

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 2	Carri Zeller
Division 3	Owen Fischer
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Evan Priest

STAFF PRESENT:

Allison Roschker, Chief Administrative Officer
Vanessa Nasby, Administrative Assistant
Dan Fedirko, Public Works
Aaron Neilly, Infrastructure Manager

DELEGATES:

John-Mark Davies, Water Security Agency @ 9:59 a.m.

GUESTS:

Crystal Schaan, R.M. Ratepayer @ 10:00 a.m.
Shannon McLean, R.M. Ratepayer @ 10:00 a.m.

CALLED TO ORDER:

9:01 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 JUNE 12, 2024 AGENDA ADDITIONS:

2024-06-12-001 NOETH: That the R.M. of Frenchman Butte No. 501 Council approves adding the following to the June 12, 2024 Agenda:

- 13-14 Road Closure

Carried

1-1 JUNE 12, 2024 AGENDA:

2024-06-12-002 ZELLER: That the R.M. of Frenchman Butte No. 501 Council approves the June 12, 2024 Agenda to be used as a guideline.

Carried

12-5 UNDEVELOPED OR SUB-STANDARD ROAD ALLOWANCE CONSTRUCTION POLICY 300-20:

2024-06-12-003 FISCHER: That the R.M. of Frenchman Butte No. 501 Council approves the amended 300-20 Undeveloped or Sub-Standard Road Allowance Construction Policy and a copy is attached to and forms part of these minutes.

Carried

9:58 a.m. Aaron Neilly and Dan Fedirko left Council Chambers.
9:59 a.m. John-Mark Davies with Water Security Agency joined Council Chambers
10:00 a.m. Crystal Schaan and Shannon McLean, R.M. Ratepayers entered Council Chambers.
11:08 a.m. John-Mark Davies, Crystal Schaan, and Shannon McLean left Council Chambers.

RECESS MEETING:

2024-06-12-004 NOETH: That the R.M. of Frenchman Butte No. 501 Council recess
11:09 a.m. for a break.

Carried

RECONVENED MEETING:

11:25 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

2-1 MAY 22, 2024 MINUTES:

2024-06-12-005 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves the May 22, 2024 minutes as presented.

Carried


Reeve


CAO

4-1 MAY 2024 BANK RECONCILIATION:

2024-06-12-006	LARRE:	That the R.M. of Frenchman Butte No. 501 Council acknowledges the May 2024 month end Bank Reconciliation balances as follows:	
	Chequing Account Operating		\$ 9,528,033.31
	St. Walburg Health Account		\$ 2,361.21
	Turtleford Health Account		\$ 8,179.28
	Online Banking Account		\$ 12,397.45
	Term Deposits (5.2% Expiring 31-Dec-25)		\$ 596,423.93
	Total Cash in Bank as of May 31, 2024		\$ 10,147,395.18
	Petty Cash		\$ 200.00
	Total Cash and Short-Term Investments		<u>\$ 10,147,595.18</u>
			Carried

6-3 SCRAPER RENTAL:

2024-06-12-007	GORY:	That the R.M. of Frenchman Butte No. 501 Council approves the rental of a Scraper from Garry's Construction Ltd. for the amount of \$30,000.00 plus applicable taxes per month with rental costs applied against purchase price.	
			Carried

4-2 MAY 2024 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2024-06-12-008	NOETH:	That the R.M. of Frenchman Butte No. 501 Council acknowledges the May 31, 2024 month end Statement of Financial Activities – Detailed, which is attached to and forms part of these minutes as Appendix C.	
			Carried

5-1 PAYROLL- PP2024-12:

2024-06-12-009	NOETH:	That the R.M. of Frenchman Butte No. 501 Council approves the payroll accounts for the pay period May 19, 2024 – June 1, 2024. Authorization #437 direct deposit dated June 7, 2024, totaling \$57,043.69	
		Further, that a schedule of these payments be annexed to and form part of these minutes as Appendix A Salaries and Wages May 19, 2024 – June 1, 2024.	
			Carried

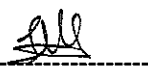

5-2 COUNCIL REMUNERATION:

2024-06-12-010	LARRE:	That the R.M. of Frenchman Butte No. 501 Council approves the electronic payment of May 2024 Council Remuneration for the following amounts less deductions on June 21, 2024:	
	• Reeve Hougham		\$1,301.80
	• Councillor Larre		\$855.70
	• Councillor Zeller		\$482.90
	• Councillor Fischer		\$771.00
	• Councillor Gory		\$874.50
	• Councillor Noeth		\$984.00
	• Councillor Priest		\$503.90
			Carried

5-3 VOID CHEQUES:

2024-06-12-011	FISCHER:	That the R.M. of Frenchman Butte No. 501 Council acknowledges voiding the following cheques due to incorrect payment:	
	• Cheque # 32300	B-Line Tire & Auto Supply Ltd.	\$740.69
	• Cheque # 32330	Metal Supermarkets Saskatoon	\$71.07
			Carried

5-4 ACCOUNTS – JUNE 12, 2024:

2024-06-12-012	GORY:	That the R.M. of Frenchman Butte No. 501 Council approves the following payments dated June 12, 2024.	
	• Cheques 32386 to 32428	Totaling	\$304,306.51
			Carried
	Reeve	CAO	

13-12 HIGHWAY SPEED ADJUSTMENT REQUEST:

2024-06-12-013 LARRE: That the R.M. of Frenchman Butte No. 501 Council authorizes the CAO to request that the Ministry of Highways changes the speed limit from 80 km/h to 90 km/h from the Frenchman Butte access road from Junction 3 to the East entrance of The Hamlet of Frenchman Butte.
Defeated

13-3 NORTH CENTRAL TRANSPORTATION PLANNING COMMITTEE LETTER OF SUPPORT:

2024-06-12-014 ZELLER: That the R.M. of Frenchman Butte No. 501 Council authorizes the CAO to send a letter of support for the Business Case in 2014-2015.
Carried

13-8 SOFTWARE UPGRADES:

2024-06-12-015 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorizes the CAO to enter into an agreement with Storm Applied Technologies as per email from Scott Carson, dated June 5, 2024 regarding Software Upgrades and a copy is attached to and forms part of these minutes.
Carried

Councillor Larre requested a recorded vote on agenda item 12-8 Coyote Bounty.

12-8 COYOTE BOUNTY POLICY:

2024-06-12-016 LARRE: That the R.M. of Frenchman Butte No. 501 Council approves a Coyote Bounty Policy starting January 1, 2025.

For
Reeve Tom S. Hougham
Division 1 Leonard Larre
Division 4 Ronald Gory

Against
Division 2 Carri Zeller
Division 3 Owen Fischer
Division 5 Gay Noeth
Division 6 Evan Priest

Defeated

RECESS MEETING:

2024-06-12-017 LARRE: That the R.M. of Frenchman Butte No. 501 Council recess
12:30 p.m. for a break.
Carried

RECONVENED MEETING:

1:23 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

6-1 STAFF/COMMITTEE REPORTS:

2024-06-12-018 ZELLER: That the R.M. of Frenchman Butte No. 501 Council acknowledges written and verbal reports by Chief Administrative Officer, Allison Roschker, Infrastructure Manager, Aaron Neilly, and Public Works Foreman, Dan Fedirko.
Carried

RECESS MEETING:

2024-06-12-019 ZELLER: That the R.M. of Frenchman Butte No. 501 Council recess
1:59 p.m. for a break.
Carried

13-1 PUBLIC MEETING – ROAD CLOSURE BYLAW PT SE ¼ 29-51-24W3M & SW ¼ 28-51-24W3M & PT SE 28-51-24W3M:


2:00 p.m. Public Meeting Road Closure PT SE ¼ 29-51-24W3M, SW ¼ 28-51-24W3M, & PT SE 28-51-24W3M. No written submissions were received and there were no in person attendees regarding PT SE ¼ 29-51-24W3M, SW ¼ 28-51-24W3M, & PT SE 28-51-24W3M.

2:15 p.m. Public Hearing was closed by Reeve Hougham.

RECONVENED MEETING:

2:16 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.


Reeve


CAO

9-1 RESCIND MOTION 2024-04-24-018:

2024-06-12-020 PRIEST: That the R.M. of Frenchman Butte No. 501 Council rescinds motion 2024-04-24-018:
"9-2 ROAD MAINTENANCE AGREEMENT NO H24018-501 – THE MINISTRY OF HIGHWAYS:
2024-04-24-018 PRIEST: That the R.M. of Frenchman Butte No. 501 Council enters into a *Road Maintenance Agreement H24018-501* with The Ministry of Highways for hauling 3,000 tonnes of aggregate at speeds not to exceed 60 km per hour from June 1, 2024, to September 30, 2024.
• Along Township Road 544 west of Hwy No. 21 for an estimated haul distance of 1.0 km.
Carried"
Carried

9-1 ROAD MAINTENANCE AGREEMENT NO. H24018-501-02 – THE MINISTRY OF HIGHWAYS:

2024-06-12-021 ZELLER: That the R.M. of Frenchman Butte No. 501 Council enters into a *Road Maintenance Agreement H24018-501-02* with The Ministry of Highways for hauling 3,000 tonnes of aggregate at speeds not to exceed 60 km per hour from June 1, 2024, to September 30, 2024.
• Route #1 - Along Township Road 544 west of Hwy No. 21 for an estimated haul distance of 1.0 km.
• Route # 2 – East of Hwy No. 21 to Hwy No. 26 along Grid Rd 795, RGE Rd 3230, TWP Rd 542, RGE Rd 3224, TWP Rd 543, RGE Rd 3223, and TWP Rd 544 for an estimated haul distance of 25.6 km as shown below.
Carried

9-2 MEMORANDUM OF AGREEMENT– DONALD FREDERICK SPENCE

2024-06-12-022 PRIEST: That the R.M. of Frenchman Butte No. 501 Council authorizes the Reeve and Administrator to sign the *Memorandum of Agreement* with Donald Frederick Spence, dated May 31, 2024. The Memorandum of Agreement allows the Lessee to store and access a grader, various tools, blades, grease, oil and fuel on SW 09-54-26-W3, for a period of 5 years commencing June 1, 2024 and ending on May 31, 2029. An annual payment of \$500.00 will be paid the first week of June each year to the Lessor.
Carried

RECESS MEETING:

2024-06-12-023 FISCHER: That the R.M. of Frenchman Butte No. 501 Council recess
3:11 p.m. for a break.
Carried

RECONVENED MEETING:

3:24 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

IN-CAMERA:

2024-06-12-024 ZELLER: That the R.M. of Frenchman Butte No. 501 Council moves
3:30 p.m. in-camera to discuss legal as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.
Carried

RECONVENED MEETING:

3:35 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

12-9 2024 MILL RATE:

2024-06-12-025 FISCHER: That the R.M. of Frenchman Butte No. 501 Council establishes a uniform mill rate of 4.35 for the January 1, 2024 to December 31, 2024 taxes.
Carried

12-12 CENOVUS ENERGY TAX ABATEMENT – BASE TAX:

2024-06-12-026 LARRE: That the R.M. of Frenchman Butte No. 501 Council abate 2024 Municipal Base Taxes for the properties for which a second SAMA alternate number was created due to limitations to SAMA's assessment software and base tax in the amount of \$35,420.00 has been applied in duplicate as per attached Appendix E.
Carried


Reeve


CAO

EXTEND MEETING:

2024-06-12-027 LARRE: That the R.M. of Frenchman Butte No. 501 Council extend meeting.
Carried Unanimously

12-11 BYLAW 2024-09 A BYLAW TO PROVIDE FOR A BASE TAX:

2024-06-12-028 NOETH: That the R.M. of Frenchman Butte No. 501 Bylaw 2024-09 A Bylaw to Provide for a Base Tax, be read a first time.
Carried

2024-06-12-029 FISCHER: That the R.M. of Frenchman Butte No. 501 Bylaw 2024-09 A Bylaw to Provide for a Base Tax be read a second time.
Carried

2024-06-12-030 GORY: That the R.M. of Frenchman Butte No. 501 Bylaw 2024-09 A Bylaw to Provide for a Base Tax be given three readings at this meeting.
Carried Unanimously

2024-06-12-031 PRIEST: That the R.M. of Frenchman Butte No. 501 Bylaw 2024-09 A Bylaw to Provide for a Base Tax, be read a third time and passed.
Carried

5:26 p.m. Vanessa Nasby left Council Chambers.

12-12 2024 COMMERCIAL TAX ABATEMENTS:

2024-06-12-032 NOETH: That the R.M. of Frenchman Butte No. 501 Council abate 2024 Municipal taxes for properties assessed as *Commercial Other*, excluding properties in the Organized Hamlet of Frenchman Butte, as per attached Appendix F.
Carried

12-10 BYLAW 2024-10 A BYLAW TO ESTABLISH MILL RATE FACTORS:

2024-06-12-033 NOETH: That the R.M. of Frenchman Butte No. 501 Bylaw 2024-10 A Bylaw to Establish Mill Rate Factors, be read a first time.
Carried

2024-06-12-034 ZELLER: That the R.M. of Frenchman Butte No. 501 Bylaw 2024-10 A Bylaw to Establish Mill Rate Factors, be read a second time.
Carried

2024-06-12-035 PRIEST: That the R.M. of Frenchman Butte No. 501 Bylaw 2024-10 A Bylaw to Establish Mill Rate Factors, be given three readings at this meeting.
Defeated

5:35 p.m. Councillor Gory Left Council Chambers

13-2 BYLAW 2024-08 A BYLAW TO PROVIDE FOR THE CLOSING AND LEASING OF MUNICIPAL ROAD PT SE ¼ 29-51-24W3M & SW ¼ 28-51-24W3M & PT SE 28-51-24W3M:

2024-06-12-036 PRIEST: That the R.M. of Frenchman Butte No. 501 Bylaw 2024-08 A Bylaw, to Provide for the Closing and Leasing of Municipal Road PT SE ¼ 29-51-24W3M, SW ¼ 28-51-24W3M, & PT SE 28-51-24W3M, be read a first time.
Carried

2024-06-12-037 ZELLER: That the R.M. of Frenchman Butte No. 501 Bylaw 2024-08 A Bylaw, to Provide for the Closing and Leasing of Municipal Road PT SE ¼ 29-51-24W3M, SW ¼ 28-51-24W3M, & PT SE 28-51-24W3M, be read a second time.
Carried

2024-06-12-038 FISCHER: That the R.M. of Frenchman Butte No. 501 Bylaw 2024-08 A Bylaw, to Provide for the Closing and Leasing of Municipal Road PT SE ¼ 29-51-24W3M, SW ¼ 28-51-24W3M, & PT SE 28-51-24W3M, be given three readings at this meeting.
Carried Unanimously

2024-06-12-039 NOETH: That the R.M. of Frenchman Butte No. 501 Bylaw 2024-08 A Bylaw, to Provide for the Closing and Leasing of Municipal Road PT SE ¼ 29-51-24W3M, SW ¼ 28-51-24W3M, & PT SE 28-51-24W3M, be read a third time and passed.
Carried


Reeve


CAO

13-4 HAMLET MONTHLY WATER REPORT:

2024-06-12-040 PRIEST: That the R.M. of Frenchman Butte No. 501 Council acknowledges the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for May 2024 and instructs Administration to place a copy of the report on file for future reference.

Carried

13-5 CARBON TAX CARVEOUT LETTER OF SUPPORT:

2024-06-12-041 PRIEST: That the R.M. of Frenchman Butte No. 501 Council authorizes the CAO to send a letter of support to Prime Minister Trudeau regarding the significant cost-of-living crisis.

Carried

13-6 SEASONAL EMPLOYMENT:

2024-06-12-042 ZELLER: That the R.M. of Frenchman Butte No. 501 Council acknowledges hiring of the following summer employment for the 2024 season as per Human Resources and Compensation Policy 900-01:

- Ashtyn Wenger; June 3, 2024; Salary Grid 13 Students/Casual Step 4.

Carried

13-7 SPEED LIMIT REDUCTION REQUEST POLICY 300-22:

2024-06-12-043 LARRE: That the R.M. of Frenchman Butte No. 501 Council adopts the Speed Limit Reduction Request Policy 300-22 and incorporates it into Bylaw to Regulate the Operation of Vehicles and the Use of Highways Bylaw 2024-05 and a copy is attached to and forms part of these minutes.

Carried

13-9 DOCUMENT SHREDDING AUTHORIZATION:

2024-06-12-044 NOETH: That the R.M. of Frenchman Butte No. 501 Council authorize the destruction, as per Bylaw 2012-03, of the documents listed on Appendix D which is attached to and forms part of these minutes.

Carried

13-10 BAR ENGINEERING CO. LTD.:

2024-06-12-045 PRIEST: That the R.M. of Frenchman Butte No. 501 Council approves Reeve Hougham to sign the proposal from Bar Engineering Co. Ltd. in regards to Proposal No.: BU-23-142 Engineering Services for Design Phase in the amount of \$31,850.00 plus applicable taxes.

Carried

13-11 OH&S MINUTES, MAY 17, 2024:

2024-06-12-046 FISCHER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the May 17, 2024 *Occupational Health & Safety Meeting Minutes* and instructs Administration to place a copy on file for future reference.

Carried

13-14 ROAD CLOSURE TOWNSHIP ROAD 533:

2024-06-12-047 ZELLER: That the R.M. of Frenchman Butte No. 501 Council acknowledges the following road closure issued June 10, 2024:

- Township Road 533 from Range Road 3250 to Highway 797 (Frenchman Butte Access).

Carried

14-1 CORRESPONDENCE – JUNE 12, 2024:

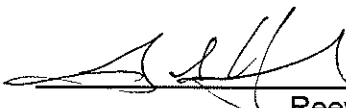
2024-06-12-048 ZELLER: That the R.M. of Frenchman Butte No. 501 Council accepts the June 12, 2024 correspondence as information to be filed as presented to Council, outlined in Appendix B.

Carried


15-1 ADJOURNMENT:

2024-06-12-049 LARRE: That the R.M. of Frenchman Butte No. 501 Council adjourns this Regular Meeting of Council at 6:00 p.m.


Carried




Reeve



Reeve



Chief Administrative Officer



CAO

BYLAW NO. 2024-08

RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501

A BYLAW TO PROVIDE FOR THE CLOSING AND LEASING OF A MUNICIPAL
ROAD OR STREET.

The Council of the Rural Municipality of Frenchman Butte, in the Province of Saskatchewan,
enacts as follows:

The Municipality agrees to close and lease the municipal road described as:

The portion South of the surveyed portion of:


Surface Parcel Numbers: 130613026 on Pt SE-29-51-24-W3M, 130613004 on SW-28-51-24-
W3M and 203490750 on Pt SE-28-51-24-W3M, as indicated in yellow on the attached
“Schedule A.”

On the terms and conditions set out in the agreement marked Exhibit “A” which is attached to
and forms part of this bylaw.

Read a third time and adopted

this 1d day of June, 2024




Reeve/Mayor


Administrator

RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501

BYLAW NO. 2024-09

A BYLAW TO PROVIDE FOR A BASE TAX

The Council of the Rural Municipality of Frenchman Butte No. 501 in the Province of Saskatchewan enacts as follows:

- 1. This bylaw shall be known as the “Base Tax Bylaw”.
- 2. A base tax shall apply to the types and classifications of property situated within the Rural Municipality of Frenchman Butte included in the table below:

Property Class	Type of Property		
	Land	Improvements	Land & Improvements
a) Agricultural			
b) Residential			
c) Commercial & Industrial			770.00

- 3. A base tax shall apply to the types and classifications of property situated within the Organized Hamlet of Frenchman Butte included in the table below:

Property Class	Type of Property		
	Land	Improvements	Land & Improvements
a) Agricultural	\$50.00		
b) Residential	\$40.00		\$375.00
c) Commercial & Industrial			\$375.00

- 4. Where a property is classified within more than one property classification by the Saskatchewan Assessment Management Agency, the base tax calculation shall be considered independently and applied to each classification.
- 5. Bylaw # 2023-07 is hereby repealed.
- 6. This bylaw shall come into effect on January 1, 2024.



Read a third time and adopted
this 12th day of June, 2024

Advisor Roschke
Administrator

[Signature]
Reeve

Advisor Roschke
Administrator

[Handwritten initials]



R.M. of Frenchman Butte No. 501

POLICY TITLE Undeveloped or Sub-Standard Road Allowance Construction Policy		ADOPTED BY RM Council Resolution No. 2023-04-12-022 EFFECTIVE DATE April 12, 2023	POLICY NO. 300-20
ORIGIN/AUTHORITY RM Council	JURISDICTION RM of Frenchman Butte No. 501	Amended: July 26, 2023 June 12, 2024 Rescinded:	Resolution No. No. 2023-07-26-010 Resolution No. No. 2024-06-12-003

1.0 PURPOSE:

The Rural Municipality of Frenchman Butte No. 501 maintains many road allowances within the municipality and from time to time there may be requests for new road construction where previously no roadway has been constructed or maintained.

The purpose of this policy is to set clear and consistent guidelines for current and future staff and Council for development of undeveloped or sub-standard road allowances within the R.M.

2.0 DEFINITIONS:

- 2.1. Road Allowance:** Means the government road allowance
- 2.2. RM:** Means the Rural Municipality of Frenchman Butte No. 501
- 2.3. Applicant:** Means the individual, company or developer requesting the work.
- 2.4. Topography:** Refers to the arrangement of the natural and artificial physical features of an area. In the context of road construction, understanding topography is crucial for designing roads that are safe and that minimize construction and maintenance costs.
- 2.5. Public Through Traffic:** Refers to vehicle traffic that traverses a specific area or road without the intention of stopping within the area, often impacting the intended use and maintenance requirements of the road.
- 2.6. Agricultural Property Access:** Defines the use of roads specifically for accessing agricultural lands for farming purposes, which may include vehicular access for agricultural machinery and equipment.

3.0 RESPONSIBILITIES:

The Chief Administrative Officer in consultation with planning, development, Council and the operations manager shall be responsible for maintaining, administering, and updating this policy.

4.0 POLICY:

Although it is the municipality's interest to see further development of undeveloped or sub-standard road allowances within its boundaries, it is not the R.M.'s responsibility to further develop all road allowances within the R.M.

It is however, the responsibility of the R.M. to see that all roads constructed within the R.M. road allowances are constructed to municipal standards.

Given the responsibility, it is felt that the following five municipal standards and cost sharing agreements should apply unless otherwise specified by resolution of Council.



POLICY TITLE

Undeveloped or Sub-Standard Road Allowance Construction Policy

5.0 MUNICIPAL ROAD STANDARDS:

Design Specification	Primary Grid	Grid Road	Residential Farm Access	Internal Subdivision	Alternative Farm Access
Design Speed	90 - 100 km/hr	80 km/hr	60 - 80 km/hr	60 km/hr	N/A
Surface Type	Oil Surfaced	Gravel	Gravel	Gravel	Variable
Right of Way	42m – 46m	42m - 46m	30m – 42m	30m – 42m	20m
Side Slopes (Dependent on Ditch Depth)	3:1 – 4:1	3:1 – 4:1	3:1 – 4:1	3:1 – 4:1	N/A
Back Slopes	2:1 – 5:1	2:1 – 5:1	2:1 – 5:1	2:1 – 5:1	N/A
Ditch Width	4.0m – 8.0m	4.0m - 6.0m	2.0m – 6.0m	2.0m – 6.0m	N/A
Road Top (Dependent on Fills)	8.6m -10.0m	7.6m - 8.6m	7.0m -8.0m	7.0m -8.0m	N/A
Cross Slope	4.0%	4.0%	4.0%	4.0%	N/A
Ditch Slope	5.0%	5.0%	5.0%	5.0%	N/A
Surface Gravel	400m ³ /km	330m ³ /km	230m ³ /km	230m ³ /km	N/A
Min. Radius of Curvature	300m	300m	250m	250m	N/A
Max. Gradient	7.0%	9.0%	9.0%	9.0%	N/A
Stopping Sight Distance	140m	140m	85m	85m	N/A
Road Use	Commercial/ Industrial High Density Development	Residential, Commercial, or Agriculture Access Light to Moderate Traffic Loads	Agricultural / Residential Access	Internal Subdivision Road Allowance for Residential/ Commercial use	Farmland Access
Culvert	Min. 500 mm diameter	Min. 500 mm diameter	Min. 400 mm diameter	Min. 400 mm diameter	Min. 400 mm diameter

- 5.1. All Road standards except Alternative Farm Access require an engineered design and construction inspection/certification following construction of the road.
- 5.2. Topsoil and other substandard soils are not to be used within the road construction prism.
- 5.3. Council may make adjustments by resolution to the above standards in cases that might include unique types of topography, soil conditions or other differences of a structural nature.

If Council/Municipal staff decide after careful consideration that safety or other factors are being compromised, the RM may construct the road to the above standards at the applicants' expense.

POLICY TITLE**Undeveloped or Sub-Standard Road Allowance Construction Policy****6.0 CRITERIA FOR ALTERNATIVE FARM ACCESS ROAD (AFA):****6.1. Definition and Purpose**

An Alternative Farm Access Road (AFA) is defined as a road primarily used for accessing agricultural property, experiencing only occasional, seasonal traffic and not serving as a thoroughfare for public traffic. This classification is designed to ensure roads are used specifically for farm access and do not facilitate through traffic or connect two roads of any other classification as outlined in Policy 300-10.

6.2. Criteria for Classification as AFA

6.2.1. Traffic Restrictions: The road must not serve as a connection between two roads of any classification stated under Policy 300-10. Its primary function should be to serve agricultural properties, and it must not accommodate or facilitate public through traffic.

6.2.2. Design and Usage Limitations: An AFA must end within the agricultural property it serves, effectively making it a dead-end road that does not provide through access to other classified roads or areas.

6.2.3. Right-of-Way and Construction: As per existing definitions, the AFA shall have a right-of-way width of 20 meters. Construction and maintenance standards shall conform to those specified under the "Alternative Farm Access" category in the Municipal Road Standards, unless otherwise directed by the Council.

6.3. Non-Qualification Conditions

A road will not qualify as an AFA if:

6.3.1. It provides a through link between two or more roads of differing classifications.

6.3.2. It is used regularly for public traffic, aside from its intended seasonal use for farm access.

6.4. Responsibilities and Enforcement

6.4.1. The Chief Administrative Officer, in consultation with the Planning and Development Council and the Operations Manager, shall oversee the enforcement of these criteria. The Administrator is responsible for interpreting these regulations, ensuring compliance, and updating the policy as necessary with Council approval.

7.0 COST SHARING AGREEMENTS:**7.1. Acreage or Agricultural Development on Existing Road Allowances**

7.1.1. It is the responsibility of the applicant to obtain engineering when requested by the R.M.

7.1.2. The R.M. will assist with coordination of engineering.

7.1.3. The RM will purchase the Right of Way as determined by the RM.

7.1.4. All other road construction costs including permits, fencing, culverts, earthwork, and gravel will be borne by the applicant.

7.2. Farmland Access Development on Existing Road Allowances

7.2.1. All road construction costs including permits, fencing, culverts, earthwork, and gravel will be borne by the applicant.

7.2.2. After construction completion any maintenance requested by the applicant will be provided at a 50/50 cost share. Including but not limited to; grading, snowplowing, mulching and graveling.



POLICY TITLE**Undeveloped or Sub-Standard Road Allowance Construction Policy****7.3. Internal Subdivision Road Development (New Road Allowances)**

- 7.3.1. It is the responsibility of the applicant to obtain engineering when requested by the R.M.
- 7.3.2. The R.M. will assist with coordination of engineering.
- 7.3.3. The RM will purchase the Right of Way as determined by the RM.
- 7.3.4. All other road construction costs including permits, fencing, culverts, earthwork, and gravel will be borne by the applicant.

7.4. Commercial/Industrial Development

- 7.4.1. It is the responsibility of the applicant to obtain engineering when requested by the R.M.
- 7.4.2. The R.M. will assist with coordination of engineering.
- 7.4.3. The RM will purchase the Right of Way as determined by the RM.
- 7.4.4. All other road construction costs including permits, fencing, culverts, earthwork, and gravel will be borne by the applicant.
- 7.4.5. Temporary access may be granted for drilling and developing a well site.

8.0 ENVIRONMENT / HERITAGE RESOURCE IMPACT ASSESSMENTS / PERMITS:

The purpose of this section is to ensure that all road construction, maintenance, or development projects within the Rural Municipality of Frenchman Butte No. 501 adhere to environmental and heritage conservation standards. This section outlines the responsibilities of applicants in assessing the potential impacts on environmental and cultural heritage resources.

8.1. Applicant Responsibilities**8.1.1. Assessment Initiation:**

- 8.1.1.1. **Determination of Requirement:** It is the responsibility of the applicant to contact the necessary regulatory bodies to determine whether Environmental Impact Assessments (EIAs) and/or Heritage Resource Impact Assessments (HRIAs) and/or Aquatic Habitat Protection Permits (AHPP) from Water Security are required for their project.
- 8.1.1.2. **Regulatory Consultation:** Applicants must consult with provincial and federal environmental and heritage departments to understand the specific assessment and permit requirements applicable to their project.

8.1.2. Conducting Assessments:

- 8.1.2.1. **Qualified Professionals:** Assessments must be conducted by qualified environmental and heritage professionals. These professionals should be certified or recognized by relevant regulatory bodies to ensure that assessments are comprehensive and compliant with current standards.
- 8.1.2.2. **Scope and Methodology:** The assessments should cover all potential impacts of the proposed project on environmental and cultural resources, employing methodologies approved by the regulatory bodies.

8.1.3. Cost Responsibility:

- 8.1.3.1. **Assessment Costs:** All costs associated with conducting EIAs and HRIAs, including hiring of professionals, data collection, and report preparation, are the responsibility of the applicant.
- 8.1.3.2. **Mitigation and Remediation Costs:** Additionally, any costs related to mitigation strategies or remediation required as a result of assessment findings must also be borne by the applicant.





POLICY TITLE

Undeveloped or Sub-Standard Road Allowance Construction Policy

8.2. Documentation and Compliance

8.2.1.Submission of Reports: Upon completion, all assessment reports must be submitted to the Rural Municipality of Frenchman Butte No. 501 for review and approval before any construction can commence.

8.2.2.Compliance with Recommendations: Applicants are required to comply with all mitigation and preservation recommendations outlined in the assessment reports to proceed with their projects.

8.2.3.Regulatory Approval: Final approvals from environmental and heritage regulatory bodies must be obtained and presented to the municipality as part of the project documentation.

8.2.4.Non-Compliance Consequences: Failure to comply with the requirements set forth in this section may result in project delays, denial of construction permits, or other penalties as determined by municipal bylaws and regulatory standards.

9.0 NOTIFICATION OF ADJACENT LANDOWNERS:

The purpose of this section is to establish a clear protocol for notifying adjacent landowners about planned road development and maintenance projects that may affect their property. This ensures transparency, allows for input from affected parties, and helps manage expectations and mitigate potential conflicts.

9.1. Timing of Notification Adjacent landowners must be notified at least 14 days before councils' approval of any project activities that may directly affect their property.

9.2. Method of Notification

9.2.1.Written Notice: A written notice shall be delivered either by mail or in person to each adjacent landowner's last known address.

9.2.2.Public Notice: In addition to individual notices, the RM shall post a notice on the RM's official website and at the municipal office.

9.2.3.Optional Methods: For projects of significant impact, additional notification methods may be used, such as local newspaper advertisements or community bulletin boards.

9.3. Contents of Notice

9.3.1.Project Description: A brief description of the project, including its purpose and scope.

9.3.2.Expected Duration: The anticipated start and completion dates.

9.3.3.Potential Impacts: Details of any potential disruptions or impacts, such as noise, dust, access limitations, and any changes to property access.

9.3.4.Contact Information: Information for a municipal contact person who can answer questions and provide further information about the project.

9.3.5.Feedback Opportunity: Details on how landowners can provide feedback or express concerns, including deadlines for submitting comments and the process for handling these inputs.

9.4. Documentation

The RM must maintain records of all notifications sent, including dates sent, methods of delivery, and recipients' names and addresses. This documentation will be kept on file for the duration of the project and for a minimum of five years post-completion to resolve any disputes that may arise.

POLICY TITLE**Undeveloped or Sub-Standard Road Allowance Construction Policy****9.5. Non-Compliance**

Failure to provide timely notification as outlined in this policy can result in project delays and will require a review and possible adjustments to the project timeline to accommodate necessary notifications.

10.0 RESPONSIBILITY/INTERPRETATION/REPEALING:

This policy shall be administered and interpreted by the Administrator; however, this policy cannot be amended without Council approval.

This policy replaces all previous policies and resolutions that have been passed by the Council of the Rural Municipality of Frenchman Butte No. 501 with respect to the application of any and all parts of this policy and the terms and conditions contained herein.

This policy shall come into force and take effect on April 12, 2023 and shall continue in full force and effect until repealed or replaced by subsequent resolution of Council.



R.M. of Frenchman Butte No. 501

POLICY TITLE		ADOPTED BY RM Council Resolution No. 2024-06-12-043 EFFECTIVE DATE June 12, 2024	POLICY NO. 300-22
ORIGIN/AUTHORITY RM Council	JURISDICTION RM of Frenchman Butte No. 501	Amended: Rescinded:	Resolution No.

1.0 PURPOSE:

To establish a procedure allowing ratepayers to request a reduction in the speed limit on roads adjacent to their property if the property is within 45 meters of the road centerline.

2.0 RESPONSIBILITIES:

- Ratepayers: To submit complete and accurate requests with supporting documentation.
- CAO: To review requests for completeness and present them to the RM Council.
- RM Council: To make informed decisions based on the safety and well-being of the community.
- Public Works Department: To implement approved speed limit changes.

3.0 POLICY:

3.1. Request Submission

3.1.1. Ratepayers may submit a written request to the RM Council for a speed limit reduction on a road adjacent to their property.

3.1.2. The request must include:

- The specific location of the property.
- The current speed limit and the proposed reduced speed limit.
- Reasons for the requested reduction, focusing on safety concerns.
- Any supporting evidence such as traffic studies, accident reports, or community petitions.

3.2. Eligibility

3.2.1. The property must be within 45 meters of the centerline of the road in question.

3.2.2. The road must be under the jurisdiction of the RM of Frenchman Butte No. 501.

3.3. Review Process

3.3.1. The CAO will review the request and ensure all required information is provided.

3.3.2. The request will be presented at the next RM Council meeting.

3.3.3. The RM Council may conduct additional investigations, including consultations with traffic engineers, local law enforcement, and community members.

3.4. Decision

3.4.1. The RM Council will decide on the request based on safety considerations, traffic impact, and community input.

3.4.2. The decision will be communicated in writing to the ratepayer within 30 days of the council meeting.



POLICY TITLE

Municipal Speed Limit Reduction Request Policy

3.5. Implementation

3.5.1. If approved, the RM Council will instruct the Public Works Department to install the necessary signage to enforce the new speed limit.

3.5.2. The speed limit change will be incorporated into the RM's traffic bylaw.

3.5.3. The change will be publicized to ensure community awareness.

4.0 REVIEW AND AMENDMENTS:

This policy shall be administered and interpreted by the CAO and cannot be amended without RM Council approval. It shall remain in effect until repealed or replaced by subsequent resolution of the RM Council.