

COUNCIL PRESENT:

|            |                |
|------------|----------------|
| Reeve      | Tom S. Hougham |
| Division 1 | Leonard Larre  |
| Division 3 | Doug Trotzuk   |
| Division 4 | Ronald Gory    |
| Division 5 | Gay Noeth      |
| Division 6 | Evan Priest    |

COUNCIL ABSENT:

Division 2      Carri Zeller

STAFF PRESENT:

Crystal Schaan, Acting Administrator  
Vanessa Nasby, Administrative Assistant @ 10:00 a.m.  
Dan Fedirko, Public Works @ 10:01 a.m.  
Aaron Neilly, Infrastructure Manager @ 10:01 a.m.

CALLED TO ORDER:

9:00 a.m.      The Regular Meeting was called to order by Reeve Hougham.

1-1 MARCH 5, 2025 AGENDA:

2025-03-05-001      LARRE:      That the March 5, 2025 Agenda be used as a guideline.  
Carried

RECESS MEETING:

2025-03-05-002      NOETH:      That this meeting recess.  
9:01 a.m.

Carried

RECONVENED MEETING:

10:00 a.m.      The Regular Meeting of Council was reconvened by Reeve Hougham.  
10:00 a.m.      Vanessa Nasby entered Council Chambers.  
10:01 a.m.      Dan Fedirko and Aaron Neilly entered Council Chambers to discuss  
Public Works Report.

6-3 PONY PUP PURCHASE:

2025-03-05-003      LARRE:      That the R.M. of Frenchman Butte No. 501 Council approves  
purchase from Fort Garry Industries of a 17' XLS3100 Pony Pup for  
\$65,900.00 plus applicable taxes.

Carried

13-4 GRADER PURCHASE:

2025-03-05-004      GORY:      That the R.M. of Frenchman Butte No. 501 Council approves  
purchase from Finning of 2025 CAT 150 AWD for \$567,934.34 with 2017-  
872G serial number 1DW872GXJHD679875 trade in value of \$115,000.00  
for a total price of \$452,934.34 plus applicable taxes and tire recycling fee.  
Full Machine warranty is 84 months/9000 hours premier + travel for  
\$75,717.80 plus applicable taxes, service calls are included for 1 year.

Carried

13-2 GRAVEL TRUCK PURCHASE:

2025-03-05-005      LARRE:      That the R.M. of Frenchman Butte No. 501 Council approves  
purchase from Brandt of 2026 Peterbuilt 589 for \$316,500.00 plus  
applicable taxes. Basic warranty includes; 2 Year/320,000 km for  
\$2,570.00, Chasis, Transmission & Rear Axle is 36 months/480,000km.  
Protection plan plus Engine warranty with travel and towing \$10,315.00  
USD.

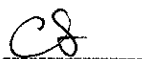
Carried

13-3 TRACTOR TRUCK PURCHASE:

2025-03-05-006      PRIEST:      That the R.M. of Frenchman Butte No. 501 Council  
approves purchase from Brandt of 2026 Peterbuilt 589 for \$295,450.00  
plus applicable taxes. Extended Basic warranty includes; 2 Year/320,000  
km for \$2,570.00, Major Components is 36 months/480,000km. Protection  
plan plus Engine warranty with travel and towing \$10,315.00 USD.

Carried

  
Reeve

  
AA

12:01 p.m. Dan Fedirko left Council Chambers.

RECESS MEETING:

2025-03-05-007 LARRE: That this meeting recess.

12:02 p.m.

Carried

RECONVENED MEETING:

1:02 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.  
1:02 p.m. Councillor Larre left Council Chambers due to conflict of interest in the next Agenda item.  
1:12 p.m. Councillor Priest left Council Chambers due to conflict of interest in the next Agenda item.

13-6 AWARD 2025-2027 DITCH MOWING TENDER:

2025-03-05-008 NOETH: That the R.M. of Frenchman Butte No. 501 Council awards the *Request for Bid for Ditch Mowing 2025-2027* contract to Rec-Con Contracting Ltd., Vermillion AB, for the mowing of Municipal ditches at the following rates, plus applicable taxes:

- 1 mower width, one side of the road - \$40.25
- 2 mower widths, one side of the road - \$80.50
- 3 mower widths, one side of the road - \$120.75
- 4 mower widths, one side of the road - \$161.00

Further, Council authorizes the Acting Administrator and Reeve to sign the *Custom Mowing Agreement*.

Carried

1:15 p.m. Councillor Larre and Councillor Priest entered Council Chambers.

13-7 BAR ENGINEERING PROJECT NO. NO. 24MU-578600 CHANGE NO. 9 REV1:

2025-03-05-009 PRIEST: That the Scope Change No. 9 rev 1 for the New Office Building be approved for the following changes:

- Door openers for a cost of \$7,707.81.

Carried

1:58 p.m. Aaron Neilly left Council Chambers.

RECESS MEETING:

2025-03-05-010 NOETH: That this meeting recess for a Public Meeting.

1:59 p.m.

Carried

13-1 PUBLIC MEETING – SUBDIVISION APPLICATION NW 28-53-24W3:

2:00 p.m. Reeve Hougham declared the Public Meeting open to discuss Subdivision Application NW 28-53-24W3.  
There were no individuals in attendance expressing concerns regarding the proposed subdivision.  
No written submissions were received in regards to the proposed subdivision.

2:05 p.m. Public Hearing was closed by Reeve Hougham.

RECONVENED MEETING:

2:05 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

6-1 ACTING ADMINISTRATOR TIME OFF REQUEST 2025-02, 2025-03, 2025-04:

2025-03-05-011 TROTZUK: That the Acting Administrator Time off Request 2025-02, 2025-03 and 2025-04 be approved.

Carried



Reeve



AA

6-1 STAFF/COMMITTEE REPORTS:

2025-03-05-012      PRIEST:      That the written and verbal reports by Acting Administrator, Crystal Schaan, Public Works Foreman, Dan Fedirko and Infrastructure Manager, Aaron Neilly be acknowledged.

Carried

2-1 FEBRUARY 12, 2025 MINUTES:

2025-03-05-013      PRIEST:      That the February 12, 2025 minutes be approved as presented.

Carried

4-1 FEBRUARY 2025 BANK RECONCILIATION:

2025-03-05-014      LARRE:      That the R.M. of Frenchman Butte No. 501 Council acknowledges the February 2025 month end Bank Reconciliation balances as follows:

|                                                   |                         |
|---------------------------------------------------|-------------------------|
| Chequing Account Operating                        | \$ 15,447,367.04        |
| St. Walburg Health Account                        | \$ 2,381.81             |
| Turtleford Health Account                         | \$ 8,255.45             |
| Online Banking Account                            | \$ 44,347.58            |
| Term Deposits (5.2% Expiring 31-Dec-25)           | \$ 624,895.84           |
| <b>Total Cash in Bank as of February 28, 2025</b> | <b>\$ 16,127,247.72</b> |
| Petty Cash                                        | \$ 200.00               |
| <b>Total Cash and Short-Term Investments</b>      | <b>\$ 16,127,447.72</b> |

Carried

4-2 FEBRUARY 2025 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2025-03-05-015      NOETH:      That the R.M. of Frenchman Butte No. 501 Council acknowledges the February 28, 2025 month end Statement of Financial Activities – Detailed, which is attached to and forms part of these minutes as Appendix A.

Carried

5-1 PAYROLL- PP2025-05:

2025-03-05-016      NOETH:      That the payroll accounts for the pay period **February 9, 2025 –February 22, 2025 Authorization #457 direct deposit dated February 28, 2025 totaling \$44,358.20** be approved.

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix B Salaries and Wages February 9, 2025 – February 22, 2025.**

Carried

5-3 ACCOUNTS – MARCH 5, 2025:

2025-03-05-017      GORY:      That the following payments dated March 5, 2025 be approved.

|                          |                 |                     |
|--------------------------|-----------------|---------------------|
| • Cheques 33049 to 33080 | Totaling        | \$87,890.35         |
| • Other Payments         | Totaling        | \$33,977.02         |
|                          | <b>Total AP</b> | <b>\$121,867.37</b> |

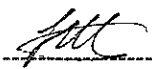
Carried

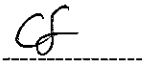
5-2 COUNCIL REMUNERATION:

2025-03-05-018      GORY:      That the electronic payment of February 2025 Council Remuneration for the following amounts less deductions on March 14, 2025 be approved:

|                      |            |
|----------------------|------------|
| • Reeve Hougham      | \$1,094.40 |
| • Councillor Larre   | \$1,086.45 |
| • Councillor Zeller  | \$1,328.90 |
| • Councillor Trotsuk | \$2,232.70 |
| • Councillor Noeth   | \$1,013.95 |
| • Councillor Priest  | \$591.20   |

Carried

  
Reeve

  
AA

12-4 ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION BUDGET:

2025-03-05-019 LARRE: That the St. Walburg and District Fire and Rescue Association Budget be supported as presented.

Carried

RECESS MEETING:

2025-03-05-020 LARRE: That this meeting recess.  
2:23 p.m.

Carried

RECONVENED MEETING:

2:35 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

6-1 EMO COORDINATOR RESIGNATION:

2025-03-05-021 NOETH: That the R.M. of Frenchman Butte No. 501 Council acknowledges the resignation of Shannon McLean as the R.M. of Frenchman Butte EMO Coordinator effective March 5, 2025.

Carried

6-1 EMO COORDINATOR APPOINTMENT:

2025-03-05-022 LARRE: That the R.M. of Frenchman Butte No. 501 Council appoints Patrick Reid as the R.M. of Frenchman Butte EMO Coordinator effective March 5, 2025.

Carried

3:45 p.m. Vanessa Nasby left Council Chambers.

IN-CAMERA:

2025-03-05-023 LARRE: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.  
3:45 p.m.

Carried

4:45 p.m. Councillor Priest left Council Chambers.  
4:46 p.m. Aaron Neilly entered Council Chambers.  
4:58 p.m. Aaron Neilly left Council Chambers.

RECONVENED MEETING:

4:59 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

EXTEND MEETING:

2025-03-05-024 LARRE: That this meeting be extended.  
5:00 p.m.

Carried Unanimously

IN-CAMERA:

2025-03-05-025 TROTZUK: That the R.M. of Frenchman Butte No. 501 Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.  
5:01 p.m.

Carried

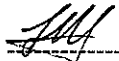
RECONVENED MEETING:

5:07 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

14-1 CORRESPONDENCE – MARCH 5, 2025:

2025-03-05-026 NOETH: That the March 5, 2025 correspondence as information to be filed as presented to Council, outlined in Appendix C be accepted.

Carried

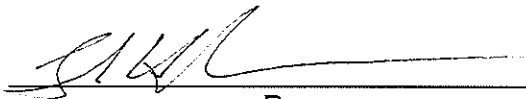
  
Reeve

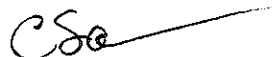
  
AA

15-1 ADJOURNMENT:

2025-03-05-027 GORY: That this Regular Meeting of Council at 5:12 p.m. be adjourned.

Carried

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Acting Administrator

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
AA