

COUNCIL PRESENT:

Reeve	Tom S. Hougham
Division 1	Leonard Larre
Division 3	Doug Trotzuk
Division 4	Ronald Gory
Division 5	Gay Noeth
Division 6	Evan Priest

COUNCIL ABSENT:

Division 2 Carri Zeller

STAFF PRESENT:

Aaron Neilly, Acting Chief Administrative Officer
Vanessa Nasby, Administrative Assistant
Crystal Schaan, Deputy Chief Administrative Officer @ 11:51 a.m.

DELEGATES:

Kris McKechnie with moEV Auto Inc. @ 10:35 a.m.

CALLED TO ORDER:

9:23 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 MAY 7, 2025 AGENDA ADDITIONS:

2025-05-07-001 LARRE: That the following be added to the May 7, 2025 Agenda.
 • 13-20 Recreation and Culture Grant Funding Allocations
Carried

1-1 MAY 7, 2025 AGENDA:

2025-05-07-002 GORY: That the May 7, 2025 Agenda be used as a guideline.
Carried

2-1 APRIL 23, 2025 MINUTES:

2025-05-07-003 NOETH: That the April 23, 2025 minutes be approved as presented.
Carried

2-1 APRIL 25, 2025 MINUTES:

2025-05-07-004 TROTZUK: That the April 25, 2025 Special Meeting minutes be approved as presented.
Carried

2-1 MAY 6, 2025 MINUTES:

2025-05-07-005 NOETH: That the May 6, 2025 Special Meeting minutes be approved as presented.
Carried

4-1 APRIL 2025 BANK RECONCILIATION:

2025-05-07-006 TROTZUK: That the April 2025 month end Bank Reconciliation be acknowledged balances as follows:

Chequing Account Operating	\$ 14,283,932.38
St. Walburg Health Account	\$ 2,385.01
Turtleford Health Account	\$ 8,266.53
Online Banking Account	\$ 11,913.44
Term Deposits (5.2% Expiring 31-Dec-25)	\$ 624,895.84
Total Cash in Bank as of April 30, 2025	\$ 14,931,393.20
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	\$ 14,931,593.20

Carried

4-2 APRIL 2025 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2025-05-07-007 TROTZUK: That the April 30, 2025 month end Statement of Financial Activities – Detailed be acknowledged, which is attached to and forms part of these minutes as Appendix A.
Carried


Reeve


AA

5-1 PAYROLL- PP2025-10:

2025-05-07-008 NOETH: That the payroll accounts for the pay period **April 20, 2025 – May 3, 2025, Authorization #462, direct deposit dated May 9, 2025, totaling \$52,692.20** be approved.

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix B Salaries and Wages April 20, 2025 – May 3, 2025.**

Carried

5-2 COUNCIL REMUNERATION:

2025-05-07-009 LARRE: That the electronic payment of April 2025 Council Remuneration for the following amounts less deductions on May 23, 2025 be approved:

- Reeve Hougham \$1,147.30
- Councillor Larre \$1,207.90
- Councillor Zeller \$1,135.40
- Councillor Trotzuk \$1,384.35
- Councillor Gory \$1,057.60
- Councillor Noeth \$1,151.50
- Councillor Priest \$591.20

Carried

5-2 ACCOUNTS – MAY 7, 2025:

2025-05-07-010 TROTZUK: That the following payments dated May 7, 2025 be approved.

- Cheques 33206 to 33234 Totaling \$127,269.07
- Other Payments Totaling \$2,522.09

Total AP \$129,791.16

Carried

6-2 2015 INTERNATIONAL PROSTAR:

2025-05-07-011 PRIEST: That the 2015 International Prostar Serial Number 1HSDJAPR4FH522916 be declared as surplus and approve its consignment to Ritchie Bros. Auctioneers for public auction, with the Acting Chief Administrative Officer, Aaron Neilly authorized to finalize the consignment agreement.

Carried

RECESS MEETING:

2025-05-07-012 NOETH: That this meeting recess.
10:06 a.m.

Carried

RECONVENED MEETING:

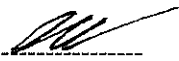
10:12 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.
10:35 a.m. Kris McKechnie with moEV Auto Inc. entered Council Chambers.
11:15 a.m. Kris McKechnie left Council Chambers.

13-10 2025 MILL RATE:

2025-05-07-013 PRIEST: That the uniform mill rate of 4.35 be established for the January 1, 2025 to December 31, 2025 taxes be approved.

Carried


Reeve


AA

13-11 BYLAW 2025-04 A BYLAW TO ESTABLISH MILL RATE FACTORS:

- 2025-05-07-014 LARRE: That the Bylaw 2025-04, A Bylaw to Establish Mill Rate Factors, be read a first time.
- Carried
- 2025-05-07-015 GORY: That the Bylaw 2025-04, A Bylaw to Establish Mill Rate Factors, be read a second time.
- Carried
- 2025-05-07-016 TROTZUK: That the Bylaw 2025-04, A Bylaw to Establish Mill Rate Factors, be given three readings at this meeting.
- Carried Unanimously
- 2025-05-07-017 PRIEST: That the Bylaw 2025-04, A Bylaw to Establish Mill Rate Factors, be read a third time and passed.
- Carried

13-12 BYLAW 2025-05 A BYLAW TO PROVIDE FOR A BASE TAX:

- 2025-05-07-018 LARRE: That the Bylaw 2025-05, A Bylaw to Provide for a Base Tax, be read a first time.
- Carried
- 2025-05-07-019 GORY: That the Bylaw 2025-05, A Bylaw to Provide for a Base Tax, be read a second time.
- Carried
- 2025-05-07-020 TROTZUK: That the Bylaw 2025-05, A Bylaw to Provide for a Base Tax, be given three readings at this meeting.
- Carried Unanimously
- 2025-05-07-021 NOETH: That the Bylaw 2025-05, A Bylaw to Provide for a Base Tax, be read a third time and passed.
- Carried

11:51 a.m. Crystal Schaan entered Council Chambers to discuss Budget.

RECESS MEETING:

- 2025-05-07-022 NOETH: That this meeting recess.
- 12:15 p.m.
- Carried

RECONVENED MEETING:

1:17 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

13-7 PARADISE HILL CARE HOME FUNDING REQUEST 2025:

- 2025-05-07-023 LARRE: That the review of the projected 2025 *Income and Expense Statement*, approve an operating grant to the Paradise Hill Care Home in the amount of \$30,000.00.
- Carried

13-20 RECREATION AND CULTURE GRANT FUNDING ALLOCATIONS 2025:

- 2025-05-07-024 PRIEST: That the 2025 Recreation and Culture Funding be allocated as follows:
- Recreation and Culture Historic Signage Grant
 - Recreation and Culture Event Hosting Grant
 - Capital Grant

\$2,500.00

\$5,000.00


\$25,000.00
- Utilities Rebate for arenas, curling rinks, and bowling alleys. Eligible costs include power, gas, phone rebate available up to community maximum, bills to be submitted dated between Jan 1 and Nov 30. Invoices for the year are to be submitted no later than Dec 15 of the current year.
- Paradise Hill
 - St. Walburg
 - Turtleford


\$24,000.00

\$24,000.00

\$12,000.00
- Total Funding \$ 92,500.00

Carried


Reeve


AA

13-17 2025 BUDGET:

2025-05-07-025 NOETH: That the 2025 Cash Budget as presented showing a surplus of \$114,146.00 be adopted.

<u>For</u>	<u>Against</u>
Division 1	
Division 3	
Division 4	
Division 5	
Division 6	
Reeve	

Carried

2:00 p.m. Crystal Schaan left Council Chambers.

RECESS MEETING:

2025-05-07-026 NOETH: That this meeting recess for a Public Meeting.
2:00 p.m.

Carried

13-3 PUBLIC MEETING – DEVELOPMENT PERMIT APPLICATION SE 04-53-24W3:

2:00 p.m. Reeve Hougham declared the Public Meeting open to discuss the Development Permit Application SE 04-53-24W3.
There were no individuals in attendance expressing concerns regarding the proposed development application.
No written submissions were received in regards to the proposed development application.

2:05 p.m. Public Hearing was closed by Reeve Hougham.

RECONVENED MEETING:

2:05 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

13-8 TEAM CHARTER:

2025-05-07-027 LARRE: That the Team Charter, recommended by Lana Bavle from LTB Consulting dated May 7, 2025 be approved.

Carried

IN-CAMERA:

2025-05-07-028 PRIEST: That Council moves in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.
2:07 p.m.

Carried

RECONVENED MEETING:

2:15 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

6-1 STAFF/COMMITTEE REPORTS:

2025-05-07-029 LARRE: That the written and verbal reports by Acting Chief Administrative Officer, Aaron Neilly, and written report by Public Works Foreman, Dan Fedirko be acknowledged.

Carried

RECESS MEETING:

2025-05-07-030 TROTZUK: That this meeting recess for a Public Meeting.
2:15 p.m.


Carried

13-3 PUBLIC MEETING – SUBDIVISION APPLICATION NE 27-52-24W3:

2:15 p.m. Reeve Hougham declared the Public Meeting open to discuss the Subdivision Permit Application NE 27-52-24W3.
There were no individuals in attendance expressing concerns regarding the proposed subdivision application.
No written submissions were received in regards to the proposed subdivision application.



Reeve



AA

2:20 p.m. Public Hearing was closed by Reeve Hougham.

RECONVENED MEETING:

2:20 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

12-5 SASK LOTTERIES SPORT CULTURE & RECREATION FUNDING 2025-2026:

2025-05-07-031 NOETH: That the 2025-2026 Sask Lotteries Sport Culture and Recreation Funding in the total amount of \$10,844.00 be allocated to the following groups within the Municipality. Receipts and Project Reports must be completed prior to the release of funds.

• Paradise Hill Hawks	\$2,124.00
• Paradise Hill Bowling Alley	\$3,550.00
• St. Walburg Agricultural Society	\$130.00
• Paradise Hill Skating Club	\$500.00
• Paradise Hill Minor Ball	\$750.00
• St. Walburg Lakeland Lodge	\$500.00
• Paradise Hill Care Home	\$500.00
• St. Walburg Tourism & Heritage Society	\$2,000.00
• Paradise Hill Community Centre	\$790.00

Carried

13-3 DEVELOPMENT APPLICATION SE 04-53-24W3:

2025-05-07-032 TROTZUK: That the approval of the Development Application submitted by Brock Josuttes dated April 1, 2025 for addition of new office space to the Seed Cleaning Plant.

Defeated

13-3 SUBDIVISION APPLICATION NE 27-52-24W3:

2025-05-07-033 PRIEST: That the approval of the Development Application submitted by Grant Kuypers be recommended, that proposes the alteration of one (1) Parcel A within the NE 27-52-24W3 as prepared by Meridian Surveys, File No. SUBD-004352-2025 dated March 25, 2025.

- There currently are no land uses within the vicinity that would be incompatible with the intended use of the proposed site, or any site conditions that make the land unsuitable for intended use
- There are currently no facilities that could be affected by the proposed subdivision.
- No servicing agreement will be required, current approach and developed access road meet municipal requirements.
- Per Clause 183a of the Planning and Development Act, this proposal is exempt from providing Municipal Reserve land.

Carried

13-4 BYLAW 2025-06 A BYLAW TO DESIGNATE MUNICIPAL HERITAGE PROPERTY:

2025-05-07-034 GORY: That the Bylaw 2025-06, A Bylaw to Designate Municipal Heritage Property, be read a first time.

Carried

2025-05-07-035 TROTZUK: That the Bylaw 2025-06, A Bylaw to Designate Municipal Heritage Property, be read a second time.

Carried

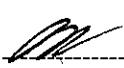
2025-05-07-036 NOETH: That the Bylaw 2025-06, A Bylaw to Designate Municipal Heritage Property, be given three readings at this meeting.

Carried Unanimously

2025-05-07-037 PRIEST: That the Bylaw 2025-06, A Bylaw to Designate Municipal Heritage Property, be read a third time and passed.

Carried


Reeve


AA

13-5 SUMMER STUDENTS 2025:

- 2025-05-07-038 PRIEST: That the hiring of the following summer student for the 2025 season as per Human Resources and Compensation Policy 900-01 be acknowledged:
- Ashtyn Wenger; Salary Grid 13 Student/Casual, Step 5, effective May 5, 2025;
 - Trystan Stockman; Salary Grid 13 Student/Casual, Step 3, effective May 5, 2025;

Carried

13-9 MINISTRY OF AGRICULTURE - LANDS BRANCH APPLICATION TO PURCHASE AGRICULTURAL LEASE LAND, NE 26-50-22W3:

- 2025-05-07-039 LARRE: That the CAO be directed to sign the *Ministry of Agriculture – Lands Branch Application to Purchase Agricultural Lease Land*, lease number 119596, NE 26-50-22W3 for applicant Leonard Lundberg.

Carried

13-13 HAMLET TAX ALLOCATION:

- 2025-05-07-040 NOETH: That 75% be allocated of the Organized Hamlet of Frenchman Butte's levy to their Hamlet Account for 2025, in accordance with section 69 (1) (b) of the Municipalities Act, 2005.

Carried

13-14 HAMLET OF FRENCHMAN BUTTE GRANT:

- 2025-05-07-041 TROTZUK: That a 2025 Operating Grant of 25% be provided to the Organized Hamlet Levy to their Hamlet Account for 2025.

Carried

13-19 HAMLET MONTHLY WATER REPORT:

- 2025-05-07-042 PRIEST: That the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for April 2025 be acknowledged and instructs Administration to place a copy of the report on file for future reference.

Carried

14-1 CORRESPONDENCE – MAY 7, 2025:

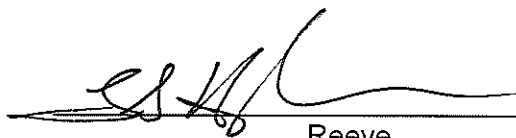
- 2025-05-07-043 GORY: That the May 7, 2025 correspondence as information to be filed as presented to Council, outlined in Appendix C be accepted.

Carried

15-1 ADJOURNMENT:

- 2025-05-07-044 GORY: That this Regular Meeting of Council at 4:32 p.m. be adjourned.

Carried


Reeve


Acting Chief Administrative Officer


Reeve


AA

RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501

BYLAW NO. 2025-05

A BYLAW TO PROVIDE FOR A BASE TAX

The Council of the Rural Municipality of Frenchman Butte No. 501 in the Province of Saskatchewan enacts as follows:

- 1. This bylaw shall be known as the “Base Tax Bylaw”.
- 2. A base tax shall apply to the types and classifications of property situated within the Rural Municipality of Frenchman Butte included in the table below:

Property Class	Type of Property		
	Land	Improvements	Land & Improvements
a) Agricultural			
b) Residential			
c) Commercial & Industrial			\$770.00

- 3. A base tax shall apply to the types and classifications of property situated within the Organized Hamlet of Frenchman Butte included in the table below:

Property Class	Type of Property		
	Land	Improvements	Land & Improvements
a) Agricultural	\$50.00		
b) Residential	\$40.00		\$375.00
c) Commercial & Industrial			\$375.00

- 4. Where a property is classified within more than one property classification by the Saskatchewan Assessment Management Agency, the base tax calculation shall be considered independently and applied to each classification.
- 5. Bylaw # 2024-09 is hereby repealed.
- 6. This bylaw shall come into effect on January 1, 2025.



Read a third time and adopted
this 7th day of May, 2025


Reeve


Acting Chief Administrative Officer

RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501

BYLAW NO. 2025-04

A BYLAW TO ESTABLISH MILL RATE FACTORS

The Council of the Rural Municipality of Frenchman Butte No. 501 in the Province of Saskatchewan enacts as follows:

- 1. This bylaw shall be known as the “Mill Rate Factor Bylaw”.
- 2. The following mill rate factor(s) shall be applied to the uniform mill rate levied against taxable land and improvements for municipal purposes:

<u>Classification</u>	<u>Factor</u>
a) Agricultural	1.116
b) Residential	1.116
c) Commercial & Industrial	6.316

- 3. Notwithstanding section 2 of this bylaw, the following mill rate factor shall be applied to the uniform mill rate levied against taxable land and improvements within the Organized Hamlet of Frenchman Butte for municipal purposes:

<u>Classification</u>	<u>Factor</u>
a) Agricultural	0.65
b) Residential	0.65
c) Commercial & Industrial	4.0

- 4. Bylaw # 2024-10 is hereby repealed.
- 5. This bylaw shall come into effect on January 1, 2025




Reeve


Acting Chief Administrative Officer

Read a third time and adopted
this 7th day of May, 2025

RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501

BYLAW NO. 2025-06

A BYLAW TO DESIGNATE MUNICIPAL HERITAGE PROPERTY

A Bylaw of the Rural Municipality of Frenchman Butte No. 501 to designate a site as Municipal Heritage Property.

WHEREAS Sections 11 and 12 of The Heritage Property Act authorize the Council of a Municipality to enact bylaws to designate real property, including all buildings, features and structures thereon, to be of heritage value; and,

WHEREAS the Council of the Municipality has determined that the lands and premises known as:

Frenchman Butte Museum and consisting of the
CNR Station building and the original "Big Hill" School building and
Leer Log House

And located at

Frenchman Butte, Saskatchewan

Is a site of architectural, historical, cultural, environmental, archaeological, paleontological, aesthetic and/or scientific value; and

WHEREAS the Council of the Municipality has caused, not less than thirty (30) days prior to consideration of this Bylaw, a Notice of Intention to Designate to be:

- a. Served on the owners of said property;
- b. Served on the Registrar of Heritage Property;
- c. Registered on the Certificate of Title for said property in the appropriate Land Titles Office; and,
- d. Published in at least one issue of a newspaper with general circulation in the Municipality; and,

WHEREAS no Notice of Objection to the proposed designation has been served on the Council of the Municipality;

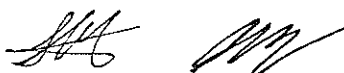
THEREFORE, the Council of the Municipality enacts as follows:

1. There is designated as Municipal Heritage Property the real property legally described as:

Parcel X, Plan 92B02289,
Frenchman Butte, Saskatchewan
MINES AND MINERALS EXCEPTED

The reason for the designation are as follows:

- a. The owner has requested official designs
- b. Two buildings, namely the original "Big Hill" School and the CNR station are considered to have significant heritage value
2. The Municipal Administrator is hereby authorized to cause a Notice of Designation to be:
 - a. Registered on the Certificate of Title for said property at the appropriate Land Titles Office; and,
 - b. Served on the owners of said property.
3. The Municipal Administrator is hereby authorized to cause a certified copy of this Bylaw to be served on the Registrar of Heritage Property.



2. Bylaw # 99-02 is hereby repealed.

3. This bylaw shall come into effect on May 7, 2025




Reeve


Acting Administrative Chief Officer

Read a third time and adopted
this 7th day of May, 2025