

COUNCIL PRESENT:

Reeve Tom S. Hougham
Division 1 Leonard Larre
Division 2 Carri Zeller
Division 3 Doug Trotsuk
Division 4 Ronald Gory
Division 5 Gay Noeth
Division 6 Evan Priest @ 11:05 a.m.

STAFF PRESENT:

Aaron Neilly, Acting Chief Administrative Officer (A/CAO)
Crystal Schaan, Deputy CAO
Dan Fedirko, Public Works Foreman @ 9:22 a.m.

DELEGATES:

Lauryn Salzl, Ratepayer @ 1:15 p.m.

CALLED TO ORDER:

9:00 a.m. The Regular Meeting was called to order by Reeve Hougham.

1-1 OCTOBER 8, 2025 AGENDA ADDITIONS:

2025-10-08-001 LARRE: That the following be added to the October 8, 2025 Agenda.
• 13-5 CCBF IIP Declaration
• 13-6 New Office Roof Condition Review
• 13-7 Cellular Service

Carried

1-1 OCTOBER 8, 2025 AGENDA:

2025-10-08-002 NOETH: That the October 8, 2025 Agenda be used as a guideline.

Carried

2-1 SEPTEMBER 24, 2025 MINUTES:

2025-10-08-003 LARRE: That the September 24, 2025 minutes be approved as presented.

Carried

4-1 SEPTEMBER 2025 BANK RECONCILIATION:

2025-10-08-004 TROTZUK: That the September 2025 month end Bank Reconciliation be acknowledged and balances as follows:

Chequing Account Operating	\$ 16,687,930.93
St. Walburg Health Account	\$ 2,392.51
Turtleford Health Account	\$ 8,292.56
Online Banking Account	\$ 39,098.40
Term Deposits (5.2% Expiring 31-Dec-25)	\$ 624,895.84
Term Deposits (3.30% Expiring 30-Sep-26)	\$ 500,000.00
Term Deposits (3.40% Expiring 30-Sep-27)	\$ 1,000,000.00
Term Deposits (3.30% Expiring 30-Sep-28)	\$ 500,000.00
Term Deposits (3.30% Expiring 30-Sep-29)	\$ 500,000.00
Term Deposits (3.45% Expiring 30-Sep-30)	\$ 1,000,000.00
Total Cash in Bank as of September 30, 2025	\$ 20,862,610.24
Petty Cash	\$ 200.00
Total Cash and Short-Term Investments	\$ 20,862,810.24

Carried

4-2 SEPTEMBER 2025 STATEMENT OF FINANCIAL ACTIVITIES - DETAILED:

2025-10-08-005 ZELLER: That the September 2025 month end Statement of Financial Activities is acknowledged – Detailed, which is attached to and forms part of these minutes as Appendix A.

Carried


Reeve


A/CAO

5-1 PAYROLL- PP2025-21:

2025-10-08-006 NOETH: That the payroll accounts for the pay period **September 21, 2025 – October 4, 2025 Authorization #473, direct deposit dated October 10, 2025, totaling \$52,463.74** be approved.

Further, that a schedule of these payments be annexed to and form part of these minutes as **Appendix B Salaries and Wages September 21, 2025 – October 4, 2025.**

Carried

5-2 ACCOUNTS – OCTOBER 8, 2025:

2025-10-08-007 GORY: That the following payments dated October 8, 2025 be approved.

• Cheques 33617 to 33665	Totaling	\$1,398,884.42
• Other Payments	Totaling	\$2,290,994.64
	Total AP	\$3,689,879.06

Carried

5-3 COUNCIL REMUNERATION:

2025-10-08-008 LARRE: That the electronic payment of September 2025 Council Remuneration for the following amounts less deductions on October 24, 2025 be approved:

• Reeve Hougham	\$ 877.20
• Councillor Larre	\$ 915.70
• Councillor Zeller	\$ 397.50
• Councillor Trotzuk	\$ 1,699.80
• Councillor Gory	\$ 887.00
• Councillor Noeth	\$ 1,257.70
• Councillor Priest	\$ 741.20

Carried

9:22 a.m. Dan Fedirko entered Council Chambers to discuss Public Works report.

6-2 RANGE ROAD 3251 IMPROVEMENT:

2025-10-08-009 NOETH: That Council authorize the improvement of approximately 200 meters of Range Road 3251, located south of Township Road 542, to be completed by RM staff and equipment at an estimated cost of \$23,000.00.

Carried

10:28 a.m. Dan Fedirko left Council Chambers.

RECESS MEETING:

2025-10-08-010 ZELLER: That this meeting recess.
10:29 a.m.

Carried

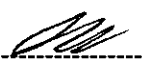
RECONVENED MEETING:

10:44 a.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

10:45 a.m. Aaron Neilly presented the A/CAO report.

11:05 a.m. Councillor Priest entered Council Chambers.


Reeve


A/CAO

9-1 RESCIND MOTION 2025-07-30-017:

2025-10-08-011 PRIEST: That the R.M. of Frenchman Butte No. 501 Council rescinds motion 2025-07-30-017:

"9-3 SW 33-52-24W3 FORM OF AGREEMENT FOR SALE OF LAND:

2025-07-30-017 PRIEST: That the surface parcels #145664455 which is 6.57 acres and #130582368 which is 4.15 acres for a total of 10.72 acres of land valued at \$9,468.00 owned by the R.M. of Frenchman Butte No. 501 at SW 33-52-24W3 be sold to Liana Naeth in lieu of the reclamation, which is valued at \$10,000.00.

Carried"

and further, that during the road-closure process conducted in accordance with Section 4.2 of Policy 300-21, it was identified that the proposed disposition could adversely affect access and use of adjacent lands; and further, that Council direct administration to take no further action toward the sale or transfer of any portion of SW 33-52-24-W3M and to notify the purchaser in writing that the transaction will not proceed.

Carried

13-6 NEW OFFICE ROOF CONDITION REVIEW:

2025-10-08-012 TROTZUK: That Council acknowledges receipt of the "*Frenchman Butte Office – Roof Condition Review*" report prepared by Krain Consulting Inc., dated September 21, 2025, for information, and further directs Administration to forward the report to Bexson Construction and BAR Engineering to demonstrate the identified deficiencies.

Carried

12-6 DECLARATION OF LOCAL EMERGENCY EXTENSION:

2025-10-08-013 ZELLER: Whereas on July 30, 2025, the Council of the Rural Municipality of Frenchman Butte No. 501 declared a local emergency in accordance with Section 20 of *The Emergency Planning Act*, citing severe drought conditions that were negatively impacting agricultural producers and rural sustainability in the region; and Whereas while recent rainfall has eased active drought conditions, the residual effects including reduced crop yields, forage shortages, feed and water insecurity for livestock, and ongoing economic hardship for producers continue to significantly affect the community; and Whereas Council believes that the declaration has not yet fully served its intended purpose of bringing continued public awareness to the seriousness of the situation, encouraging higher levels of government to recognize the severity of local impacts, and strengthening the case for assistance for producers and residents; Therefore be it resolved that pursuant to Section 20(2) of *The Emergency Planning Act*, Chapter E-8.1 of the Statutes of Saskatchewan, the Council of the Rural Municipality of Frenchman Butte No. 501 declares that a local emergency still exists, from this 8th day of October, 2025 to the 15th day of October, 2025.

Carried

13-5 AUTHORIZATION TO SIGN CCBF IIP DECLARATION:

2025-10-08-014 ZELLER: That Council authorize the Reeve to sign the Declaration of the Municipality and submit the Infrastructure Investment Plan (IIP) for the Hamlet of Frenchman Butte Watermain Replacement Project under the Canada Community-Building Fund (CCBF), in accordance with the Municipal Funding Agreement and program guidelines.

Carried

12-4 WEST YELLOWHEAD WASTE RESOURCE AUTHORITY:

2025-10-08-015 PRIEST: That Council requests Administration to complete payment for seven (7) asset membership share units out of fifteen (15) in West Yellowhead Waste Resource Authority (WYWRA) pending the approval of amended Articles of Incorporation, for a total value of \$700,000.00, and further acknowledges that the current budget allocation for this expenditure is overstated.

Carried

RECESS MEETING:


Reeve


A/CAO

2025-10-08-016 ZELLER: That this meeting recess.
12:00 p.m.

Carried

RECONVENED MEETING:

1:00 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

1:01 p.m. Councillor Priest left Council Chambers.

6-1 STAFF/COMMITTEE REPORTS:

2025-10-08-017 TROTZUK: That the written and verbal report by A/CAO, Aaron Neilly, and Public Works Foreman, Dan Fedirko be acknowledged.

Carried

1:05 p.m. Councillor Larre declared a Conflict of Interest in the next agenda item and left Council Chambers.

9-2 PIPELINE CROSSING AGREEMENT – SECURE WASTE INFRASTRUCTURE CORP.:

2025-10-08-018 NOETH: That Council authorizes the Reeve and A/CAO to sign the Pipeline Crossing Agreement with Secure Waste Infrastructure Corp. (Edwards Land Services Ltd. File: 25-00129), permitting the pipeline replacement between SE 13-51-23 W3M & SW 18-2-22 W3M, as prepared and presented.

Carried

1:09 p.m. Councillor Larre entered Council Chambers.

13-3 TAX ABATEMENT, ROLL # 10006 000:

2025-10-08-019 TROTZUK: That Council; pursuant to Sub-Section 274(2)(a) and Sub-section 293(1) of *The Municipalities Act* and the Municipality's Policy #100-17; approve the tax abatement of Municipal Tax \$1,462.59; School Tax \$1,286.47 for a total of \$2,749.06 in regards to Roll # 10006 000; NE 32-51-23 W3M.

Carried

1:15 p.m. Delegate Lauryn Salzl entered Council Chambers to discuss the proposed closure of road on SW 33-52-24W3.

1:22 p.m. Councillor Priest entered Council Chambers.

1:40 p.m. Lauryn Salzl left Council Chambers.

13-1 SARM MIDTERM CONVENTION, NOVEMBER 5-6, 2025:

2025-10-08-020 GORY: That the R.M. of Frenchman Butte No. 501 approves 4 councillors in attendance of the SARM Midterm Convention, REAL District, Regina, SK from November 5-6, 2025.

Carried

13-4 HAMLET MONTHLY WATER REPORT:

2025-10-08-021 TROTZUK: That the presentation of the Hamlet of Frenchman Butte Water Treatment Plant Monthly Report for September 2025 be acknowledged and instructs Administration to place a copy of the report on file for future reference.

Carried

RECESS MEETING:

2025-10-08-022 PRIEST: That this meeting recess.
3:15 p.m.

Carried

RECONVENED MEETING:

3:26 p.m. The Regular Meeting of Council was reconvened by Reeve Hougham.

3:27 p.m. Councillor Forum Discussion.


Reeve


A/CAO

14-1 CORRESPONDENCE – OCTOBER 8, 2025:

2025-10-08-023 PRIEST: That the October 8, 2025 correspondence as information to be filed as presented to Council, outlined in Appendix C be accepted.

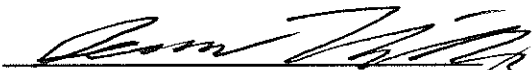
Carried

15-1 ADJOURNMENT:

2025-10-08-024 GORY: That this Regular Meeting of Council at 4:47 p.m. be adjourned.

Carried


Reeve


Acting Chief Administrative Officer


Reeve


A/CAO