

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 2	Carri Zeller via electronic means
Division 3	Doug Trotzuk
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Evan Priest

STAFF PRESENT:

Aaron Neilly, Acting Chief Administrative Officer
Vanessa Nasby, Administrative Assistant
Dan Fedirko, Public Works @ 9:35 a.m.

CALLED TO ORDER:

9:00 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 JUNE 11, 2025 AGENDA:

2025-06-11-001 TROTZUK: That the June 11, 2025 Agenda be used as a guideline.
Carried

2-1 MAY 21, 2025 MINUTES:

2025-06-11-002 LARRE: That the May 21, 2025 minutes be approved as presented.
Carried

2-1 JUNE 2, 2025 MINUTES:

2025-06-11-003 TROTZUK: That the June 2, 2025 Special Meeting minutes be approved as presented.
Carried

4-1 MAY 2025 BANK RECONCILIATION:

2025-06-11-004 NOETH: That the May 2025 month end Bank Reconciliation be acknowledged and balances as follows:

Chequing Account Operating	\$ 12,900,074.37
St. Walburg Health Account	\$ 2,386.53
Turtleford Health Account	\$ 8,271.80
Online Banking Account	\$ 55,333.90
Term Deposits (5.2% Expiring 31-Dec-25)	\$ 624,895.84
Total Cash in Bank as of May 31, 2025	\$ 13,590,962.44
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	\$ 13,591,162.44

Carried

5-1 PAYROLL- PP2025-12:

2025-06-11-005 NOETH: That the payroll accounts for the pay period **May 18, 2025 – May 31, 2025, Authorization #464, direct deposit dated June 6, 2025, totaling \$47,723.61 be approved.**

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix A Salaries and Wages May 18, 2025 – May 31, 2025.**
Carried

5-2 COUNCIL REMUNERATION:

2025-06-11-006 LARRE: That the electronic payment of May 2025 Council Remuneration for the following amounts less deductions on June 20, 2025 be approved:

• Reeve Hougham	\$1,397.90
• Councillor Larre	\$1,254.20
• Councillor Zeller	\$423.40
• Councillor Trotzuk	\$1,491.05
• Councillor Gory	\$1,088.80
• Councillor Noeth	\$1,500.80
• Councillor Priest	\$1,336.10

Carried


Reeve


AA

13-10 APPROVAL OF PPC NO. 1 – GRID 797 PIPESTONE CREEK CULVERT REPLACEMENT:

2025-06-11-007 ZELLER: That the Progress Payment Certificate No. 1 in the amount of \$42,272.24, including applicable GST and PST, to Maxie's Excavating GP Inc. for work completed on the Grid 797 Pipestone Creek Culvert Replacement project be approved, as recommended by BAR Engineering Co. Ltd. and detailed in their letter dated June 3, 2025.
The total amount includes a 10% holdback as per contract terms. This payment does not relieve the Contractor of any obligations regarding warranties or guarantees.

Carried

5-3 ACCOUNTS – JUNE 11, 2025:

2025-06-11-008 TROTZUK: That the following payments dated June 11, 2025 be approved.

• Cheques 33274 to 33317	Totaling	\$346,526.56
• Other Payments	Totaling	\$91,303.62
		Total AP \$437,830.18

Carried

4-2 MAY 2025 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2025-06-11-009 PRIEST: That the May 31, 2025 month end Statement of Financial Activities is acknowledged – Detailed, which is attached to and forms part of these minutes as Appendix B.

Carried

9:35 a.m. Dan Fedirko entered Council Chambers to discuss Public Works Report.
9:45 a.m. Councillor Priest left Council Chambers.

13-9 ROAD CLOSURE GRID 797 (PIPESTONE CREEK CROSSING):

2025-06-11-010 NOETH: That the following road closure to be issued July 2, 2025 be acknowledged:

- Grid 797 (Pipestone Creek Crossing) from RR 3261 and RR 3264A.

Carried

9:50 a.m. Councillor Priest entered Council Chambers.

13-4 GRAVEL CRUSHING TENDER 2025:

2025-06-11-011 GORY: That the release of the 2025 Gravel Crushing Tender be approved as presented, with a closing date of July 7, 2025 at 2:00 p.m.

Carried

13-17 OFFICE/SHOP RENOVATIONS:

2025-06-11-012 PRIEST: That the release of Expression of Interest EOI 2025A – Former Office Renovations be approved, with a closing date of July 7, 2025 at 10:00 a.m., as prepared and presented by Administration.

Carried

10:59 a.m. Councillor Priest left Council Chambers.

12-5 MCSNET SUPPORT LETTER:

2025-06-11-013 LARRE: That the Acting Chief Administrative Office is authorized to sign the letter of concurrence addressed to Brent Gannon of Choice Solutions, confirming the RM's review and concurrence with the proposed design plans for the installation of optical fiber within municipal boundaries.

Carried

12-5 MCSNET AGREEMENT:

2025-06-11-014 ZELLER: That the finalized Municipal Access Agreement with MCSnet is approved and authorizes the Reeve and Chief Administrative Officer to sign the agreement on behalf of the Municipality.

Carried

11:03 a.m. Councillor Priest entered Council Chambers.


Reeve


AA

13-16 FINANCIAL SERVICE RENEWAL PACKAGE:

2025-06-11-015 TROTZUK: That the Reeve and the Administrator are authorized to sign the Preferred Financial Services Renewal Package Acceptance Letter dated May 2, 2025, as provided by Synergy Credit Union, selecting the preferred option for renewal effective July 1, 2025.

Carried

6-2 SEASONAL HEAVY EQUIPMENT OPERATORS 2025:

2025-06-11-016 PRIEST: That the hiring of the following seasonal heavy equipment operators for the 2025 season as per Human Resources and Compensation Policy 900-01 be acknowledged:

- Darryl Riguidel; Salary Grid 10 Operator 1, Step 2, effective June 9, 2025.

Carried

11:55 a.m. Dan Fedirko left Council Chambers.

RECESS MEETING:

2025-06-11-017 ZELLER: That this meeting recess.

11:56 a.m.

Carried

RECONVENED MEETING:

1:02 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

13-6 2025 COMMERCIAL TAX ABATEMENTS:

2025-06-11-018 LARRE: That the 2025 Municipal taxes for properties assessed as *Commercial Other*, excluding properties in the Organized Hamlet of Frenchman Butte, as per attached Appendix C.

Carried

6-1 MOBILE SHELVING REPLACEMENT TO LEGAL FILES:

2025-06-11-019 PRIEST: That the Reeve and Acting Chief Administrative Officer is approved to sign the Change Order for Bexson Construction Ltd. in regards to the replacement of letter files to legal files in the amount of \$29,400.00 plus applicable taxes be approved.

Carried

9-1 CENOVUS ENERGY INC. PIPELINE CROSSING AGREEMENT:

2025-06-11-020 PRIEST: That the *Pipeline Crossing Agreement*, be approved to be signed and dated May 29, 2025, with Cenovus Energy Inc. for the pipeline crossing the municipal road allowance at the following location:

- Between SE 36-51-23W3 & SW 31-51-22W3

Carried

9-2 RIGHT OF ENTRY AGREEMENT – PAUL BERTRAND SE 15-51-24W3:

2025-06-11-021 LARRE: That the *Right of Entry Agreement* be approved to be signed and dated May 27, 2025 with Paul William Bertrand for the purpose of accessing a culvert on SE 15-51-24W3.

Carried

13-8 DUST CONTROL APPLICATION:

2025-06-11-022 PRIEST: That the application of 250 metres of Dust Control Product at no cost to each of the following ratepayers due to the increased traffic expected this summer from the Pipestone Creek Project detour be approved:

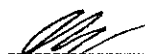
- Dwayne Sim, along Range Road 3264A adjacent to his home quarter SW 08-54-26W3;
- Dianne Maplettoft, along Range Road 3261 adjacent to her home quarter NW 01-54-26W3

With the understanding that this is a one time accommodation in response to detour related impacts.

Carried



Reeve



AA

6-1 STAFF/COMMITTEE REPORTS:

2025-06-11-023 LARRE: That the written and verbal reports by Acting Chief Administrative Officer, Aaron Neilly, and Public Works Foreman, Dan Fedirko be acknowledged.

Carried

1:42 p.m. Counillor Zeller left Council Chambers via electronic means due to conflict of interest in the next Agenda item.

13-1 ST. WALBURG LIBRARY EVENT HOSTING GRANT:

2025-06-11-024 NOETH: That the St. Walburg Library Event Hosting Grant be awarded in the amount of \$482.71 as per motion 2025-05-07-024.

Subject to provision of paid receipts and/or cancelled cheques.

Carried

1:45 p.m. Counillor Zeller entered Council Chambers via electronic means.
1:45 p.m. Counillor Gory left Council Chambers.

13-2 PARADISE HILL CARE HOME COMMUNITY CAPITAL GRANT:

2025-06-11-025 PRIEST: That the Paradise Hill Care Home Community Capital Grant be awarded in the amount of \$2,742.75 as per motion 2025-05-07-024.

Subject to provision of paid receipts and/or cancelled cheques.

Carried

1:50 p.m. Counillor Gory entered Council Chambers.

13-7 PARCEL TIE REMOVAL APPLICATION SW 20-53-27W3:

2025-06-11-026 TROTZUK: That the approval of the Parcel Tie Removal file SUBD-004303-2025 submitted by NorthShore Enterprises Inc. that proposes the parcel ties to be removed at SW 20-53-27W3 be recommended.
• Surface parcels 204051372 and 204051383.

Carried

13-11 PARCEL CONSOLIDATION SE 30-53-24W3:

2025-06-11-027 TROTZUK: That the consolidation of the following parcels within SE 30-53-24W3 be recommended:
• Parcel 203717077 to be consolidated with Parcel 203717167
• Parcel 203717066 to be consolidated with Parcel 203717156

Carried

13-12 ACTING CHIEF ADMINISTRATIVE OFFICER TIME OFF REQUEST 2025-01, 2025-02, 2025-03:

2025-06-11-028 GORY: That the Acting Chief Administrative Officer Time off Request 2025-01, 2025-02 and 2025-03 be approved.

Carried

13-13 ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION AUDITORS REPORT:

2025-06-11-029 NOETH: That the 2024 Auditor's report from the St. Walburg and District Fire and Rescue Association be acknowledged as presented.

Carried

13-15 HAMLET MONTHLY WATER REPORT:

2025-06-11-030 LARRE: That the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for May 2025 be acknowledged and instructs Administration to place a copy of the report on file for future reference.

Carried

14-1 CORRESPONDENCE – JUNE 21, 2025:

2025-06-11-031 LARRE: That the June 21, 2025 correspondence as information to be filed as presented to Council, outlined in Appendix D be accepted.

Carried


Reeve


AA

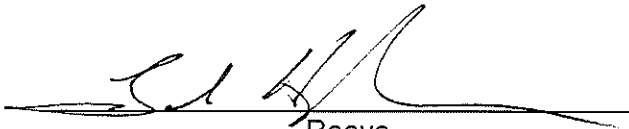
15-1 ADJOURNMENT:

2025-06-11-032

ZELLER:
adjourned.

That this Regular Meeting of Council at 3:30 p.m. be

Carried


Reeve


Acting Chief Administrative Officer


Reeve


AA