoring: All herbicide applications, including details such as herbicide type, application rates, areas treated, and compliance with buffer zone requirements, will be documented. This documentation will be stored in a central file and monitored regularly to ensure adherence to the guidelines and to assess the effectiveness of the treatment.

7.1.4. Annual Review: This Vegetation Management Plan will be reviewed annually, and any updates to Schedule A or other regulatory guidelines will be incorporated into the plan to ensure ongoing compliance.

7.2. Control of High Priority weeds:

7.2.1. Yellow Toadflax, Scentless Chamomile, and Leafy Spurge patches can be eradicated with the use of registered herbicides. Please refer to SARM's Schedule A Herbicide Options for Selected Noxious Weeds yearly for guidance on acceptable herbicide selection.

7.2.1.1. If these listed herbicides are not available, an alternative herbicide may be selected.

7.2.2. Common Tansy is well established in areas along the river and there are also small infestations scattered around the municipality.

7.2.3. Every effort must be made to eradicate the small, isolated infestations by spraying and monitoring these sites every year.

7.2.3.1. Caution must be taken by licensed applicators when selecting herbicides to use near waterways because many move with water or persist in the soil. Use of alternative herbicides can be used in these sensitive areas. Areas along the river systems, for example, can be removed by hand.

7.2.4. Larger infested areas must also be sprayed to isolate and control these sites.

7.2.5. Canadian approved biological control agents can be applied to areas where Common Tansy occupies a continuous block or is not accessible for herbicide application or hand picking.

7.2.6. In areas where Common Tansy is found in forage fields or roadsides, the municipality will work with landholders to restrict the cutting and movement of hay to prevent the spread of this weed.

7.2.7. Awareness, education, monitoring, and communication with oil companies and landowners in shared boundaries regarding establishment and mapping where this weed occurs.

7.2.7.1. Treat as necessary if establishment is found on municipal right of ways.

7.3. Other Control Activities:

7.3.1. To prevent the introduction and establishment of new Prohibited or Noxious Weeds or other invasive plants, it is important for area residents be able to identify species of immediate concern and report them to the Weed Inspector so that they may be eradicated quickly with the use of herbicides or hand pulling.

7.3.2. These sites must be documented, retained in a central file and closely monitored. To accomplish this, a public awareness program may be required. The municipality will use the internet record keeping database imapinvasives.org to document Prohibited and Noxious weed infestations and records of management activities including herbicide applications,



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biocontrol releases, manual efforts, tillage, etc.

- 7.3.3. All noxious weed sites that are presently documented with GPS must be monitored as to the effectiveness of the control measures that were taken. A record will be kept of each site, that includes information such as size, weed density, site topography, soil type and control measures used.
- 7.3.4. All herbicide applications will be conducted by a licensed applicator using herbicides with the least risk of secondary impact to the environment and non-target plants, animals or fish.
- 7.3.5. Where required, permits will be acquired from Saskatchewan Environment to apply herbicides within 50 meters of water bodies.
- 7.3.6. Safe work procedures will be developed in accordance with The Occupational Health and Safety Act (OH&S) for potentially dangerous activities conducted by the weed inspector and for herbicide applications conducted by municipal applicators or if herbicide applicators are contracted, they must demonstrate that they have developed their own safe work procedures under OH&S.
- 7.3.7. This plan and weed management actions taken will be reviewed on a yearly basis and updated or modified where required.

6.0 REPEALING:

- 6.1. This policy shall be administered and interpreted by the CAO; however, this policy cannot be amended without Council approval.
- 6.2. This policy replaces all previous policies and resolutions that have been passed by the Council of the Rural Municipality of Frenchman Butte No. 501 with respect to the application of any and all parts of this policy and the terms and conditions contained herein.
- 6.3. This policy shall come into force and take effect on Aug 14, 2024, and shall continue in full force and effect until repealed or replaced by subsequent resolution of Council.

Municipal Authority:

This Weed Management Plan is authorized by Resolution # 2024-08-14-004

Signed:

Tom S. Hougham

(Type Name here)
Municipal Reeve

[Signature]
Signature

Allison Roschke

(Type Name here)
Administrator

[Signature]
Signature

August 14, 2024

Date



R.M. of Frenchman Butte No. 501

POLICY TITLE <u>Recreation and Culture</u> <u>Community Capital Grant Policy</u>		ADOPTED BY RM Council Resolution No. 2018-05-09-055 EFFECTIVE DATE May 9, 2018	POLICY NO. 700-03
ORIGIN/AUTHORITY M Council	JURISDICTION RM of Frenchman Butte No. 501	Amended: July 17, 2019 May 27, 2020 January 24, 2024 August 14, 2024	Resolution No. 2019-07-17-008 2020-05-27-020 2024-01-24-027 2024-08-14-034

1. **PURPOSE:**
To establish application and approval guidelines for Recreation and Culture Funding of Community Capital Projects

2. **DEFINITIONS:**
- 2.1 **Capital Projects:** Long-term investment projects requiring sums of money to acquire, develop, improve, and/or maintain that the general public has access to for the provision of leisure and/or community services including recreational and cultural.
- 2.2 **CAO:** Means Chief Administrative Officer.
- 2.3 **Council:** Means Council for the Rural Municipality of Frenchman Butte No. 501.

3.0 **SCOPE:**

Projects must be located within the municipalities of the RM of Frenchman Butte No. 501, Village of Paradise Hill or Town of St. Walburg.

- 4.0 **POLICY:**
- It is the policy of the RM that:
- 4.1 The Council shall review and approve funding allocation for Capital Projects annually.
- 4.2 Applications will be received from May 1 to October 31. The Council shall review applications and approve according to this Policy until allocated budget has been used up.
- 4.3 Funding is for 50% of the capital project costs to a maximum grant of \$5,000.00 per organization per year.
- 4.4 Capital Funding grant may be used in conjunction with other funding received by organization providing costs have not been reimbursed by other grants and donations.
- 4.5 Religious, Educational and Health buildings do not qualify for funding.
- 4.6 Uniforms and minor equipment purchases such as baseball bats, balls, hockey pucks, etc do not qualify for funding.

Julie



POLICY TITLE

R & C Community Capital Grant Policy

4.7 Operating costs do not qualify for funding.

4.8 GST is not an eligible expense.

5.0 SPECIFIC REQUIREMENTS

5.1 Capital Project must be completed in the year for which the application was made.

5.2 Project Application Form (Form A) must be submitted by October 31 for the year in which the capital expense is taking place.

5.3 Incomplete applications will be rejected.

5.4 Only one application per organization and/or capital project per year will be accepted.

5.5 **Capital Payment Claim Form (Form B) and supporting documentation must be received on or before December 31 for the year in which the capital project was completed. Any late submissions of claim forms and supporting documents will not be accepted.**

5.6 A quorum of Council is required to approve applications.

5.7 The Council reserves the right to approve or reject in part or in whole any applications as they deem appropriate.

6.0 RESPONSIBILITY/INTERPRETATION/REPEALING:

All Appendices attached to this policy may be amended from time to time based on operational need.

This policy shall be administered and interpreted by the CAO; however, this policy cannot be amended without Council approval.

This policy replaces all resolutions that have been passed by the Council of the Rural Municipality of Frenchman Butte No. 501 with respect to the application of any and all parts of this policy and the terms and conditions contained herein.

This policy shall come into force and take effect on May 9, 2018 shall continue in full force and effect until repealed or replaced by subsequent resolution of Council.

Handwritten signatures: JH and AR