

COUNCIL PRESENT:

Reeve Tom S. Hougham  
Division 1 Leonard Larre  
Division 3 Owen Fischer  
Division 5 Gay Noeth  
Division 6 Evan Priest

COUNCIL ABSENT:

Division 2 Carri Zeller  
Division 4 Ronald Gory

STAFF PRESENT:

Crystal Schaan, Acting Administrator  
Vanessa Nasby, Administrative Assistant  
Dan Fedirko, Public Works @ 10:26 a.m.  
Aaron Neilly, Infrastructure Manager @ 10:26 a.m.

DELEGATES:

Staff Sergeant Ken Burnouf, Turtleford RCMP @ 11:00 a.m.  
Staff Sergeant Jeff Carter, Onion Lake RCMP @ 1:00 p.m.  
Ratepayer Doug Trotzuk @ 1:40 p.m.

CALLED TO ORDER:

9:02 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 FEBRUARY 28, 2024 AGENDA ADDITIONS:

2024-02-28-001 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves adding the following to the February 28, 2024 Agenda:

- 13-4 RCMP Report

Carried

1-1 FEBRUARY 28, 2024 AGENDA:

2024-02-28-002 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the February 28, 2024 Agenda to be used as a guideline.

Carried

2-1 FEBRUARY 13, 2024 MINUTES:

2024-02-28-003 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the February 13, 2024 minutes as presented.

Carried

5-1 PAYROLL- PP2024-05:

2024-02-28-004 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period **February 11, 2024 – February 24, 2024 and Council Remuneration for January 2024. Authorization #430 direct deposit dated March 1, 2024, totaling \$37,809.68.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages February 11, 2024 – February 24, 2024.**

Carried

5-2 VOID CHEQUE – TOWN OF ST. WALBURG:

2024-02-28-005 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges voiding the following cheques due to error in printing.

- Cheque # 32107

Carried

5-3 ACCOUNTS – FEBRUARY 28, 2024:

2024-02-28-006 PRIEST: That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated February 28, 2024.

- **32153 to 32180** **Totaling** **\$178,520.50**

Carried

  
Reeve

  
AA

6-1 TARGETED SECTOR SUPPORT:

2024-02-28-007 LARRE: That the R.M. of Frenchman Butte No. 501 Council supports the Targeted Sector Support (TSS) grant application on behalf of the St. Walburg & District Fire & Rescue Association (SWDFRA) for the not-for-profit corporation governance document. Furthermore, that administration to request letters of support from the SWDFA municipality members.  
Carried

9:48 a.m. Vanessa Nasby left Council Chambers.

IN-CAMERA:

2024-02-28-008 FISCHER: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss legal as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.  
9:48 a.m.  
Carried

OUT-OF-CAMERA:

2024-02-28-009 LARRE: That the R.M. of Frenchman Butte No. 501 Council rises from the in-camera discussion.  
10:14 a.m.  
Carried

10:14 a.m. Vanessa Nasby entered Council Chambers.

RECESS MEETING:

2024-02-28-010 PRIEST: That the R.M. of Frenchman Butte No. 501 Council recess for a 10 minute break.  
10:15 a.m.  
Carried

RECONVENED MEETING:

10:26 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.  
10:26 a.m. Dan Fedirko and Aaron Neilly entered Council Chambers to discuss Public Works Report.  
11:00 a.m. Aaron Neilly and Dan Fedirko left Council Chambers.  
11:00 a.m. Staff Sergeant, Ken Burnouf, Turtleford RCMP entered Council Chambers.  
11:39 a.m. Staff Sergeant, Ken Burnouf, Turtleford RCMP left Council Chambers.

7-1 COMMUNITY WATER WELLS:

2024-02-28-011 PRIEST: That the R.M. of Frenchman Butte No. 501 Council approves Administration to pursue information in drilling community wells within the R.M. of Frenchman Butte No. 501.  
Carried

6-1 STAFF/COMMITTEE REPORTS:

2024-02-28-012 PRIEST: That the R.M. of Frenchman Butte No. 501 Council acknowledges written and verbal reports by Acting Administrator, Crystal Schaan, Infrastructure Manager, Aaron Neilly, and Public Works Foreman, Dan Fedirko.  
Carried

13-1 OH&S MINUTES, FEBRUARY 9, 2024:

2024-02-28-013 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the February 9, 2024 *Occupational Health & Safety Meeting Minutes* and instructs Administration to place a copy on file for future reference.  
Carried

RECESS MEETING:

2024-02-28-014 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess for a 60 minute break.  
12:06 p.m.  
Carried

RECONVENED MEETING:

1:00 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

  
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Reeve

  
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**Minutes of the Regular Meeting of the R.M. of Frenchman Butte No. 501, held at Council Chambers located at PT SW 11-53-24 W3 on Wednesday, February 28, 2024 at 9:00 a.m.**

1:00 p.m. Staff Sergeant, Jeff Carter, Onion Lake RCMP entered Council Chambers.  
1:40 p.m. Doug Trotzuk, RM Ratepayer entered Council Chambers.  
1:57 p.m. Staff Sergeant, Jeff Carter, Onion Lake RCMP left Council Chambers.

RECESS MEETING:

2024-02-28-015 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess  
3:03 p.m. for a 10 minute break.

Carried

RECONVENED MEETING:

3:20 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

13-3 AMENDED MUNICIPAL ROAD CLASSIFICATIONS POLICY 300-10:

2024-02-28-016 NOETH: That the R.M. of Frenchman Butte No. 501 Council  
approves the amended 300-10 Municipal Road Classifications Policy a  
copy is attached to and forms part of these minutes.

Carried

13-2 2024 STRATEGIC PLAN:

2024-02-28-017 FISCHER: That the R.M. of Frenchman Butte No. 501 Council adopts  
the 2024 strategic plan as presented and a copy is attached to and forms  
part of these minutes.

Carried

14-1 CORRESPONDENCE – FEBRUARY 28, 2024:


2024-02-28-018 LARRE: That the R.M. of Frenchman Butte No. 501 Council accepts  
the February 28, 2024 correspondence as information to be filed as  
presented to Council, outlined in Appendix B.

Carried


15-1 ADJOURNMENT:

2024-02-28-019 PRIEST: That the R.M. of Frenchman Butte No. 501 Council  
adjourns this Regular Meeting of Council at 4:55 p.m.

Carried

  
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Reeve

  
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Acting Administrator

  
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Reeve

  
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AA



Incorporated

# R.M. of Frenchman Butte No. 501

POLICY TITLE Municipal Road Classifications Policy		ADOPTED BY RM Council Resolution No. 2021-02-10-015 EFFECTIVE DATE February 10, 2021	POLICY NO.  <b>300-10</b>
ORIGIN/AUTHORITY RM Council	JURISDICTION RM of Frenchman Butte No. 501	Amended: July 26, 2023 February 28, 2024  Rescinded:	Resolution No. 2023-07-26-008 2024-02-28-016  Resolution No.

**1. PURPOSE:**

Whereas the Council of the Rural Municipality of Frenchman Butte shall establish construction and maintenance standards for Municipal roadways.

**2.0 DEFINITIONS**

- 2.1 Council: Shall mean the council of the Rural Municipality of Frenchman Butte No. 501
- 2.2 RM: Shall mean the Rural Municipality of Frenchman Butte No 501

**3.0 POLICY:**

**3.1 MUNICIPAL ROAD CLASSIFICATIONS**

**1. HEAVY HAUL/HIGH VOLUME ROAD (HH/HV)**

Heavy Haul and High Volume Roads serve medium size Communities and Service Centers. These roads have a significant amount of commercial traffic because they provide inter- community links. The roads will normally be major arterial connector or collector roads linking with designated highways. These roads generally carry an average daily traffic (ADT) of 300 vehicles per day or higher.

**2. PRIMARY GRID ROAD (PG)**

Primary Grid Roads serve as an inter-municipal road network, which link small Communities with the higher-class roads. These roads can serve as the major haul routes or access for large industries and resources, which include: forestry, oil, grain and agricultural products, gravel, etc. This class can have a large amount of inter-municipal heavy truck traffic depending on the industry served. Average daily traffic (ADT) counts should exceed 10 heavy trucks or 100 vehicles.

**3. GRID ROAD (G)**

A grid road will be defined as a roadway which experiences light to moderate traffic loads. Grid roads may provide access to properties for residential, commercial or agricultural purposes.

**4. INTERNAL COMMERCIAL/INDUSTRIAL SUBDIVISION ROAD (ICS/IIS)**

A Commercial / Industrial Road shall be defined as a roadway that is within a multi-lot commercial or industrial subdivision or exists only to provide access to the multi-lot subdivision.

**5. INTERNAL RESIDENTIAL SUBDIVISION ROAD (IRS)**

A Residential Road shall be defined as a roadway that is within a multi-lot residential subdivision or exists only to provide access to a multi-lot residential subdivision.



POLICY TITLE

Municipal Roads Classifications Policy

6. RESIDENTIAL FARM ACCESS ROAD (RFA)

A Farmland Access Road shall be defined as a road which experiences occasional seasonal traffic to access agricultural property. Such roads will be considered as adequate access for residential development permit purposes. These roads have a minimum right-of-way of 30 meters

7. ALTERNATIVE FARM ACCESS ROAD (AFA)

A Farmland Access Road shall be defined as a road which experiences occasional seasonal traffic to access agricultural property. Such roads will not be considered as adequate access for residential development permit purposes. These roads have a right-of-way width of 20 meters.

4.0 **RESPONSIBILITY/INTERPRETATION/REPEALING:**

This policy shall be administered and interpreted by the Administrator; however, this policy cannot be amended without Council approval.

This policy replaces all previous policies and resolutions that have been passed by the Council of the Rural Municipality of Frenchman Butte No. 501 with respect to the application of any and all parts of this policy and the terms and conditions contained herein.

This policy shall come into force and take effect on April 22, 2020 and shall continue in full force and effect until repealed or replaced by subsequent resolution of Council.