

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 2	Carri Zeller
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Evan Priest

COUNCIL ABSENT:

Division 3	Owen Fischer
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STAFF PRESENT:

Allison Roschker, Chief Administrative Officer
Vanessa Nasby, Administrative Assistant
Dan Fedirko, Public Works @ 9:20 a.m.
Aaron Neilly, Infrastructure Manager @ 9:20 a.m.

GUESTS:

Doug Trotsuk, R.M. Ratepayer @ 9:35 a.m.

DELEGATES:

Ken Burnouf, Turtleford RCMP @ 10:24 a.m.
Adam Tremblay, Candidate for SaskNDP @ 11:03 a.m.

CALLED TO ORDER:

9:00 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 AUGUST 28, 2024 AGENDA:

2024-08-28-001 ZELLER: That the R.M. of Frenchman Butte No. 501 Council approves the August 28, 2024 Agenda to be used as a guideline.

Carried

2-1 AUGUST 14, 2024 MINUTES:

2024-08-28-002 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the August 14, 2024 minutes as presented.

Carried

5-1 PAYROLL- PP2024-18:

2024-08-28-003 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **August 11, 2024 – August 24, 2024. Authorization #443 direct deposit dated August 30, 2024, totaling \$52,402.54.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages August 11, 2024 – August 24, 2024.**

Carried

5-2 VOID CHEQUES:

2024-08-28-004 GORY: That the R.M. of Frenchman Butte No. 501 Council acknowledges voiding the following cheques due to incorrect payment:

• Cheque # 32177	St. Walburg Ace Hardware	\$17.72
• Cheque # 32060	Finning (Canada)	\$1,225.88
• Cheque # 31263	The Playground Guys	\$8,033.68
• Cheque # 31694	102152652 Saskatchewan Ltd.	\$37.72
• Cheque # 32569	Reid & Wright Advertising	\$950.25

Carried

5-3 ACCOUNTS – AUGUST 28, 2024:

2024-08-28-005 GORY: That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated August 28, 2024.

• Cheques 32598 to 32623 **Totaling \$68,131.20**

Carried

9:20 a.m. Dan Fedirko and Aaron Neilly entered Council Chambers to discuss Public Works Report.



Reeve



CAO

9:35 a.m. Doug Trotsuk, R.M. Ratepayer entered Council Chambers.

12-4 DUST CONTROL POLICY 300-04:

2024-08-28-006 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the amended Dust Control Policy 300-04 and a copy is attached to and forms part of these minutes.

Carried

6-2 CULVERT QUOTE:

2024-08-28-007 ZELLER: That the R.M. of Frenchman Butte No. 501 Council approves the purchase of steel corrugated culverts and associated couplers as per Quotation No. 501-402 from PRAIRIE STEEL CULVERTS, totaling \$29,921.15 including taxes, and authorizes the Reeve and CAO to finalize the purchase.

Carried

10:10 a.m. Aaron Neilly and Dan Fedirko left Council Chambers.

10:24 a.m. Ken Burnouf, Turtleford RCMP entered Council Chambers.

RECESS MEETING:

2024-08-28-008 ZELLER: That the R.M. of Frenchman Butte No. 501 Council recess
10:25 a.m. for a break.

Carried

RECONVENED MEETING:

10:34 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

11:03 a.m. Adam Tremblay, Candidate for SaskNDP entered Council Chambers.

11:22 a.m. Ken Burnouf left Council Chambers.

11:37 a.m. Adam Tremblay left Council Chambers.

6-1 STAFF/COMMITTEE REPORTS:

2024-08-28-009 PRIEST: That the R.M. of Frenchman Butte No. 501 Council acknowledges written and verbal reports by Chief Administrative Officer, Allison Roschker, and Infrastructure Manager, Aaron Neilly, and verbal report by Public Works Foreman, Dan Fedirko.

Carried

RECESS MEETING:

2024-08-28-010 ZELLER: That the R.M. of Frenchman Butte No. 501 Council recess
12:07 p.m. for a break.

Carried

RECONVENED MEETING:

1:06 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

1:15 p.m. Councillor Priest left Council Chambers.

IN-CAMERA:

2024-08-28-011 NOETH: That the R.M. of Frenchman Butte No. 501 Council moves
1:17 p.m. in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

RECONVENED MEETING:

1:59 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

1:59 p.m. Councillor Priest has entered Council Chambers.

RECESS MEETING:

2024-08-28-012 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess
2:00 p.m. for a Public Meeting.

Carried


Reeve


CAO

13-3 PUBLIC MEETING – DEVELOPMENT PERMIT- NW 01-54-24W3:

2:00 p.m. Reeve Hougham declared the Public Meeting open to discuss Development Permit – Renovation of Commercial Building NW 01-54-24W3
There were no individuals in attendance expressing concerns regarding the proposed annexation.
No written submissions were received in regards to the proposed development permit.

2:03 p.m. Public Hearing was closed by Reeve Hougham.

RECONVENED MEETING:

2:03 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

IN-CAMERA:

2024-08-28-013 LARRE: That the R.M. of Frenchman Butte No. 501 Council moves
2:04 p.m. in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried

RECONVENED MEETING:

2:14 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.
2:14 p.m. Vanessa Nasby entered Council Chambers.
2:15 p.m. Doug Trotsuk, R.M. Ratepayer entered Council Chambers.

RECESS MEETING:

2024-08-28-014 ZELLER: That the R.M. of Frenchman Butte No. 501 Council recess
2:15 p.m. for a Public Meeting.

Carried

13-5 PUBLIC MEETING – BYLAW 2024-15 ROAD CLOSURE NE 19-54-22W3 & SE 30-54-22W3:

2:15 p.m. Reeve Hougham declared the Public Meeting open to discuss Road Closure Bylaw of NE 19-54-22W3 & SE 30-54-22W3.
No written submissions were received in regards to the proposed road closure.

2:27 p.m. Public Hearing was closed by Reeve Hougham.

RECONVENED MEETING:

2:27 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

RECESS MEETING:

2024-08-28-015 GORY: That the R.M. of Frenchman Butte No. 501 Council recess
2:30 p.m. for a Public Meeting.

Carried

13-7 PUBLIC MEETING – SUBDIVISION APPLICATION NE 19-54-22W3 & SE 30-54-22W3:

2:30 p.m. Reeve Hougham declared the Public Meeting open to discuss Subdivision Application NE 19-54-22W3 & SE 30-54-22W3
No written submissions were received in regards to the proposed subdivision.

2:35 p.m. Public Hearing was closed by Reeve Hougham.

RECONVENED MEETING:

2:35 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.


Reeve


CAO

13-6 BYLAW 2024-15 A BYLAW TO PROVIDE FOR THE CLOSING AND SELLING OF MUNICIPAL ROAD AT NE 19-54-22W3 & SE 30-54-22W3:

2024-08-28-016 LARRE: That the R.M. of Frenchman Butte No. 501 Bylaw 2024-15, A Bylaw to Provide for the Closing and Selling of Municipal Road at NE 19-54-22W3 & SE 30-54-22W3, be read a first time.

Carried

2024-08-28-017 ZELLER: That the R.M. of Frenchman Butte No. 501 Bylaw 2024-15, A Bylaw to Provide for the Closing and Selling of Municipal Road at NE 19-54-22W3 & SE 30-54-22W3, be read a second time.

Carried

2024-08-28-018 GORY: That the R.M. of Frenchman Butte No. 501 Bylaw 2024-15, A Bylaw to Provide for the Closing and Selling of Municipal Road at NE 19-54-22W3 & SE 30-54-22W3, be given three readings at this meeting.

Carried Unanimously

2024-08-28-019 NOETH: That the R.M. of Frenchman Butte No. Bylaw 2024-15, A Bylaw to Provide for the Closing and Selling of Municipal Road at NE 19-54-22W3 & SE 30-54-22W3, be read a third time and passed.

Carried

13-8 SUBDIVISION APPLICATION NE 19-54-22W3 & SE 30-54-22W3:

2024-08-28-020 PRIEST: That the R.M. of Frenchman Butte No. 501 Council recommends approval of the Subdivision Application submitted by Margaret McCartney that proposes the creation of one (1) new Parcel A within the NE 19-54-22W3 & SE 30-54-22W3 as prepared by Meridian Surveys, File No. SUBD-003304-2024 dated July 18, 2024.

- There currently are no land uses within the vicinity that would be incompatible with the intended use of the proposed site, or any site conditions that make the land unsuitable for intended use
- There are currently no facilities that could be affected by the proposed subdivision.
- No servicing agreement will be required, current approach and developed access road meet municipal requirements.
- Per Clause 183a of the Planning and Development Act, this proposal is exempt from providing Municipal Reserve land.

Carried

2:34 p.m. Doug Trotzuk left Council Chambers

13-9 BEXSON CONTRACT:

2024-08-28-021 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorizes the Reeve and CAO to sign the Bexson Contract for the new office building, dated August 28, 2024.

Carried

13-4 DEVELOPMENT PERMIT NW 01-54-24W3:

2024-08-28-022 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the *Application for a Development Permit* submitted by Grant and Lana Kuypers dated, July 24, 2024 for renovation and an addition of 20 x 24 kitchen and 12 x 12 office as per R.M. of Frenchman Butte No. 501 Zoning Bylaw 2015-12.

Carried

7-1 HUMAN RESOURCES CONSULTANT:

2024-08-28-023 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorizes Tom S. Hougham to inquire about Human Resources services.

Carried


Reeve


CAO

6-3 HEAVY EQUIPMENT OPERATOR:

2024-08-28-024 PRIEST: That the R.M. of Frenchman Butte No. 501 Council approves Danny Riguidel moving to permanent full-time Heavy Equipment Operator, effective August 11, 2024 at Salary Grid 10, Step 6.

Carried

13-11 C.A.O. TIME OFF:

2024-08-28-025 ZELLER: That the R.M. of Frenchman Butte No. 501 Council approves the C.A.O. Absence Request 2024-01, 2024-02, and 2024-03.

Carried

13-10 TAX ABATEMENTS:

2024-08-28-026 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the tax abatement for the 293 exemption form in regards to Roll #2218 000; SE 02-54-25W3

Defeated

2:49 p.m. Councillor Noeth left Council Chambers due to a conflict of interest in the next Agenda item.

13-13 POLE SHED REMOVAL EXTENSION:

2024-08-28-027 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the removal of the Pole Shed extended to October 31, 2024 submitted by Wayne Noeth.

Carried

2:52 p.m. Councillor Noeth entered Council Chambers.

14-1 CORRESPONDENCE – AUGUST 28, 2024:

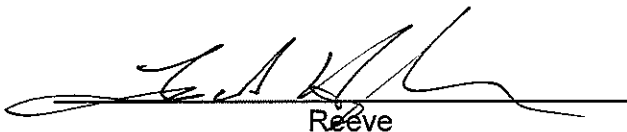
2024-08-28-028 PRIEST: That the R.M. of Frenchman Butte No. 501 Council accepts the August 28, 2024 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried

15-1 ADJOURNMENT:

2024-08-28-029 LARRE: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 3:33 p.m.

Carried


Reeve


Chief Administrative Officer


Reeve


CAO



R.M. of Frenchman Butte No.

POLICY TITLE <u>Dust Control Policy</u>		ADOPTED BY RM Council Resolution No. 2018-05-09-050 EFFECTIVE DATE May 9, 2018	POLICY NO. 300-04
ORIGIN/AUTHORITY R.M. Council	JURISDICTION R.M. of Frenchman Butte No. 501	Amended February 10, 2021 May 25, 2022 Aug 28, 2024	PAGE # 1 of 3

1.0 PURPOSE:

- 1.1 The Rural Municipality of Frenchman Butte No. 501 developed a *Dust Control Policy* to provide staff with direction under what circumstances an occupant of a residence qualifies for the application of a dust control product on roads adjacent to their residence within the RM. This policy aims to maintain air quality and road safety while ensuring equitable access to dust control measures for all residents.

2.0 DEFINITIONS:

- 2.1 CAO means Chief Administrative Officer of the Rural Municipality of Frenchman Butte No. 501.
- 2.2 Council means Council of the Rural Municipality of Frenchman Butte No. 501.
- 2.3 Occupant means a person residing in a home within the Municipality, regardless of ownership.
- 2.4 RM means the Rural Municipality of Frenchman Butte No. 501.
- 2.5 Road means the travelling surface of a public road designed or intended for use by vehicles, but does not include a designated trail within the meaning of The Snowmobile Act or any other trail or path.

3.0 SCOPE:

- 3.1 This policy shall be applied whenever an occupant provides a written request, using Appendix A, the *Dust Control Application Form*, for the application of dust control on Municipal roads within the Municipality.

4.0 POLICY:

- 4.1 It is the policy of the Municipality to accept applications to provide dust control of 150 metres at a cost of 30% of the total of the application cost, under the following conditions, to occupants of the Municipality who reside in a home located adjacent to a Municipal Road:
- 4.1.1 Where the residence is located within 150m from the centre of the road. For residences located more than 150 metres from the centre of the road, the following cost share percentages will apply.

Distance From Road	Cost of Total Application
150m to 250m	40%
250m to 350m	50%
350m to 450m	60%
450m to 550m	70%
550m to 650m	80%
650m to 750m	90%
≥ 750m	100%

4.1.3 Where the volume of traffic is greater than 30 vehicles per day, as determined by SARM and Municipal traffic counts. If the traffic volume is not met, dust control may be applied at the ratepayer’s cost.

4.1.4 Subject to current year Operating Budget.

- 4.2 The ratepayer shall stake out the desired distance. If the ratepayer requires more than 150 metres, the additional will be at their cost.
- 4.3 The type of dust control product (sales oil, magnesium chloride, or calcium chloride) to be used at each specific location shall be determined by the Public Works Department of the Municipality.
- 4.4 Oil dust control applicants are only eligible for the discounted cost once every four years.
- 4.5 Any subsequent re-application of a dust control product in the same calendar year shall be at the full cost to the ratepayer.
- 4.6 The Municipality will delay grading areas treated with magnesium chloride or calcium chloride type products in order to ensure the dust control product remains intact, but grading may be required in some areas if road conditions deteriorate.
- 4.7 Contrary to Section *Purchasing of Goods, Services, and Contracts Policy 100-06*, the Public Works Department is hereby authorized to purchase dust control products valued as established in the **current year operating budget**, to apply to approved locations.

5.0 RESPONSIBILITY/INTERPRETATION/REPEALING:

All Appendices attached to this policy may be amended from time to time based on operational need.

This policy shall be administered and interpreted by the CAO; however, this policy cannot be amended without Council approval.

This policy replaces all previous policies and resolutions that have been passed by the Council of the Rural Municipality of Frenchman Butte No. 501 with respect to the application of any and all parts of this policy and the terms and conditions contained herein.

This policy shall come into force and take effect on **August 28, 2024**, and shall continue in full force and effect until repealed or replaced by subsequent resolution of Council.



Appendix A Dust Control Policy 300-04

Dust Control Application Form

Name of Landowner _____ Date _____

Land Location _____ Address _____

Town _____ Postal Code _____

Telephone _____ Email _____

Distance from residence to centre of road is 150m or less: Yes ☐ No ☐ Approved By RM ☐
Volume of traffic is greater than 30 vehicles per day Yes ☐ No ☐ Approved By RM ☐
• If both questions above are not yes, Applicant must pay 100% of cost.
• If both questions above are yes and confirmed with RM applicant pays 30% of application cost and 100% of any additional dust control requested

Comments _____

Landowner Signature

Office Use Only

Product Used: _____

Comments _____

Date dust control Applied _____ RM Approval _____

BYLAW NO. 2024-15

RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501

A BYLAW TO PROVIDE FOR THE CLOSING AND SELLING OF A MUNICIPAL ROAD OR STREET.

The Council of the Rural Municipality of Frenchman Butte, in the Province of Saskatchewan, enacts as follows:

The Municipality agrees to close and sell the municipal road described as:

Surface Parcel Numbers: 128219340 on SE 30-54-22W3M, and 128221185 on NE 19-54-22W3M, as indicated in yellow on the attached "Schedule A."

On the terms and conditions set out in the agreement marked Schedule "A" which is attached to and forms part of this bylaw.

Read a third time and adopted

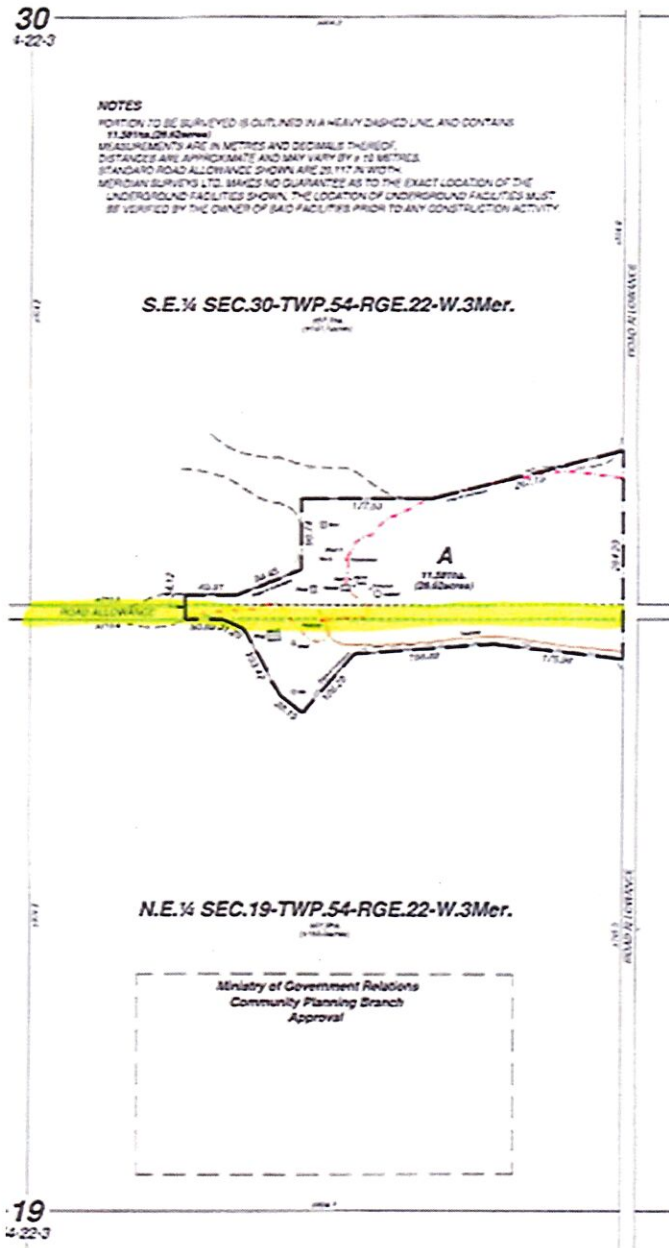
this 28 day of August, 2024




Reeve/Mayor


Administrator

Schedule A



The portion highlighted in yellow in the above sketch will be sold to the owners of SE 30-54-22W3 and NE 19-54-22W3.

HLL AL